

<p>CALL TO ORDER OPENING PRAYER</p> <p>Approval of Agenda</p> <p>Previous Minutes</p> <p>Business Arising from the Minutes</p> <p>PRESENTATIONS Gift to Children Receiving the Sacrament of Baptism</p> <p>Health and Safety Training</p> <p>ACTION ITEMS Reconciliation Lethbridge Advisory Committee</p>	<p>7461/0918 Pat Bremner</p> <p>7462/0918 Bryan Kranzler</p> <p>B.1</p> <p>7463/0918 Ken Tratch</p>	<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, SEPTEMBER 26, 2018, COMMENCING AT 6:00 P.M.</p> <p>BOARD Board Chair Judy Lane Vice Chair Bob Spitzig Trustee Pat Bremner Trustee Frances Cote Trustee Bryan Kranzler Trustee Philip Mack Trustee Keith McDonald Trustee Danny Ponjavic Trustee Ken Tratch</p> <p>ADMINISTRATION Superintendent of Schools Chris Smeaton Deputy Superintendent Brian Macauley Secretary-Treasurer Lisa Palmarin Recording Secretary Anisha Gatner</p> <p>Board Chair Judy Lane called the September 26, 2018 Regular Board Meeting to order at 6:00 p.m. She acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. Trustee Pat Bremner led the prayer provided by St. Mary School in Taber.</p> <p>M/C That the agenda for the September 26, 2018 Board Meeting be approved, as amended.</p> <p>The following items were added to the September 26, 2018 Board Meeting Agenda:</p> <ul style="list-style-type: none"> • B.6 Letter of Support for Mental Health Capacity Grant • B.7 St. Basil Catholic Education Centre Signage <p>M/C That the minutes of the June 27, 2018 Regular Meeting of the Board be approved, as presented.</p> <p>There was no business arising from the minutes.</p> <p>Joann Bartley, Director of Religious Education, spoke to the Board regarding the purchase of a book entitled, "I Love My Catholic School!" with an accompanying growth chart, that Holy Spirit Catholic School Division will be giving to the families of all newly baptized children within our respective parishes.</p> <p>Secretary-Treasurer Lisa Palmarin provided a presentation to the Board outlining health and safety training initiatives that have been taken in Holy Spirit Catholic School Division in response to the requirements of the recently passed <i>Alberta Occupational Health and Safety Act</i>.</p> <p>Holy Spirit Catholic School Division and Lethbridge School District No. 51 have been invited to participate on the City of Lethbridge's <i>Reconciliation Lethbridge Advisory Committee</i> for rotating terms. While a great honour, it is recommended that permanent seats be allotted to both school jurisdictions to ensure continuity of resources and information to all Lethbridge students.</p> <p>M/C That the Board of Trustees directs the Board Chair to pen a letter to the City of Lethbridge requesting that both Holy Spirit Catholic School Division and Lethbridge School District No. 51 be given permanent seats on the Reconciliation Lethbridge Advisory Committee.</p>
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<p>Bishop's Dinner</p>	<p>B.2</p> <p>7464/0918 Bob Spitzig</p>	<p>The Bishop's Dinner is scheduled for 5:30 p.m. on October 19, 2018 at the Telus Convention Centre in Calgary, Alberta. This year, funds raised will be used to support each of the five school jurisdictions in the Diocese of Calgary.</p> <p>M/C That the Board of Trustees approves the purchase of, a minimum of, three (3) tables to attend the Bishop's Dinner on October 19, 2018;</p> <p>AND FURTHER, that the Board of Trustees directs administration to procure transportation services to facilitate attendance at the Bishop's Dinner.</p> <p>Board Chair Judy Lane, Vice Chair Bob Spitzig, Trustee Pat Bremner, Trustee Frances Cote, Trustee Bryan Kranzler, Trustee Philip Mack, and Trustee Danny Ponjavic all agreed to attend the event on behalf of the Board of Trustees.</p>
