



Here in Spirit



Our Mission

Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

EMPLOYMENT OPPORTUNITIES AT A GLANCE

- **Education Assistant** – St. Francis Junior High School
- **Family School Liaison Counsellor** – Division Schools
- **Administrative Support (Clerk Typist)** – Catholic Central High School
- **Kindergarten Education Assistant** – Children of St. Martha School
- **Kindergarten Education Assistant** – St. Patrick Fine Arts Elementary School
- **Education Assistant** – École St. Mary School
- **Head Caretaker** – St. Mary School, Taber

EDUCATION ASSISTANT – St Francis Junior High - Lethbridge

This position is open to all internal and external candidates. External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to employment, if chosen as the successful candidate.

The Holy Spirit Catholic Board of Education requires a part time continuing 28.0 hour per week Education Assistant at St. Francis Junior High in Lethbridge, commencing as soon as possible. Please quote **Posting #20190901**.

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FAMILY SCHOOL LIAISON COUNSELLOR (FSLC)

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

The Holy Spirit Catholic Board of Education requires a full time temporary Family School Liaison Counsellor to serve school communities in the Division, commencing as soon as possible.

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ADMINISTRATIVE SUPPORT (CLERK TYPIST) – Catholic Central High School

This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check and a current intervention record check prior to receiving a contract.

The Holy Spirit Catholic Board of Education requires a temporary 35.0 hour per week Administrative Support at Catholic Central High School in Lethbridge commencing as soon as possible and terminating October 27, 2019 with the possibility of extension or upon return of the permanent employee whichever comes first. Please quote **Posting #20190808**.

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KINDERGARTEN EDUCATION ASSISTANT – Children of St. Martha School

This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to employment.

The Holy Spirit Catholic Board of Education requires a temporary 28.0 hour per week (a.m./p.m.) Kindergarten Education Assistant at Children of St. Martha School in Lethbridge, commencing as soon as possible and terminating December 19, 2019, with the possibility of extension. Please quote **Posting # 20190903**

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KINDERGARTEN EDUCATION ASSISTANT – St. Patrick Fine Arts Elementary School

This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to employment.

The Holy Spirit Catholic Board of Education requires a temporary 28.0 hour per week (a.m./p.m.) Kindergarten Education Assistant at St. Patrick Fine Arts Elementary School in Lethbridge, commencing as soon as possible and terminating December 19, 2019. Please quote **Posting # 20190902**

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EDUCATION ASSISTANT – École St. Mary School - Lethbridge

This position is open to all internal and external candidates. External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to employment, if chosen as the successful candidate.

The Holy Spirit Catholic Board of Education requires a temporary 28.0 hour per week Education Assistant at École St. Mary School in Lethbridge, commencing immediately and terminating June 26, 2020 or upon return of the permanent employee, whichever comes first. Please quote **Posting #20190904**.

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HEAD CARETAKER –St. Mary School, Taber

This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.

We currently are looking to hire a 40.0 hour per week full time Head Caretaker with the initial assignment at St. Mary School in Taber. This position will commence as soon as possible, official start date to be determined. This position is covered by our CUPE 290 collective agreement. Visit our website to view the [agreement](#) and [job description](#).

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