

THURSDAY, AUGUST 26, 2021

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Here in Spirit



Holy Spirit Catholic Schools Regional Newsletter

Employment Opportunities at a Glance:

- **Early Learning Education Assistant** – St. Michael's School (Pincher Creek)
- **Early Learning Education Assistant** – St. Patrick School (Taber)
- **Education Assistant** – Children of St. Martha School
- **Executive Assistant to the Secretary Treasurer** – St. Basil Catholic Education Centre
- **Family First Facilitator** – Children of St. Martha School
- **Relief Caretakers** – Various Locations
- **First Nations, Métis and Inuit Support Worker** – Lethbridge
- **Computer Technician** – St. Basil Catholic Education Centre
- **Substitute Teachers** – Various Locations

(➤ Denotes new posting since last publication.)

Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

Employment Opportunities

These positions are open to all internal and external candidates. External applicants must provide a current Police Information Check (vulnerable sectors must be included for those in positions of trust or authority over children or vulnerable persons), a current Intervention Record Check, and a copy of their social insurance card prior to employment, if chosen as the successful candidate.

EARLY LEARNING EDUCATION ASSISTANT – St. Michael's School (Pincher Creek)

We are looking to hire a continuous 24.0 hour per week Early Learning Education Assistant at St. Michael's School in Pincher Creek. This assignment is to commence as soon as possible and end June 16, 2022. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #20210808**.

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EARLY LEARNING EDUCATION ASSISTANT – St. Patrick School (Taber)

We are looking to hire a temporary 28.0 hour per week Early Learning Education Assistant at St. Patrick School in Taber. This assignment is to commence as soon as possible and terminate November 15, 2021. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #20210806**.

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EDUCATION ASSISTANT – Children of St. Martha School

We are looking to hire a temporary 30.0 hour per week Education Assistant at Children of St. Martha School in Lethbridge. This assignment is to commence as soon as possible and terminate September 30, 2021. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #20210807**.

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EXECUTIVE ASSISTANT TO THE SECRETARY TREASURER – St. Basil Catholic Education Centre

We are looking to hire a continuous .8 FTE Executive Assistant to the Secretary Treasurer at St. Basil Catholic Education Centre in Lethbridge. Holy Spirit Catholic Schools serves the communities of Lethbridge, Taber, Coaldale, Picture Butte and Pincher Creek. There are 17 schools in the division (elementary, junior high, and high school) with a total enrolment of approximately 5,000 students. The school division has approximately 600 employees. Holy Spirit Catholic School Division offers a competitive salary, flexible work schedule, and excellent benefits package.

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FAMILY FIRST FACILITATOR – Children of St. Martha School

We are looking to hire a continuous full time 35.0 hour per week Family First Facilitator at Children of St. Martha School in Lethbridge. This assignment is to commence as soon as possible. The position includes a flexible work week with evening and weekend availability necessary for scheduled events.

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RELIEF CARETAKERS – Various Locations

We are looking to hire Relief Caretakers at our Division schools: City of Lethbridge, Taber, Bow Island, Coaldale, Picture Butte and Pincher Creek. This position is covered by our CUPE 290 collective agreement.

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FIRST NATIONS, MÉTIS and INUIT SUPPORT WORKER – Lethbridge

We are looking to hire a continuous 35.0 hour per week First Nations, Métis and Inuit Support Worker to serve students in Lethbridge and area. This assignment is to commence as soon as possible.

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COMPUTER TECHNICIAN – St. Basil Catholic Education Centre

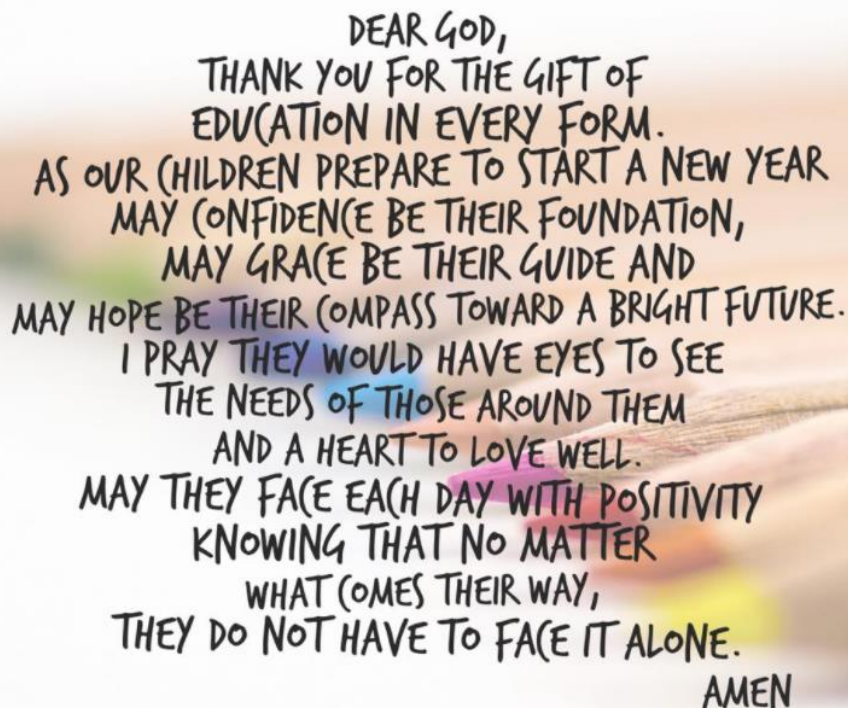
We are looking to hire a continuous 35.0 hour per week Computer Technician. The Computer Technician serves as a technical expert for the support and implementation of a wide spectrum of technology solutions in our school environments. The Computer Technician troubleshoots, plans, and carries out exciting, complex assignments executing methods and approaches in a wide variety of IT specialties. They operate new and enhanced approaches to deliver IT services; test and optimize the functionality of data systems, networks, and devices. The Computer Technician is responsible for providing various forms of computer-related technical assistance and improving the efficiency of the work of the staff through the use of technology. This is an out of scope position.

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SUBSTITUTE TEACHERS – Various Locations

We are looking to hire Substitute Teachers commencing as soon as possible. These positions are covered by the ATA collective agreement.

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DEAR GOD,
THANK YOU FOR THE GIFT OF
EDUCATION IN EVERY FORM.
AS OUR CHILDREN PREPARE TO START A NEW YEAR
MAY CONFIDENCE BE THEIR FOUNDATION,
MAY GRACE BE THEIR GUIDE AND
MAY HOPE BE THEIR COMPASS TOWARD A BRIGHT FUTURE.
I PRAY THEY WOULD HAVE EYES TO SEE
THE NEEDS OF THOSE AROUND THEM
AND A HEART TO LOVE WELL.
MAY THEY FACE EACH DAY WITH POSITIVITY
KNOWING THAT NO MATTER
WHAT COMES THEIR WAY,
THEY DO NOT HAVE TO FACE IT ALONE.
AMEN