<p>ASBA AGM Motion from Christ the Redeemer School Division: English Language Learners (ELL)</p>	<p>B.3</p> <p>7465/0918 Bryan Kranzler</p>	<p>The Board reviewed a pending motion, written by Christ the Redeemer School Division, calling on the Alberta School Boards' Association to advocate for more resources for English Language Learning in Alberta.</p> <p>M/C That the Board of Trustees supports Christ the Redeemer School Division's motion regarding English Language Learning in Alberta when it is brought forward at the ASBA's Annual General Meeting in November 2018.</p>
<p>Staff Appreciation Lunches</p>	<p>B.4</p> <p>7466/0918 Philip Mack</p>	<p>It has been the practice of the Board to provide an annual Staff Appreciation Lunch at all schools within the division, as well as the St. Basil Catholic Education Centre. This year, the Board agreed that a lunch for substitute/casual teacher within the system should also be provided.</p> <p>M/C That, over the 2018/2019 school year, the Board of Trustees provides a Staff Appreciation Lunch to each school within the division, the St. Basil Catholic Education Centre, and substitute/casual teachers;</p> <p>AND FURTHER, that the Board of Trustees directs the Superintendent of Schools to coordinate and schedule these Staff Appreciation Lunches.</p>
<p>Needs and Other Drug Related Debris</p>	<p>B.5</p> <p>7467/0918 Ken Tratch</p>	<p>The Board reviewed correspondence demonstrating Holy Spirit Catholic School Division's efforts to mitigate the hazards that have arisen due to increases in improper disposal of needles and other hazardous debris accompanying illegal drug use. The Board further discussed how it must continue to advocate on the part of the school division to ensure that our school environments remain safe for students.</p> <p>M/C That the Board of Trustees continues to advocate for safe school environments, free of needles and other drug related debris, for the health and benefit of all our Holy Spirit Catholic School Division students.</p>
<p>Letter of Support for Mental Health Capacity Grant</p>	<p>B.6</p> <p>7468/0918 Bob Spitzig</p>	<p>Holy Spirit Catholic School Division is currently applying for a Mental Health Capacity Grant. If successful, this grant will allow the division to expand programming to our most vulnerable and remote communities. The primary aim would be to strengthen the ability of each school to act as a community hub, providing wider access to facilities that would support families and children in promoting protective factors that encourage healthy brain development in children and youth, ensure increased mental health capacity building by enhancing mental health, address emerging addiction issues, and reduce stigmas attached to mental health challenges.</p> <p>M/C That the Board of Trustees directs the Board Chair to pen a letter supporting Holy Spirit Catholic School Division's application for the Mental Health Capacity Grant, on behalf of the Board.</p>
<p>St. Basil Catholic Education Centre Signage</p>	<p>B.7</p>	<p>The Board of Trustees reviewed tenders for the construction of an exterior sign for the St. Basil Catholic Education Centre. Discussion regarding whether or not to proceed with the sign ensued.</p>

