

Here in Spirit



Holy Spirit Catholic Schools Regional Newsletter

Employment Opportunities at a Glance:

- Denotes new posting(s) since last publication
- **Teacher** – St. Francis Junior High School
- **Teacher** – St. Patrick School (Taber)
- **Teacher** – St. Patrick School (Taber)
- **Teacher** – St. Teresa of Calcutta School
- **Early Learning Speech Language Assistant** – École St. Mary School
- **Early Learning Speech Language Assistant** – Father Leonard Van Tighem School
- **Principal of E-Learning** – Trinity Learning Centre
- **Business Manager School Generated Funds Accounting / Accounts Payable Coordinator** – St. Basil Catholic Education Centre
- **School Accounting Administrator** – Catholic Central High School
- **Temporary Summer Students** – Various Locations
- **Substitute Teachers** – Various Locations



Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

Employment Opportunities

These positions are open to all internal and external candidates. External applicants must provide a current police information (including vulnerable sectors) check, a current intervention record check, and a copy of their social insurance card prior to employment, if chosen as the successful candidate.

TEACHER – St. Francis Junior High School

We are looking to hire a probationary full time teacher at St. Francis Junior High School in Lethbridge commencing August 26, 2021 and terminating June 30, 2022. The successful candidate will be teaching junior high. This position is covered by our ATA collective agreement.

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TEACHER – St. Patrick School (Taber)

We are looking to hire a probationary full time teacher at St. Patrick School in Taber commencing August 26, 2021 and terminating June 30, 2022. The successful candidate will be teaching in a grade 2/3 multiage classroom. We are looking for someone with a strong instructional philosophy in inclusive education and collaborative teaching. A background in STEM and/or music would be an asset. This position is covered by our ATA collective agreement.

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TEACHER – St. Patrick School (Taber)

We are looking to hire a temporary full time teacher at St. Patrick School in Taber commencing August 26, 2021 and terminating June 30, 2022 or upon the return of the permanent teacher. The successful candidate will be teaching in a grade 2/3 multiage classroom. We are looking for someone with a strong instructional philosophy in inclusive education and collaborative teaching. A background in STEM and/or music would be an asset. This position is covered by our ATA collective agreement.

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TEACHER – St. Teresa of Calcutta School

We are looking to hire a temporary full time teacher at St. Teresa of Calcutta School in Lethbridge. This assignment is to commence August 26, 2021 and terminate June 30, 2022. The successful candidate will work collaboratively with a team in teaching a multiage Grade 5/6 class. St. Teresa of Calcutta is a 'Leader in Me' school and knowledge of the 7 Habits is an asset. This position is covered by our ATA collective agreement.

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EARLY LEARNING SPEECH LANGUAGE ASSISTANT – École St. Mary School

We are looking to hire a continuous 27.0 hour per week Early Learning Speech Language Assistant at École St. Mary School in Lethbridge. This assignment is to commence August 26, 2021. The successful candidate will be required to work on a one on one basis, as well as in a classroom setting and must have the ability to speak fluent French. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #20210502**.

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EARLY LEARNING SPEECH LANGUAGE ASSISTANT – Father Leonard Van Tighem

We are looking to hire a continuous 27.0 hour per week Early Learning Speech Language Assistant at Father Leonard Van Tighem School in Lethbridge. This assignment is to commence August 26, 2021. The successful candidate will be required to work on a one on one basis, as well as in a classroom setting. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #20210503**.

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PRINCIPAL OF E-LEARNING – Trinity Learning Centre

We invite all applicants for the newly created position of Principal of E-Learning at Trinity Learning Centre in Lethbridge. This assignment is to commence as soon as possible. Trinity Learning Centre, adjacent to Catholic Central High School, will offer distance learning and flexible learning opportunities for high school students as well as learning from home for students in grades 4-12 across the entire division. This position is covered by our ATA collective agreement.

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BUSINESS MANAGER SCHOOL GENERATED FUNDS ACCOUNTING / ACCOUNTS PAYABLE COORDINATOR – St. Basil Catholic Education Centre

Holy Spirit Catholic Schools is expanding the scope of Business Services. We are accepting applications for the dual role of Business Manager School Generated Funds Accounting (.6 FTE) / Accounts Payable Coordinator (.2 FTE) to commence August 16, 2021. Holy Spirit Catholic Schools serves the communities of Lethbridge, Taber, Coaldale, Picture Butte, Bow Island and Pincher Creek. There are 17 schools in the division (elementary, junior high, high school) with a total enrolment of approximately 5000 students. The school division has approximately 600 employees.

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SCHOOL ACCOUNTING ADMINISTRATOR – Catholic Central High School

We are looking to hire a continuous 35.0 hour per week School Accounting Administrator at Catholic Central High School in Lethbridge. This assignment is to commence on a mutually agreed upon date. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #20210501**.

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TEMPORARY SUMMER STUDENTS – Maintenance Helpers

We are looking to hire 2 students as temporary summer maintenance helpers. In order to qualify, students must have completed at least one year of post-secondary education, and are continuing in full-time studies in the fall. Preference will be given to graduates of Holy Spirit Catholic Schools.

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SUBSTITUTE TEACHERS – Various Locations

We are looking to hire Substitute Teachers commencing as soon as possible. These positions are covered by our ATA collective agreement.

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“Share the Mission” Award Call for Nominations!

Nominations are now welcome for Holy Spirit Catholic School Division’s “Share the Mission Award.” This prestigious award recognizes community members, parents, students, and school staff who have:

- Offered outstanding or long term service for the benefit of our students;
- Accepted demanding challenges and set new standards for the rest of us to follow;
- Contributed, through action and deed, to the Catholic atmosphere of our schools;
- Demonstrated involvement and leadership in community / parish organizations;
- Reflected the Mission Statement of the Holy Spirit School Division in all actions:

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each student entrusted in our care with an education rooted in the
Good News of Jesus Christ.*

*Guided by the Holy Spirit, in partnership with home, parish and society,
our schools foster the growth of responsible citizens who will
live, celebrate, and proclaim their faith.*

Our Catholic faith is the foundations of all that we do.

If you know of an individual or group deserving of the “Share the Mission Award,” please forward their name to Rhonda Kawa at kawarh@holyspirit.ab.ca by June 11, 2021. Nomination information is also accessible on the division’s website at:

https://www.holyspirit.ab.ca/board_administration/board_of_trustees/share_the_mission_award