

Administrative Procedure 304

OUT OF DIVISION PROGRAM SPONSORSHIP

Background

The division is responsible to provide each of its resident students with an educational program that is consistent with provincial requirements and the educational needs of the student. However, the division is not required to provide the entire range of educational programs that a student may wish to access.

Procedures

1. Any decision to sponsor a student to an educational program outside of the division shall be determined by the educational needs of the student.
2. Sponsorship will not normally be approved if similar programs are available in the division unless there are extreme extenuating circumstances.
3. Programs that may be considered for sponsorship are:
 - 3.1 Special education programs.
 - 3.2 Residential program placements.
 - 3.3 Programs that may be deemed as being educationally advantageous to the student and are not being offered such as:
 - 3.3.1 Vocational education.
 - 3.3.2 Remedial.
 - 3.4 Program placements motivated by special reasons, such as extreme health care requirements.
 - 3.5 Programs based on ethnic preference.
4. Sponsorship may include payment of partial or complete costs associated with tuition fees, required transportation and/or boarding allowances.
5. The Superintendent shall approve placement and sponsorship and enter into any necessary contracts on behalf of the division.
6. Sponsorship rates for transportation and boarding allowance will be determined by the Board.
7. A parent wishing to request an out of division sponsorship must present the request in writing to the Superintendent by September 15 of each school year. The request shall include the:

- 7.1 Reason for the request, including supporting documents from within the school system and/or medical, etc.
 - 7.2 Kind of sponsorship being requested – boarding allowance, transportation, tuition.
 - 7.3 Location of the school and the program the student wishes to attend.
8. In order to be eligible for sponsorship the student must be a resident student and have been in full time attendance during the prior school year, or is currently attending a divisional school.
 9. The Superintendent will communicate the decision to either support, or reject, the request for sponsorship to the parents in writing.
 10. The parents may appeal the decision of the Superintendent to the Board in accordance with the Board's Policy on appeals.