7469/0918
Ken Tratch

**M/C That the Board of Trustees accepts the lowest tender for the construction of an exterior sign for the St. Basil Catholic Education Centre.
(A record of the vote was requested – Six (6) in favour and three (3) opposed.)**

INFORMATION ITEMS

<p>Clear Sky Radio's "Music in Schools" Campaign Donations</p>	<p>C.1</p>	<p>For the third consecutive year, Clear Sky Radio has kindly donated \$1,500 to Holy Spirit Catholic School Division through its, "Music in Schools," project. These funds are to be used specifically to purchase musical instruments. St. Michael's School in Bow Island is being offered use of this donation for the 2018/2019 school year.</p>
<p>Allies for Catholic Education (ACE)</p>	<p>C.2</p>	<p>The Board received information regarding the recently formed, "Allies for Catholic Education (ACE)." Created by the Alberta/NWT Bishops, the Alberta Catholic School Trustees' Association and the Council of Catholic School Superintendents of Alberta, ACE's mission is to, "inspire, invigorate and embolden the spirit of Catholic education in order to unite, engage, educate and communicate with one voice on its behalf."</p>
<p>Peigan Board of Education – Education Service Agreement</p>	<p>C.3</p>	<p>Plans are in place for the Peigan Board of Education and Holy Spirit Catholic School Division to meet on September 27, 2018 to begin discussing a new Education Service Agreement. Superintendent Chris Smeaton, Director of Religious Education Joann Bartley, and Division Principal Annette BruisedHead will represent the division at the initial meetings.</p>
<p>Practice Profiles</p>	<p>C.4</p>	<p>To assist school and system leaders in focusing their individual growth plans, Holy Spirit Catholic School Division has developed templates, based on work done by the College of Alberta School Superintendents (CASS), that align with the upcoming leadership standards that are expected to come into effect in 2019.</p>
<p>Alberta Smoke Free Spaces Award Program – News Release</p>	<p>C.5</p>	<p>The Board reviewed a news release indicating that Holy Spirit Catholic School Division has been selected as one of eight school jurisdictions to receive an award for showing "leadership in promoting smoke-free environments."</p>
<p>ASBA Employment Standards Regulation Request for Exemption or Variance Survey</p>	<p>C.6</p>	<p>The ASBA has asked all school jurisdictions to respond to a survey regarding the exemption of school boards from <i>Employment Standards Regulation Section 11 – Employment for less than 3 hours</i>. As Holy Spirit Catholic School Division does not employ individuals for less than 3 hours, and would not utilize the Minister's variance or exemption, this survey has been completed as such and forwarded on behalf of the division.</p>
<p>Schedule for the Release of the 2017/2018 PAT and Dip Results</p>	<p>C.7</p>	<p>The Board received the schedule for the release of the 2017/2018 Provincial Achievement Test (PAT) and Diploma Examination (Dip) Results.</p>
<p>Edwin Project Pilot</p>	<p>C.8</p>	<p>Grade 7 and/or Grade 8 students at Father Leonard Van Tighem School in Lethbridge, St. Catherine School in Picture Butte, St. Joseph School in Coaldale, St. Michael's School in Bow Island, St. Michael's School in Pincher Creek, and St. Mary School in Taber will all have the opportunity to pilot Nelson Canada's "Edwin Project," which provides students with an online ecosystem for curriculum and resources.</p>
<p>ACSTA Annual General Meeting</p>	<p>C.9</p>	<p>Attached for Board review is information about the ACSTA Annual General Meeting, which is scheduled for November 16-18, 2018 in Edmonton, Alberta.</p>
<p>ACSTA Board Meeting Executive Summary</p>	<p>C.10</p>	<p>The Board received an executive summary of the ACSTA's Board Meeting, which had been held on September 14, 2018.</p> <p>A brief recess was called at 7:30 p.m. The Board reconvened at 7:40 p.m.</p>
<p>Director of Learning Update</p>	<p>C.11</p>	<p>Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.</p>
<p>Director of Religious Education Update</p>	<p>C.12</p>	<p>Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.</p>

