

BOARD DELEGATION OF AUTHORITY

The *School Act* allows for the Board to delegate certain responsibilities and powers to others.

The Board authorizes the Superintendent to do any act or thing or to exercise any power that the Board may do, or is required to do, or may exercise, except those matters which, in accordance with section 61(2) of the *School Act*, cannot be delegated. This delegation of authority to the Superintendent specifically includes:

- Any authority or responsibility set out in the *School Act* and regulations as well as authority or responsibility set out in other legislation or regulations;
- The ability to enact Administrative Procedures, practices or regulations required to carry out this authority; and also
- The ability to sub-delegate this authority and responsibility as required.

Notwithstanding the above, the Board reserves to itself the authority to make decisions on specific matters requiring Board approval. This reserved authority of the Board is set out in Board policies, as amended from time to time.

Further, the Board requires that any new provincial, regional or local initiatives must be initially brought to the Board for discussion and determination of decision-making authority.

The Superintendent of Schools is directed to develop an Administrative Procedure to fulfill Board obligations created by any federal legislation or provincial legislation other than the *School Act*.

In addition:

1. The Superintendent is authorized to suspend or terminate a staff member from the performance of their duties, or to terminate their services. The suspension or termination of a teacher shall be conducted in accordance with the requirements of School Act and the decision shall not be appealable to the Board of Trustees.
2. The Superintendent is delegated the authority to develop Administrative Procedures that are consistent with provincial policies and procedures for the following program areas:
 - 2.1 Locally Developed / Acquired and Authorized Junior and Senior High School Complementary Courses, and to advise the Board accordingly
 - 2.2 French as a Second Language and French Immersion
 - 2.3 Inclusive Education
 - 2.4 Services for Students and Children
 - 2.5 Home Education
 - 2.6 Early Childhood Services
 - 2.7 Outreach Programs
 - 2.8 Knowledge and Employability Programs

- 2.9 Off-Campus Education
 - 2.10 English as a Second Language
 - 2.11 Guidance and Counselling
 - 2.12 Student Evaluation
 - 2.13 Teacher Growth, Supervision and Evaluation
3. The Superintendent is delegated the authority to act in the absence of Board policy in cases where an emergency action must be taken in accordance with the following:
 - 3.1 The action must be taken with regard to the tenor of the Board's philosophy.
 - 3.2 The Superintendent must inform the Board promptly of such emergency action.
 - 3.3 The Superintendent shall inform the Board of the need of a policy in the event of future occurrences.
 4. The Superintendent, or designate, shall have the authority to sign all legal documents and contracts, valuing no more than \$250,000, for the term of the contract, on behalf of the Board.
 5. The Superintendent is delegated the authority to deal with appeals under Section 123 of the School Act.
 6. Without restricting, in any way, the general authority of the Board of Trustees, the Superintendent has been delegated the management of the school division.
 7. Notwithstanding, the Superintendent may be delegated other duties, as assigned by the Board of Trustees.

Legal Reference: *Sections 61, 105, 123 School Act*