

THURSDAY, OCTOBER 21, 2021

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# Here in Spirit



## Holy Spirit Catholic Schools Regional Newsletter

### Employment Opportunities at a Glance:

- **Administrative Assistant** – St. Basil Catholic Education Centre
- **Education Assistants** – Various Locations
- **Education Assistant** – St. Paul School
- **Substitute Teachers** – Various Locations
- **Relief Caretakers** – Various Locations

( ➤ Denotes new posting since last publication.)

### *Our Mission Statement*

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

# Employment Opportunities

*These positions are open to all internal and external candidates. Prior to employment, successful applicants must provide supporting documents as outlined on our [Career Opportunities](#) page.*

## **ADMINISTRATIVE ASSISTANT – St. Basil Catholic Education Centre**

We are looking to hire a temporary 35.0 hour per week Administrative Assistant (10 month) at St. Basil Catholic Education Centre in Lethbridge. This assignment is to commence as soon as possible and terminate June 30, 2021. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #20211001**.

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## **EDUCATION ASSISTANTS – Various Locations**

We are looking to hire the following temporary part time 28.0 hour per week Education Assistants. These positions are to commence as soon as possible and terminate June 28, 2021. The duration of these positions is dependant on funding. These positions are covered by the CUPE 1825 collective agreement. **Please quote all posting numbers you are applying for.**

School	Hours/week	Posting #	Details
Children of St. Martha School	28 hours	#20211002	Two positions available
École St. Mary School	28 hours	#20211003	Two positions available
Father Leonard Van Tighem School	28 hours	#20211004	Two positions available
Our Lady of the Assumption School	28 hours	#20211005	One position available
St. Catherine School (Picture Butte)	28 hours	#20211006	One position available
St. Joseph School (Coaldale)	28 hours	#20211007	One position available
St. Michael's School (Bow Island)	28 hours	#20211008	One position available
St. Michael's School (Pincher Creek)	28 hours	#20211009	One position available
St. Patrick School (Taber)	28 hours	#20211010	One position available
St. Patrick Fine Arts School	28 hours	#20211011	One position available
St. Paul School	28 hours	#20211012	Two positions available

[View Details](#)

## **EDUCATION ASSISTANT – St. Paul School**

We are looking to hire a temporary 14.0 hour per week Education Assistant at St. Paul School in Lethbridge. This assignment is to commence as soon as possible and terminate June 28, 2022. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #20211013**.

[View Details](#)

## **SUBSTITUTE TEACHERS – Various Locations**

We are looking to hire Substitute Teachers commencing as soon as possible. These positions are covered by the ATA collective agreement.

[View Details](#)

## **RELIEF CARETAKERS – Various Locations**

We are looking to hire Relief Caretakers at our Division schools: City of Lethbridge, Taber, Bow Island, Coaldale, Picture Butte and Pincher Creek. This position is covered by our CUPE 290 collective agreement.

[View Details](#)