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Director of Support Services Update	C.13	Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.
First Nations, Métis and Inuit Education Update	C.14	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to First Nations, Métis, and Inuit Education.
<u>POLICY REVIEW</u>		
Policy Review Schedule for 2018/2019	D.1	The Policy Review Schedule for 2018/2019 was amended so that <i>Policy 18: Board Governance and Operations</i> could be reviewed in October 2018. This will allow taxation changes to Board honorarium and expenses to be addressed before the January 2019 deadline.
	7470/0918 Pat Bremner	M/C That the Board of Trustees approves the Policy Review Schedule for the upcoming 2018/2019 school year, as amended.
Policy 1: Board Mandate, Mission, Vision, Values, and Goals	D.2	<i>Policy 1: Board Mandate, Mission, Vision, Values, and Goals</i> was brought forward for Board review. Amendments made will better align with the philosophies of the Catholic Faith and ensure that families and the greater community are openly welcomed within all schools.
	7471/0918 Bryan Kranzler	M/C That the Board of Trustees accepts Policy 1: Board Mandate, Mission, Vision, Values and Goals, as amended.
<u>BOARD REPORTS</u>		
Board Chair's Report	E.1	Board Chair Judy Lane provided a report about recent correspondence, planning and events, and activity.
	7472/0918 Bob Spitzig	M/C That the Board of Trustees receives and files the Board Chair's Report for September 26, 2018.
ACSTA Report	E.2	Trustee Pat Bremner, Board representative to the ACSTA, provided a report to the Board regarding recent business, events, and activities.
	7473/0918 Pat Bremner	M/C That the Board of Trustees receives and files the ACSTA Report for September 26, 2018.
ASBA Zone 6 Report	E.3	Trustee Bryan Kranzler, Board representative to the ASBA Zone 6, provided a report to the Board regarding recent business, events, and activities. He expressed that more comprehensive school health policy work may be forthcoming.
	7474/0918 Bryan Kranzler	M/C That the Board of Trustees receives and files the ASBA Zone 6 Report for September 26, 2018.
Joint City / School Boards Committee Report	E.4	Trustee Keith McDonald and Trustee Ken Tratch, Board representatives to the Joint City/ School Board Committee, provided a report to the Board regarding recent business, events, and activities. It was noted that the City of Lethbridge is recommending that "saw-tooth parking" be constructed along the road by Ecole St. Mary School to assist bus parking and driving in the core area.
	7475/0918 Ken Tratch	M/C That the Board of Trustees receives and files the Joint City / School Boards Committee Report for September 26, 2018.
Archiving and Legacy Committee Report	E.5	Board Chair Judy Lane, Trustee Pat Bremner, and Trustee Ken Tratch, representatives to the <i>ad hoc</i> Archiving and Legacy Committee, provided a report to the Board regarding recent business, events, and activities.
	7476/0918 Ken Tratch	M/C That the Board of Trustees receives and files the Archiving and Legacy Committee Report for September 26, 2018.
Community and Social Development Committee Report	E.6	Trustee Ken Tratch, Board representative to the City of Lethbridge's Community and Social Development Committee, provided a report to the Board regarding recent business, events, and activities.

He also noted that, as a visitor to the committee, since Lethbridge School District No. 51 is the current rotating member representing education, it is somewhat difficult to access this information. As such, Trustee Tratch suggested that it would be preferable for both Lethbridge School District No. 51 and Holy Spirit Catholic School Division to hold permanent seats on this committee as well.

7477/0918
Ken Tratch

M/C That the Board of Trustees receives and files the Community and Social Development Committee Report for September 26, 2018.

ADVOCACY

Letter to the Minister of Education Requesting Modulars for FLVT

F.1 The Board reviewed a letter penned by Board Chair Judy Lane to Education Minister David Eggen requesting additional modulars for Father Leonard Van Tighem (FLVT) School in order to mitigate current enrolment pressures.

Individual Trustee Advocacy

F.2 Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.

ADMINISTRATIVE REPORTS

Superintendent's Report

G.1 The Board reviewed the Superintendent's September 26, 2018 Report.

7478/0918
Frances Cote

M/C That the Board of Trustees receives and files the Superintendent's Report for September 26, 2018.

Deputy Superintendent's Report

G.2 The Board reviewed the Deputy Superintendent's September 26, 2018 Report.

7479/0918
Pat Bremner

M/C That the Board of Trustees receives and files the Deputy Superintendent's Report for September 26, 2018.

Secretary Treasurer's Report

G.3 The Board reviewed the Secretary-Treasurer's September 26, 2018 Report.

7480/0918
Bryan Kranzler

M/C That the Board of Trustees receives and files the Secretary Treasurer's Report for September 26, 2018.

ADJOURNMENT

7481/0918
Ken Tratch

M/C That the Board of Trustees convenes to the Committee of the Whole at 8:18 p.m.

7482/0918
Ken Tratch

M/C That the Board of Trustees reconvenes to the Regular Meeting of the Board at 8:48 p.m.

7483/0918
Bob Spitzig

M/C That the Board of Trustees adjourns the Regular Board Meeting of September 26, 2018 at 8:48 p.m.

Board Chair

Secretary-Treasurer