



CHRISTOPHER SMEATON
SUPERINTENDENT OF SCHOOLS

THURSDAY, SEPTEMBER 10, 2009

VOLUME XVI NO. 4

SPECIAL EDUCATION ASSISTANTS REQUIRED

The Holy Spirit Catholic Board of Education requires the following special education assistants to commence as soon as possible:

- **Father Leonard van Tighem School** requires a 30 hour per week special education assistant to work with a cluster of grade 6 students. The successful candidate will have training and experience working with students with autism spectrum disorders as well as behaviour management techniques. *Please quote posting # 2009 09 09*
- **Our Lady of Assumption School** requires a 27.5 hour per week special education assistant to work with a grade 6 student with Fragile X Syndrome. This position requires someone with the physical mobility to actively engage students as well as experience in using adaptive equipment. *Please quote posting # 2009 09 10*
- **St. Basil Education Centre** requires a 15 hour per week special education assistant to provide support to the Early Learning Coordinator. The successful candidate will be required to move and carry heavy boxes and preference will be given to a candidate who has working knowledge of Board Maker Software. This position requires someone with a flexible schedule who can complete home visits, assist with Family Oriented Program Sessions and provide fill-in program support in Pre Kindergarten Programs. *Please quote posting # 2009 09 11*
- **Ecole St. Mary School** requires a 30 hour per week special education assistant to provide support to groups of students in Division 1. This position requires someone with training and/or experience in behaviour management techniques. Preference will be given to a candidate with the ability to speak French. *Please quote posting # 2009 09 12*
- **Ecole St. Mary School** requires a 15 hour per week special education assistant to provide support to a small group of students in Division 1. This position requires someone with training and/or experience in speech and language development and behaviour management techniques. *Please quote posting # 2009 09 13*
- **St. Catherine School** requires a 15 hour per week special education assistant to work with a grade 1 student with Asperger's Syndrome. *Please quote posting # 2009 09 14*

For more information on these positions please call the principals of the schools involved, or the Early Learning Coordinator, Mrs. Michelle MacKinnon.

To be considered for the above positions please provide a resume and 3 references by **noon on Wednesday, September 16th, 2009 to:**

Mrs. Pat Jensen
Human Resources Coordinator
St. Basil Education Centre
620 – 12 Street 'B' North
Lethbridge, Alberta T1H 2L7
Fax: (403) 327-9595 email: jensenp@holyspirit.ab.ca

TEMPORARY ADMINISTRATIVE ASSISTANT REQUIRED

The Holy Spirit Catholic Board of Education requires a temporary full time administrative assistant at **St. Michael's School**. This position will commence on approximately October 15, 2009 and will terminate on January 29, 2010, or upon the return of an employee on sick leave, whichever occurs first.

The requirements for this position are in the job descriptions. For more information regarding this position please call the principal of St. Michael's School, Mr. Michael Gouthro.

To be considered for the above positions please provide a resume and 3 references by **noon on Wednesday, September 16th, 2009 to:**

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Human Resources Coordinator
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