

		<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL EDUCATION CENTRE ON WEDNESDAY, SEPTEMBER 28, 2016, COMMENCING AT 6:01 P.M.</p> <p><b>BOARD</b>  Board Chair Bryan Kranzler  Vice Chair Pat Bremner  Trustee Frances Cote  Trustee Judy Lane  Trustee Terry O'Donnell  Trustee Danny Ponjavic  Trustee Bob Spitzig  Trustee Ken Tratch</p> <p><b>ADMINISTRATION</b>  Superintendent of Schools Chris Smeaton  Deputy Superintendent Brian Macauley  Recording Secretary Anisha Gatner</p> <p>Board Chair Bryan Kranzler called the September 28, 2016 Regular Board Meeting to order at 6:01 p.m. and led in an opening prayer after acknowledging that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta.</p>
<p><b>CALL TO ORDER  OPENING PRAYER</b></p>		
<p>Approval of Agenda</p>	<p>6945/0916  Ken Tratch</p>	<p>M/C That the agenda for the September 28, 2016 Board Meeting be approved, as amended.</p> <p>The following items were added to the September 28, 2016 Board Agenda:  • E.5: Wisdom and Visioning Circle Gathering Report</p>
<p>Previous Minutes</p>	<p>6946/0916  Bob Spitzig</p>	<p>M/C That the minutes of the June 22, 2016 Regular Meeting of the Board be approved, as presented.</p>
<p>Business Arising from the Minutes</p>		<p>There was no business arising from the minutes.</p>
<p>Presentation:  Enrolment Data</p>		<p>Superintendent Smeaton provided an overview of Holy Spirit Catholic School Division's preliminary enrolment data for the 2016/2017 school year.</p>
<p>Presentation:  Continuous Improvement Plan 2016-2019</p>		<p>Superintendent Chris Smeaton provided a draft copy of the division's Continuous Improvement Plan for 2016-2019. He noted that this document is intended to be a guide for the everyday work of the division and is closely connected to the Board's strategic priorities. The Board requested that Trustee faith formation also be included.</p>
<p></p>	<p>6947/0916  Bob Spitzig</p>	<p>M/C That the Board of Trustees approves the Holy Spirit Catholic School Division's Continuous Improvement Plan for 2016-2019, as amended.</p>
<p><u>ACTION ITEMS</u></p>		
<p>Renaming of the New North Lethbridge School</p>	<p>B.1</p>	<p>On September 4, 2016, Pope Francis canonized Blessed Mother Teresa, recognizing her as a saint and changing her title to St. Teresa of Calcutta. Given this alteration, it is recommended that the name of the division's north Lethbridge elementary school also be updated.</p>
<p></p>	<p>6948/0916  Ken Tratch</p>	<p>M/C That, aligning with the recent canonization of Blessed Mother Teresa, the Board of Trustees changes the name of the new north Lethbridge school constructed in Legacy Ridge to, "St. Teresa of Calcutta School."</p>
<p>Board Working Session</p>	<p>B.2</p>	<p>To better prepare for the work of the 2016/2017 school year the Board scheduled a working session for Tuesday, November 8, 2016 from 6:30 p.m. to 8:30 p.m.</p>

	<p>6949/0916 Pat Bremner</p>	<p>M/C That the Board of Trustees schedules a Board Working Session to finalize its working plan for the 2016/2017 school year and discuss the practice surrounding per diem and mileage claims.</p>
<p>Trustee Retreat</p>	<p>B.3</p>	<p>To model effective faith formation, it is recommended that the Board of Trustees organize a Board Retreat.</p>
	<p>6950/0916 Judy Lane</p>	<p>M/C That the Board of Trustees directs the Superintendent of Schools to coordinate a Board Retreat to focus on Trustee faith formation.</p>
<p>Bishop's Dinner</p>	<p>B.4</p>	<p>The Bishop's Dinner is scheduled for 6:00 p.m. on October 20, 2016 at the Commonwealth Centre in Calgary, Alberta. This year, funds raised will contribute to agencies fighting against human trafficking in Southern Alberta.</p>
	<p>6951/0916 Bob Spitzig</p>	<p>M/C That the Board of Trustees approves the purchase of two (2) tables to attend the Bishop's Dinner on October 20, 2016.</p> <p>Board Chair Bryan Kranzler, Vice Chair Pat Bremner, Trustee Frances Cote, Trustee Judy Lane, Trustee Terry O'Donnell, Trustee Bob Spitzig, Trustee Ken Tratch and Superintendent Chris Smeaton volunteered to attend the Bishop's Dinner on behalf of the Board of Trustees.</p>
