

THURSDAY, SEPTEMBER 2, 2021

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# Here in Spirit



## Holy Spirit Catholic Schools Regional Newsletter

### Employment Opportunities at a Glance:

- **Family School Liaison Counsellor** – St. Francis Junior High School
- **Kindergarten Education Assistant** – St. Michael's School (Pincher Creek)
- **Library Clerk** – Children of St. Martha School
- **Executive Assistant to the Secretary Treasurer** – St. Basil Catholic Education Centre
- **First Nations, Métis and Inuit Support Worker** – Lethbridge
- **Substitute Teachers** – Various Locations
- **Relief Caretakers** – Various Locations

( ➤ Denotes new posting since last publication.)

### *Our Mission Statement*

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

# Employment Opportunities

*These positions are open to all internal and external candidates. External applicants must provide a current Police Information Check (vulnerable sectors must be included for those in positions of trust or authority over children or vulnerable persons), a current Intervention Record Check, and a copy of their social insurance card prior to employment, if chosen as the successful candidate.*

## **FAMILY SCHOOL LIAISON COUNSELLOR – St. Francis Junior High School**

We are looking to hire a full time Family School Liaison Counsellor to serve the school community of St. Francis Junior High School in Lethbridge. This assignment is to commence as soon as possible.

[View Details](#)

## **KINDERGARTEN EDUCATION ASSISTANT – St. Michael's School (Pincher Creek)**

We are looking to hire a continuous 19.0 hour per week Kindergarten Education Assistant at St. Michael's School in Pincher Creek. This assignment is to commence as soon as possible and end June 16, 2022. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #20210902**.

[View Details](#)

## **LIBRARY CLERK – Children of St. Martha School**

We are looking to hire a temporary 15.0 hour per week Library Clerk at Children of St. Martha School in Lethbridge. This assignment is to commence as soon as possible and terminate December 2, 2021. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #20210901**.

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## **EXECUTIVE ASSISTANT TO THE SECRETARY TREASURER – St. Basil Catholic Education Centre**

We are looking to hire a continuous .8 FTE Executive Assistant to the Secretary Treasurer at St. Basil Catholic Education Centre in Lethbridge. Holy Spirit Catholic Schools serves the communities of Lethbridge, Taber, Coaldale, Picture Butte and Pincher Creek. There are 17 schools in the division (elementary, junior high, and high school) with a total enrolment of approximately 5,000 students. The school division has approximately 600 employees. Holy Spirit Catholic School Division offers a competitive salary, flexible work schedule, and excellent benefits package.

[View Details](#)

## **FIRST NATIONS, MÉTIS and INUIT SUPPORT WORKER – Lethbridge**

We are looking to hire a continuous 35.0 hour per week First Nations, Métis and Inuit Support Worker to serve students in Lethbridge and area. This assignment is to commence as soon as possible.

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### **SUBSTITUTE TEACHERS – Various Locations**

We are looking to hire Substitute Teachers commencing as soon as possible. These positions are covered by the ATA collective agreement.

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### **RELIEF CARETAKERS – Various Locations**

We are looking to hire Relief Caretakers at our Division schools: City of Lethbridge, Taber, Bow Island, Coaldale, Picture Butte and Pincher Creek. This position is covered by our CUPE 290 collective agreement.

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