

THURSDAY, NOVEMBER 12, 2020

VOLUME XXVIII
NO. 13

Here in Spirit



Holy Spirit Catholic Schools Regional Newsletter

Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.



Employment Opportunities at a Glance:

- **Education Assistant** – St. Michael's School (Pincher Creek)
- **Teacher** – At-home Learning – JH Math and Science
- **Teacher** – At-home Learning – JH Social and LA
- **Casual Education Assistants** – Various Locations
- **Relief Caretakers** – Various Locations
- **Substitute Teachers** – Various Locations

VOLUNTARY RETIREMENT PROGRAM 2021

All staff interested in this program should contact Carol Linden at the St. Basil Catholic Education Centre with any questions.

Teachers:

The voluntary retirement program for teachers who are planning on retiring at the end of this school year is as follows: The program allows teachers to retire on January 31, 2021 and then be offered a temporary contract, from February 1, 2021 to the end of June, 2021. Pension would commence effective February 1, 2021. Beginning in February, 2021 and continuing until the end of June, 2021, retired continuing teachers would receive their regular salary, plus their pension.

Information about the program:

- Teachers must be at least 55 years of age or older on January 31, 2021 and hold a continuing teaching contract;
 - Teachers must submit their notice of retirement by December 13, 2020, with an effective date of January 31, 2021 to Mr. Ken Sampson, Superintendent of Schools;
 - Application for pension benefits is the responsibility of the individual teacher, and must be made to the Alberta Teachers' Retirement Fund by January 31, 2021 for pensions to commence on February 1, 2021. For additional information please go to the following link: <http://www.atrf.com/teacher/publications>;
 - Application forms for ASEBP early retirement benefits will be provided by our payroll department. To ensure that your application form is received by ASEBP in time to qualify for early retiree benefits, your completed application forms must be returned to payroll by January 7, 2021. Additional information regarding these benefits can be found at the following link: <https://www.asebp.ca/my-benefits/retiring-65>;
 - A temporary contract will be offered to those teachers eligible for this program for the period February 1, 2021 to June 30, 2021.
-

Support Staff:

The voluntary retirement program for support staff who are planning on retiring at the end of this school year is as follows: The program allows support staff to retire on January 31, 2021 and then be offered a temporary contract, from February 1, 2021 to the end of June, 2021. Pension would commence effective February 1, 2021. Beginning in February, 2021 and continuing until the end of June, 2021, retired continuing support staff would receive their earned regular wages, plus their pension.

Information about the program:

- Support staff must be at least 55 years of age or older on January 31, 2021 and hold a continuing contract;
- Support staff must submit their notice of retirement by December 13, 2020, with an effective date of January 31, 2021 to Mr. Ken Sampson, Superintendent of Schools;
- Application for pension benefits is the responsibility of the individual employee and must be made to the Local Authorities Pension Plan by January 31, 2021 for pensions to commence on February 1, 2021. For access to forms and additional information please go to the following link: <https://www.lapp.ca/page/ready-to-retire>;
- Application forms for ASEBP early retirement benefits will be provided by our payroll department. To ensure that your application form is received by ASEBP in time to qualify for early retiree benefits, your completed application forms must be returned to payroll by January 7, 2021. Additional information regarding these benefits can be found at the following link: <https://www.asebp.ca/my-benefits/retiring-65>
- A temporary contract will be offered to those support staff who are eligible for this program for the period February 1, 2021 to the end of the school year for your particular position, or June 30, 2021, whichever comes first.

Employment Opportunities

These positions are open to all internal and external candidates. External applicants must provide a current police information (including vulnerable sectors) check, a current intervention record check, and a copy of their social insurance card prior to employment, if chosen as the successful candidate.

EDUCATION ASSISTANT – St. Michael's School (Pincher Creek)

We are looking to hire a continuous part time 21.0 hour per week Education Assistant at St. Michael's School in Pincher Creek, commencing as soon as possible. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #20201021**.

[View Details](#)

FULL TIME TEACHER – Junior High Math and Science

We are looking to hire a temporary full time 1.0 FTE teacher to teach Junior High math and science at-home learning. This position is to commence as soon as possible and terminate December 18, 2020 with the possibility of extension. This position is covered by our ATA collective agreement.

[View Details](#)

FULL TIME TEACHER – Junior High Social Studies and Language Arts

We are looking to hire a temporary full time 1.0 FTE teacher to teach Junior High social studies and language arts at-home learning. This position is to commence as soon as possible and terminate December 18, 2020 with the possibility of extension. This position is covered by our ATA collective agreement.

[View Details](#)

CASUAL EDUCATION ASSISTANTS

We are looking to hire Casual Education Assistants. These positions are covered by the CUPE 1825 collective agreement.

[View Details](#)

RELIEF CARETAKERS

We are looking to hire Relief Caretakers at our Division schools: City of Lethbridge, Taber, Bow Island, Coaldale, Picture Butte and Pincher Creek. These positions are covered by our CUPE 290 collective agreement.

[View Details](#)

SUBSTITUTE TEACHERS

We are looking to hire Substitute Teachers commencing as soon as possible. These positions are covered by our ATA collective agreement.

[View Details](#)