<p>Teacher Board Advisory Committee (TBAC) Meeting</p>	<p>B.5</p>	<p>According to TBAC's Terms of Reference, two (2) meetings will be held per year: one in the fall and one in the spring.</p>
	<p>6952/0916 Pat Bremner</p>	<p>M/C That the Board of Trustees directs the Superintendent of Schools to make arrangements to schedule the first Teacher Board Advisory Committee Meeting for the 2016/2017 school year.</p>
<p><b>INFORMATION ITEMS</b></p>		
<p>Official Languages in Education Protocol (OLEP) Final Report</p>	<p>C.1</p>	<p>The Board received and filed the division's Official Languages in Education Protocol (OLEP) Final Report, submitted this past June 2016 in compliance with Alberta Education requirements.</p>
<p>City of Lethbridge 100K</p>	<p>C.2</p>	<p>The Board received information about the City of Lethbridge's efforts to consult with the community to produce a robust Cycling Master Plan, especially as the City comes closer to serving a population of 100,000 people.</p>
<p>Clear Sky Radio's "Music in Schools" Campaign Donation</p>	<p>C.3</p>	<p>Clear Sky Radio has donated \$1,500 to Holy Spirit Catholic School Division to purchase musical instruments for the division's schools.</p>
<p>Lethbridge Herald's "Food for Thought" Campaign Donation</p>	<p>C.4</p>	<p>The Lethbridge Herald has donated \$19,625.76 dollars from its "Food for Thought" campaign to support all division nutrition programs.</p>
<p>Davis Buick GMC's Donation</p>	<p>C.5</p>	<p>Davis Buick GMC coordinated and hosted a pancake breakfast during Whoop Up Days, on August 22, 2016. The \$1,108.00 raised from this breakfast were donated to Children of St. Martha School to support their literacy project, "One Book, One School."</p>
<p>Provincial Dual Credit Strategy</p>	<p>C.6</p>	<p>The Board reviewed correspondence sent to and from the Minister of Education regarding the Provincial Dual Credit Strategy.</p>
<p>Administrative Procedures Update</p>	<p>C.7</p>	<p>The Board reviewed the following, recently amended, Administrative Procedures:</p> <ul style="list-style-type: none"> <li>• 133: Safe and Caring Schools</li> <li>• 143: Flag Protocol</li> <li>• 315: Student Code of Conduct</li> <li>• 356: Student Discipline and Intervention</li> <li>• 415: Faith Formation for Teachers New to Holy Spirit Catholic Schools</li> <li>• 445: Designation of an Acting Principal</li> </ul>

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ACSTA Fall General Meeting	C.8	The Board received information regarding the upcoming ACSTA Annual General Meeting, which is scheduled for November 18-20, 2016 in Edmonton, Alberta.
ASBA Fall General Meeting	C.9	The Board received information regarding the upcoming ASBA Annual General Meeting, which is scheduled for November 20-22, 2016 in Edmonton, Alberta.
Alberta Education Zone 6 Director's Report	C.10	The Board received and filed the "Director's Report" from Mr. Ron Taylor, Director of Alberta Education's Zone 6 Branch Services.
Director of Learning Update	C.11	Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.
Director of Religious Education Update	C.12	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.
First Nations, Métis and Inuit Education Update	C.13	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to First Nations, Métis and Inuit Education.
Director of Support Services Update	C.14	Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.
Holy Spirit Stars	C.15	The Board reviewed the activities and achievements of the division's students and staff over the past month.  A brief recess was called at 7:34 p.m. The Board reconvened at 7:45 p.m.
<b><u>POLICY REVIEW</u></b>		
Policy Review Schedule for 2016/2017	D.1	The Board re-examined the list of policies that were reviewed, amended, and adopted over the 2015/2016 school year, as well as the Policy Review Schedule for the 2016/2017 school year.
