

## Administrative Procedure 209

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# SCHOOL LIBRARIES

### Background

An effective integrated library program supported by a wide range of carefully selected learning resources can enhance the learning opportunities for students.

### Procedures

1. The Principal shall ensure that the school library provides a comprehensive collection of materials for student use that meets the following criteria:
  - 1.1 Stimulates growth and knowledge, literary appreciation, aesthetic values and ethical standards.
  - 1.2 Provides information that will allow students to make considered judgments.
  - 1.3 Provides students with a perspective of our Canadian society and its many facets to show clearly the contributions of varied ethnic groups to our social, political, economic and creative life.
  - 1.4 Provides students with a global perspective.
  - 1.5 Seeks a balance between fiction and non-fiction works as recommended by Alberta Education.
2. The Principal shall ensure that the school library maintains an up-to-date listing of appropriate library selection catalogues.
3. The Principal shall encourage the application of new technology systems and establish procedures for improving the efficiency and effectiveness of the school library program.
4. The selection of learning materials will meet the directions laid out the Controversial Issues section of the Guide to Education 2003 – 04.
5. The Principal shall ensure that parents, students and members of the community shall have an opportunity to challenge the appropriateness of certain materials in the school library or in the school.
6. The Principal and library personnel, in cooperation with classroom teachers, shall plan together for the integration of the library program and classroom instructional program in the school.
7. Wherever possible, professional direction and coordination of the library program should be facilitated by a teacher-librarian with the assistance of library technicians, library clerks or teacher aides within the system.