

## EDUCATION ASSISTANT

**DAILY SUPERVISOR**

**PRINCIPAL**

**HOURS OF WORK PER DAY**

**AS REQUIRED**

### JOB DESCRIPTION

The Education Assistant provides assistance to children with various degrees of need in the learning environment, under the direction and supervision of the Special Education liaison, the classroom teacher, and the Principal. In this position, it is necessary to be physically fit in order to actively engage students in all aspects of their educational program. Confidentiality is of utmost importance in achieving the common good for all students. Through collaborative team-based structure, the Education Assistant will carry out tasks as assigned by both the daily and program supervisors

### QUALIFICATIONS

**EDUCATION:**

- Education Assistant Certificate and/or Diploma or Rehabilitation Practitioner certificate and/or diploma or equivalent

**WORK EXPERIENCE:**

- At least one (1) year experience working with students with special programming needs

**TECHNICAL SKILLS:**

- First Aid Training
- Supporting Individuals Through Valued Attachments Training (SIVA)

**INTERPERSONAL SKILLS:**

- Understands that it is of paramount importance to maintain confidentiality of all aspects of the school community
- Excellent communication skills
- Willing to participate in new learning opportunities
- Ability to take responsibility for individual student needs
- Ability to contribute in a collaborative team-based learning environment