



Holy Spirit Roman Catholic Separate Regional Division No. 4

NOTICE OF SPECIAL MEETING

As per Section 67 of the School Act, the Board Chair for the Holy Spirit Roman Catholic Separate Regional Division No. 4, has called a Special Meeting to be held:

**Thursday, August 31, 2017
at 4:30 p.m.
St. Basil Education Centre
620 - 12B Street; Lethbridge, AB**

The Board has been informed that the appointed Returning Officer cannot serve the division for the upcoming elections. The Board must rescind the previous appointment and recognize Secretary-Treasurer Lisa Palmarin as the division's Returning Officer for the 2017 School Board Elections, as per the Local Authorities Election Act Section 13(2).

AGENDA

1. Call to Order
2. Opening Prayer
3. Acknowledgement by Trustees that the meeting was called in accordance with Section 67 of the School Act (see attached)
4. Rescinding of Motion 7088/0217
5. Appointment of Division Returning Officer for 2017 Elections
6. Motion to Adjourn

For additional information, please contact:

Bryan Kranzler, Board Chair
Holy Spirit Catholic School Division No. 4
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Phone: (403) 327-9555



Holy Spirit Roman Catholic Separate Regional Division No. 4

**Special Board Meeting
Thursday, August 31, 2017
St. Basil Education Centre**

Pursuant to Section 67 of the *School Act*

This is to certify that, in accordance with Section 67 of the *School Act*, a Special Meeting of the Board has been called by Board Chair Bryan Kranzler, as follows:

Date: August 31, 2017
Time: 4:30 p.m.
Location: St. Basil Catholic Education Centre; Lethbridge, AB
Nature of Business: Appointment of Division Returning Officer for 2017 Elections

	Print Name	Signature
Board Chair Bryan Kranzler	_____	_____
Vice Chair Pat Bremner	_____	_____
Trustee Frances Cote	_____	_____
Trustee Judy Lane	_____	_____
Trustee Terry O'Donnell	_____	_____
Trustee Danny Ponjavic	_____	_____
Trustee Bob Spitzig	_____	_____
Trustee Ken Tratch	_____	_____

Certified by:
Lisa Palmarin, Secretary-Treasurer

Signature: _____

Date: _____

ACTION ITEM 1

August 31, 2017

SPECIAL BOARD MEETING ACTION ITEM

TO: Board of Trustees

FROM: Bryan Kranzler, Board Chair

SUBJECT: Rescinding of Motion 7088/0217

ORIGINATOR: Bryan Kranzler, Board Chair

BACKGROUND

1. During the February 22, 2017 Regular Meeting of the Board, motion 7088/0217 was passed, appointing the City of Lethbridge's Clerk as the division's Returning Officer.
2. Unfortunately, Ms. Neufeld has informed the division that she cannot serve as Holy Spirit Catholic School Division's Returning Officer for the 2017 School Board Elections. As such, motion 7088/0217 must be rescinded.

RECOMMENDATIONS

That the Board of Trustees rescinds motion 7088/0217:

That the Board of Trustees appoints City of Lethbridge Clerk, Aleta Neufeld, as the Returning Officer for Holy Spirit Roman Catholic Separate Regional Division No. 4 for the 2017 School Board Elections.

ACTION ITEM 2

August 31, 2017

SPECIAL BOARD MEETING ACTION ITEM

TO: Board of Trustees

FROM: Bryan Kranzler, Board Chair

SUBJECT: Appointment of Division Returning Officer

ORIGINATOR: Bryan Kranzler, Board Chair

BACKGROUND

1. According to the *Local Authorities Election Act*, Section 13(2), “if the elected authority does not appoint a returning officer, the secretary is deemed to have been appointed as the returning officer.”
2. Given this information, it is recommended that the Board of Trustees recognizes Secretary-Treasurer Lisa Palmarin as the division’s returning officer for the 2017 School Board Elections.

RECOMMENDATIONS

That the Board of Trustees appoints Secretary-Treasurer Lisa Palmarin as the division’s Returning Officer for the upcoming 2017 Election, as per Section 13(2) of the *Local Authorities Election Act*.