

THURSDAY, SEPTEMBER 9, 2021

VOLUME XXIX
NO. 3

Here in Spirit



Holy Spirit Catholic Schools Regional Newsletter

Employment Opportunities at a Glance:

- **Kindergarten Education Assistant** – St. Joseph School (Coaldale)
- **Teacher** – St. Michael's School (Pincher Creek)
- **Executive Assistant to the Secretary Treasurer** – St. Basil Catholic Education Centre
- **Substitute Teachers** – Various Locations
- **Relief Caretakers** – Various Locations

(➤ Denotes new posting since last publication.)

Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

Employment Opportunities

These positions are open to all internal and external candidates. External applicants must provide a current Police Information Check (vulnerable sectors must be included for those in positions of trust or authority over children or vulnerable persons), a current Intervention Record Check, and a copy of their social insurance card prior to employment, if chosen as the successful candidate.

KINDERGARTEN EDUCATION ASSISTANT – St. Joseph School (Coaldale)

We are looking to hire a temporary 14.0 hour per week Kindergarten Education Assistant at St. Joseph School in Coaldale. This assignment is to commence as soon as possible and terminate June 16, 2022. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #20210903**.

[View Details](#)

TEACHER – St. Michael's School (Pincher Creek)

We are looking to hire a temporary 0.5 FTE teacher at St. Michael's School in Pincher Creek. This assignment is to commence as soon as possible and terminate June 30, 2022. The successful candidate will be teaching kindergarten and will have an understanding of the importance of learning through play for young children. French language is an asset. This position is covered by the ATA collective agreement.

[View Details](#)

EXECUTIVE ASSISTANT TO THE SECRETARY TREASURER – St. Basil Catholic Education Centre

We are looking to hire a continuous 0.8 FTE Executive Assistant to the Secretary Treasurer at St. Basil Catholic Education Centre in Lethbridge. Holy Spirit Catholic Schools serves the communities of Lethbridge, Taber, Coaldale, Picture Butte and Pincher Creek. There are 17 schools in the division (elementary, junior high, and high school) with a total enrolment of approximately 5,000 students. The school division has approximately 600 employees. Holy Spirit Catholic School Division offers a competitive salary, flexible work schedule, and excellent benefits package.

[View Details](#)

SUBSTITUTE TEACHERS – Various Locations

We are looking to hire Substitute Teachers commencing as soon as possible. These positions are covered by the ATA collective agreement.

[View Details](#)

RELIEF CARETAKERS – Various Locations

We are looking to hire Relief Caretakers at our Division schools: City of Lethbridge, Taber, Bow Island, Coaldale, Picture Butte and Pincher Creek. This position is covered by our CUPE 290 collective agreement.

[View Details](#)