

Holy Spirit School Division FIRE DRILL RECORD

FIRE CONTROL (327-3333) NOTIFIED PRIOR TO DRILL?: YES	BOARD OFFICE (327-9555) NOTIFIED PRIOR TO DRILL? YES			NO	
Name of Building: Building Address: Contact Person: Phone Number: Alarm Activated At: ("A") Time Evacuation Completed: ("B") Total Evacuation Time: Number of Participants: Was a telephone call made to the Fire Department?: Was the alarm location checked at the Main Panel?: Were ALL the washrooms checked for occupants?: Were ALL the offices checked for occupants?: Were ALL the originates of the building participate?: Was the meeting place used?: Was the meeting place used?: Were air handling units shut down?: Comments and Recommendations: FIRE CONTROL (327-3333) NOTIFIED DRILL COMPLETED AND VERIFIED ALARM YES NO COMPANY SIGNAL RECEIVED?: Notifice (circle)	FIRE CONTROL (327-3333) NOTIFIED PRIOR	TO DRILL?:	_	_	
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	BOARD OFFICE (327-9555) NOTIFIED DRILL COMPLETED?:			YES	NO
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Person in Charge of Building Person conducting drill.	Person in Charge of Building Person of	onductina dril	I.		
Please forward a copy to: scottt@holyspirit.ab.ca Retain a copy for your files and for fire inspector's	i				

observation upon request.