

Here in Spirit



Holy Spirit Catholic Schools Regional Newsletter

Employment Opportunities at a Glance:



- **New postings since last publication:**
- **Administrative Support** – CCH
- **Part Time Caretaker** – CCH (West Campus)
- **Part Time Caretaker** – St. Michael's School (Pincher Creek)
- **Teacher** - CCH
- **Casual Education Assistants**

- **Family First Mental Health Capacity Building Facilitator** – St. Michael's School Pincher Creek
- **Family School Liaison Counsellor** - Taber & Bow Island
- **Relief Caretakers** – Various Locations
- **Substitute Teachers** – Various Locations

Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

Employment Opportunities

These positions are open to all internal and external candidates. External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to employment, if chosen as the successful candidate.

ADMINISTRATIVE SUPPORT (CLERK TYPIST) – Catholic Central High School

We are looking to hire a temporary 35.0 hour per week administrative support at Catholic Central High School in Lethbridge commencing as soon as possible and terminating December 18, 2020, or upon return of the permanent employee, whichever comes first. There is a possibility of extension. This position is covered by our CUPE 1825 collective agreement. Please quote **Posting #20200901**.

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PART TIME CARETAKER – Catholic Central High School (West Campus)

We are looking to hire a permanent 20.0 hour per week afternoon/evening caretaker with the initial assignment at Catholic Central High School (West Campus) in Lethbridge. This position will commence as soon as possible. This position is covered by our CUPE 290 collective agreement.

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PART TIME CARETAKER – St. Michael's School (Pincher Creek)

We are looking to hire a temporary 20.0 hour per week (3:00 pm – 7:00 pm) caretaker with the initial assignment at St. Michael's School in Pincher Creek. This position will commence as soon as possible and will terminate on June 30, 2021. This position is covered by our CUPE 290 collective agreement and includes full benefits (extended health care, dental, etc.)

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TEACHER – Catholic Central High School

We currently are looking to hire a probationary 1.0 FTE full time teacher at Catholic Central High School in Lethbridge commencing November 12, 2020 and terminating June 30, 2021. The candidate should have a degree and/or experience in teaching high school sciences including Biology and Chemistry. Experience teaching Physics would be an asset.

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CASUAL EDUCATION ASSISTANTS

We are looking to hire casual education assistants. These positions are covered by the CUPE 1825 collective agreement.

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FAMILY FIRST MENTAL HEALTH CAPACITY BUILDING FACILITATOR (FF/MHCB Facilitator) – St. Michael's School Pincher Creek

We are looking to hire a full time continuous 1.0 FF/MHCB Facilitator at St. Michael's School in Pincher Creek commencing as soon as possible. The position includes a flexible work week with evening and weekend availability necessary for scheduled events.

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FAMILY SCHOOL LIAISON COUNSELLOR – Taber and Bow Island

We are looking to hire a full time Family School Liaison Counsellor to serve school communities in Taber and Bow Island, to commence as soon as possible.

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RELIEF CARETAKERS

We are looking to hire Relief Caretakers at our Division schools: City of Lethbridge, Taber, Bow Island, Coaldale, Picture Butte and Pincher Creek. This position is covered by our CUPE 290 collective agreement.

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SUBSTITUTE TEACHERS

We are looking to hire substitute teachers commencing as soon as possible. These positions are covered by our ATA collective agreement.

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