

# Here in Spirit



## Holy Spirit Catholic Schools Regional Newsletter

### Employment Opportunities at a Glance:

- **Denotes new posting(s) since last publication**
- **Administrative Assistant** – Trinity Learning Centre
- **Teacher** – Catholic Central High School
- **Teacher** – St. Joseph School (Coaldale)
- **Education Assistant** – Our Lady of the Assumption School
- **Library Clerk** – St. Patrick School (Taber)
- **Teacher** – St. Francis Junior High School
- **Student Information Coordinator** – St. Basil Catholic Education Centre
- **Associate Principal** – St. Mary School (Taber)
- **Family School Liaison Counsellor** – Pincher Creek
- **Substitute Teachers** – Various Locations



### *Our Mission Statement*

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

# Employment Opportunities

*These positions are open to all internal and external candidates. External applicants must provide a current Police Information Check (vulnerable sectors must be included for those in positions of trust or authority over children or vulnerable persons), a current Intervention Record Check, and a copy of their social insurance card prior to employment, if chosen as the successful candidate.*

## **ADMINISTRATIVE ASSISTANT – Trinity Learning Centre**

We are looking to hire a continuous 35.0 hour per week Administrative Assistant (10 month) at Trinity Learning Centre in Lethbridge. This assignment is to commence August 26, 2021 and is covered by the CUPE 1825 collective agreement. Please quote **Posting #20210608**.

[View Details](#)

## **TEACHER – Catholic Central High School**

We are looking to hire a temporary full time teacher at Catholic Central High School in Lethbridge. This assignment is to commence August 26, 2021 and terminate June 30, 2022. The successful candidate will be teaching Social Studies. This position is covered by the ATA collective agreement.

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## **TEACHER – St. Joseph School (Coaldale)**

We are looking to hire a probationary full time teacher at St. Joseph School in Coaldale. This assignment is to commence August 26, 2021 and terminate June 30, 2022. The successful candidate will be teaching a combined grade 2/3 class. French as a Second Language would be an asset. This position is covered by the ATA collective agreement.

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## **EDUCATION ASSISTANT – Our Lady of the Assumption School**

We are looking to hire a temporary 30.0 hour per week Education Assistant at Our Lady of the Assumptions School in Lethbridge. This assignment is to commence August 26, 2021 and terminate December 17, 2021. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #20210606**.

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## **LIBRARY CLERK – St. Patrick School (Taber)**

We are looking to hire a continuous 15.0 hour per week Library Clerk at St. Patrick School in Taber. This assignment is to commence August 26, 2021. This position is covered by the CUPE 1825 collective agreement. **Please quote Posting #20210607.**

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### **TEACHER – St. Francis Junior High School**

We are looking to hire a temporary full time teacher at St. Francis Junior High School in Lethbridge. This assignment is to commence August 26, 2021 and terminate June 30, 2022. The successful candidate will be teaching junior high humanities, religion, and art. The successful candidate will also have a strong belief in and understanding of differentiation and inclusion. This position is covered by the ATA collective agreement.

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### **STUDENT INFORMATION COORDINATOR – St. Basil Catholic Education Centre**

Holy Spirit Catholic School Division is looking to hire a continuous 35.0 hour per week Student Information Coordinator at St. Basil Catholic Education Centre in Lethbridge. This assignment is to commence September 1, 2021. Holy Spirit Catholic Schools serves the communities of Lethbridge, Taber, Coaldale, Picture Butte, Bow Island and Pincher Creek. There are 17 schools in the division (elementary, junior high, high school) with a total enrolment of approximately 5000 students. The school division has approximately 600 employees.

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### **ASSOCIATE PRINCIPAL – St. Mary School (Taber)**

We invite all applicants for the position of probationary full time Associate Principal at St. Mary School in Taber. This assignment is to commence August 26, 2021 and terminate June 30, 2022.

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### **FAMILY SCHOOL LIAISON COUNSELLOR**

We are looking to hire a full time Family School Liaison Counsellor to serve the school community of Pincher Creek. This assignment is to commence August 23, 2021.

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### **SUBSTITUTE TEACHERS – Various Locations**

We are looking to hire Substitute Teachers commencing as soon as possible. These positions are covered by the ATA collective agreement.

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