

Administrative Procedure 317

Revised: June 2015

STUDENT USE OF ALCOHOL, DRUGS (RESTRICTED OR ILLEGAL), TOBACCO AND ELECTRONIC SMOKING PRODUCTS

Background

The possession and/or use of alcohol, restricted or illegal drugs and tobacco or electronic smoking products, or any item or paraphernalia that promotes these products, in school, on school property, or during school related activities, is prohibited.

Procedures

1. The Principal shall establish procedures to deal with the possession and/or use of alcohol, restricted and illegal drugs and tobacco or electronic smoking products by students in school or on school property during school hours or during any school related activities.
2. The Principal shall ensure that students and their parents are made aware of the school's procedures and that there will be zero tolerance for any violations.
3. The school staff shall ensure that the educational programs include components designed to increase student's knowledge of the facts relating to the use of restricted and illegal drugs, alcohol, tobacco and electronic smoking products.
4. Staff members observing suspected possession, use, or distribution of restricted and illegal drugs, alcohol, tobacco and electronic smoking products shall document the findings and observations and report the incident to the Principal.
5. After verification of the accuracy of the incident by the Principal, the student may be subjected to disciplinary measures, commensurate with the school's Code of Conduct. Parents will be informed of the appropriate action to be taken.
6. School officials will cooperate with law enforcement agencies in the surveillance of trafficking of alcohol, restricted or illegal drugs, including tobacco or electronic smoking products, on school premises.
7. Subsequent to meeting the student's immediate needs (medical attention, legal guidance, parental contact), remedial assistance should be sought for the student by the family and the counsellor. One of the following agencies could be considered for help:
 - 7.1 Southern Alberta Child and Family Services
 - 7.2 Addiction and Mental Health
 - 7.3 Alberta Social Services and Community Health
 - 7.4 Alcoholics Anonymous

8. For any student found to be distributing controlled substances, the following actions shall be undertaken:
 - 8.1 The student shall be reported to police and suspended immediately pending a thorough investigation by school authorities.
 - 8.2 If the student is charged by police of trafficking in controlled substances, the student shall be suspended pending an investigation for the purpose of determining the effect of the student's behaviour on the moral well-being of the school.

References *Tobacco and Smoking Reduction Act, Statutes of Alberta, 2005*
Administrative Procedure 100: Smoke Free Environment
Administrative Procedure 315: Student Code of Conduct
Alberta Health Services – Tobacco and Smoke Free Environments Policy, 2011