

BOARD ANNUAL WORK PLAN - 2018/2019

Month	Board Responsibility			
	Religious	Generative	Strategic	Fiduciary
August	<ul style="list-style-type: none"> Attend Opening Mass 	<ul style="list-style-type: none"> Honour the Share the Mission Recipient, if selected Board Chair to address staff and community supporters 		
September			<ul style="list-style-type: none"> Board reviews results reports <i>in-camera</i> (Diploma Exams, Achievement Tests) Review Continuous Improvement Plan Review Thought Exchange data 	<ul style="list-style-type: none"> Attend ASBA Zone 6 General Meeting Attend ACSTA Board of Directors' Meeting Board and Superintendent Evaluations, as required.
October	<ul style="list-style-type: none"> Attend Bishop's Dinner Attend St. Patrick School, Taber Blessing and Rededication 	<ul style="list-style-type: none"> Attend School Award Celebrations ACSTA & ASBA Fall General Meeting Preparation 	<ul style="list-style-type: none"> Review Accountability Pillar Results 	<ul style="list-style-type: none"> Board Organizational & Regular Meeting Attend ASBA Executive Meeting Joint School Boards / City Meeting
November	<ul style="list-style-type: none"> Participate in Catholic Education Sunday (November 4, 2018) Participate in Remembrance Day Celebrations in the schools / communities 		<ul style="list-style-type: none"> Review and approve Annual Education Results Report and Three-Year Education Plan Review of the Board's Continuous Improvement Plan 	<ul style="list-style-type: none"> Approval of Auditors' Report and Management Letter Approval of Audited Financial Statements Approval of Fall Budget update Attend ACSTA & ASBA Fall General Meetings Attend ASBA Zone 6 Meeting Attend ACSTA Board of Directors' Meeting Approval of International Student Tuition Rates
December	<ul style="list-style-type: none"> ATA / Board Divine Liturgy and Dinner 	<ul style="list-style-type: none"> School Council Chairs Meeting Staff Appreciation Lunches Highlight the role of the Trustee and importance of elections 	<ul style="list-style-type: none"> IMR Plan 	<ul style="list-style-type: none"> Attend ASBA Executive Meeting OHS Training Completion

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January	<ul style="list-style-type: none"> • Board Retreat 	<ul style="list-style-type: none"> • Staff Appreciation Lunches 		<ul style="list-style-type: none"> • Attend ASBA Zone 6 Meeting • ACSTA Board of Directors' Meeting • Joint School Boards / City Meeting
February		<ul style="list-style-type: none"> • ThoughtExchange Launch • Staff Appreciation Lunches • Arrange a meeting with neighboring Board 	<ul style="list-style-type: none"> • Establish Budgetary Assumptions for upcoming school year • Review of the Board's Continuous Improvement Plan 	<ul style="list-style-type: none"> • Establish Budgetary Assumptions for upcoming school year • Attend ASBA Executive Meeting
March	<ul style="list-style-type: none"> • Attend Spiritual Development Day 	<ul style="list-style-type: none"> • School Council Chairs Meeting • Call for Nominations: Edwin Parr Teacher Award Nominations • Staff Appreciation Lunches • Highlight the role of the Trustee 	<ul style="list-style-type: none"> • Review Draft Three Year Facility Plan • Establish Three Year Education Plan Priorities and develop and approve strategic plan 	<ul style="list-style-type: none"> • Attend ACSTA Board of Directors' Meeting • Attend ASBA General Meeting
April		<ul style="list-style-type: none"> • Call for Share the Mission Award Nominations • Strategic Board Working Session – ASBA Spring General Meeting Preparation 	<ul style="list-style-type: none"> • Approve Three Year Facility Plan 	<ul style="list-style-type: none"> • Attend ASBA Executive Meeting • Joint School Boards / City Meeting
May	<ul style="list-style-type: none"> • Celebrate World Catholic Education Day • Attend SPICE Conference • Attend Blueprints Conference 	<ul style="list-style-type: none"> • Honour recipients with Long Service Awards • Attend ASBA Zone 6 Edwin Parr Award Ceremony Banquet 	<ul style="list-style-type: none"> • Approve Budget for upcoming school year • Approve Locally Developed Courses • Approve Preliminary Three-year Education Plan • Review of the Board's Continuous Improvement Plan 	<ul style="list-style-type: none"> • Approve Budget for upcoming school year • Attend CCSTA Annual Meeting (1 board representative) • Superintendent Review
June	<ul style="list-style-type: none"> • Meeting with Parish Priests 	<ul style="list-style-type: none"> • Host Retirement Banquet • Select Share the Mission Award Recipient if excellent nomination received. 		<ul style="list-style-type: none"> • Attend ASBA Spring Conference • Attend ACSTA Board of Directors' Meeting • Meeting with local MLAs • Board Review