	6953/0916 Frances Cote	<b>M/C That the Board of Trustees reviews the Policy Review Schedule for the upcoming 2016/2017 school year.</b>
Policy 1: Board Mandate, Mission, Vision, Values and Goals	D.2	The Board reviewed the suggested amendments to <i>Policy 1: Board Mandate, Mission, Vision, Values and Goals</i> .  Discussion ensued regarding the need to include a more comprehensive list of the competencies required by students to ensure their future success, perhaps aligning with the eight competencies outlined in the <i>Ministerial Order on Student Learning</i> (#001/2013).
	6954/0916 Danny Ponjavic	<b>M/D That the recommended policy be further amended to incorporate the eight competencies outlined in the Ministerial Order on Student Learning (#001/2013).</b>  The Board approved the recommended amendments to the policy, as originally presented.
	6955/0916 Bob Spitzig	<b>M/C That the Board of Trustees accepts Policy 1: Board Mandate, Mission, Vision, Values and Goals, as amended.</b>
<b><u>BOARD REPORTS</u></b>		
Board Chair's Report	E.1	Board Chair Bryan Kranzler updated the Board about recent correspondence, planning and events, and activity.
	6956/0916 Judy Lane	<b>M/C That the Board of Trustees receives and files the Board Chair's Report for September 28, 2016</b>
ACSTA Report	E.2	Trustee Judy Lane, Board representative to the ACSTA, provided a report to the Board regarding recent ACSTA business, events, and activities. Trustees Lane also presented the pending ACSTA Budget, which will be reviewed and passed at the Annual General Meeting in November.

<p>ASBA Zone 6 Report</p>	<p>6957/0916 Judy Lane</p>	<p>M/C That the Board of Trustees receives and files the ACSTA Report for September 28, 2016</p>
	<p>E.3</p>	<p>Trustee Bob Spitzig, Board representative to the ASBA Zone 6, provided a report to the Board regarding recent business, events, and activities.</p>
<p>Business and Education Report</p>	<p>6958/0916 Bob Spitzig</p>	<p>M/C That the Board of Trustees receives and files the ASBA Zone 6 Report for September 28, 2016.</p>
	<p>E.4</p>	<p>Trustee Ken Tratch, Board representative to the Business and Education Committee, provided a report to the Board regarding recent committee business, events, and activities.</p>
<p>Wisdom and Visioning Circle Report</p>	<p>6959/0916 Ken Tratch</p>	<p>M/C That the Board of Trustees receives and files the Business and Education Committee Report for September 28, 2016.</p>
	<p>E.5</p>	<p>Vice Chair Pat Bremner, Board representative to the Wisdom and Visioning Circle, provided a report to the Board regarding recent committee business, events, and activities.</p>
	<p>6960/0916 Pat Bremner</p>	<p>M/C That the Board of Trustees receives and files the Wisdom and Visioning Circle Gathering Report for September 28, 2016.</p>
<p><u>ADVOCACY</u> Individual Trustee Advocacy</p>	<p>F.1</p>	<p>Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.</p>
<p><u>ADMINISTRATIVE REPORTS</u> Superintendent's Report</p>	<p>G.1</p>	<p>The Board reviewed the Superintendent's September 28, 2016 Report.</p>
	<p>6961/0916 Frances Cote</p>	<p>M/C That the Board of Trustees receives and files the Superintendent's Report for September 28, 2016.</p>
<p>Deputy Superintendent's Report</p>	<p>G.2</p>	<p>The Board reviewed the Deputy Superintendent's September 28, 2016 Report.</p>
	<p>6962/0916 Judy Lane</p>	<p>M/C That the Board of Trustees receives and files the Deputy Superintendent's Report for September 28, 2016.</p>
<p>ADJOURNMENT</p>	<p>6963/0916 Ken Tratch</p>	<p>M/C That the Board of Trustees convenes to the Committee of the Whole at 8:21 p.m.</p>
	<p>6964/0916 Ken Tratch</p>	<p>M/C That the Board of Trustees reconvenes to the Regular Meeting of the Board at 8:45 p.m.</p>
	<p>6965/0916 Bob Spitzig</p>	<p>M/C That the Board of Trustees adjourns the Regular Board Meeting of September 28, 2016 at 8:45 p.m.</p>
<p>_____</p>		<p>_____</p>
<p>Board Chair</p>		<p>Secretary-Treasurer</p>