

		<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL EDUCATION CENTRE ON WEDNESDAY, OCTOBER 19, 2016, COMMENCING AT 6:20 P.M.</p> <p><b>BOARD</b>  Board Chair Bryan Kranzler  Vice Chair Pat Bremner  Trustee Frances Cote  Trustee Judy Lane  Trustee Terry O'Donnell  Trustee Bob Spitzig  Trustee Ken Tratch</p> <p><b>ADMINISTRATION</b>  Superintendent of Schools Chris Smeaton  Deputy Superintendent Brian Macauley  Recording Secretary Anisha Gatner</p> <p><b>Regrets</b>  Trustee Danny Ponjavic  Secretary-Treasurer Lisa Palmarin</p> <p>Board Chair Bryan Kranzler called the October 19, 2016 Regular Board Meeting to order at 6:20 p.m. Trustee Ken Tratch led in an opening video prayer from the Grade 6 class at Children of St. Martha School.</p>
<p>CALL TO ORDER OPENING PRAYER</p>		
<p>Approval of Agenda</p>	<p>6984/1016 Ken Tratch</p>	<p>M/C That the agenda for the October 19, 2016 Board Meeting be approved, as amended.</p> <p>The following items were added to the October 19, 2016 Board Agenda:  • B.8: Parent Inclusive Education Roundtable (PIER) Suspension</p>
<p>Previous Minutes</p>	<p>6985/1016 Ken Tratch</p>	<p>M/C That the minutes of the September 28, 2016 Regular Meeting of the Board be approved, as presented.</p>
<p>Business Arising from the Minutes</p>		<p>There was no business arising from the minutes.</p>
<p>Presentation: Exam Results Report/ Accountability Pillar</p>		<p>Superintendent Chris Smeaton provided an overview of Holy Spirit Catholic School Division's results from the 2015/2016 Provincial Achievement Tests and Diploma Exams. The division's October 2016 Accountability Pillar Summary Report was also formally presented. All results continue to demonstrate high achievement within the division.</p>
<p><u>ACTION ITEMS</u> Special Board Meeting</p>	<p>B.1</p>	<p>It was recommended that a Special Board Meeting be called to ensure that there is ample time to address financial reporting requirements that must be fulfilled before November 30, 2016.</p>
<p>Voluntary Teacher Retirement Opportunity</p>	<p>6986/1016 Pat Bremner</p>	<p>M/C That the Board of Trustees schedules a Special Board Meeting for November 28, 2016 to review and approve the necessary transfers to operating and capital reserves, the division's Audited Financial Statements for the fiscal year ending August 31, 2016, and the Budget for the 2016/2017 school year.</p>
<p>Voluntary Teacher Retirement Opportunity</p>	<p>B.2</p>	<p>The Board of Trustees determined that it would offer a voluntary retirement program for teachers planning on retiring at the end of the school year.</p>
<p>Voluntary Teacher Retirement Opportunity</p>	<p>6987/1016 Ken Tratch</p>	<p>M/C That the Board of Trustees of the Holy Spirit Catholic School Division makes the following offer to its teachers:   <i>Any eligible teacher who, by December 15, 2016, submits his/her notice of retirement, effective January 31, 2017, will be offered a temporary teaching contract beginning February 1, 2017 until June 30, 2017.</i></p>

<p><b>Voluntary Support Staff Retirement Opportunity</b></p>	<p>B.3</p>	<p>The Board of Trustees determined that it would offer a voluntary retirement program for support staff planning on retiring at the end of the school year.</p>
	<p>6988/1016 Judy Lane</p>	<p>M/C That the Board of Trustees of the Holy Spirit Catholic School Division makes the following offer to its CUPE 290, CUPE 1825, and non-union employees:  <i>Any eligible member of the Local Authorities Pension Plan (LAPP) who, by December 15, 2016, submits his/her notice of retirement, effective January 31, 2017, will be offered a temporary contract of employment for February 1, 2017 until the end of the school year for that member's position.</i></p>
<p><b>Team Lethbridge</b></p>	<p>B.4</p>	<p>Economic Development Lethbridge has extended an invitation to the Holy Spirit Catholic School Division to participate in the 2017 Team Lethbridge Mission. The Board discussed the value of participating in this initiative and determined who would represent the division to the group.</p>
	<p>6989/1016 Ken Tratch</p>	<p>M/C That the Board of Trustees approves Holy Spirit Catholic School Division's participation in 2017 Team Lethbridge;  <b>AND FURTHER;</b> that, in addition to the Superintendent of Schools, Ken Tratch and Danny Ponjavic be appointed as the Board's representatives to serve on the 2017 Team Lethbridge committee.</p>
<p><b>Peigan Board's Invitation to Meet</b></p>	<p>B.5</p>	<p>Board Chair Bryan Kranzler shared correspondence received from the Peigan Board of Education, inviting the Holy Spirit Catholic School Division Board of Trustees to meet and "share information regarding our school / community initiatives in education."</p>
	<p>6990/1016 Pat Bremner</p>	<p>M/C That the Board of Trustees directs the Superintendent of Schools to arrange for a time for the Peigan Board of Education and the Holy Spirit Catholic School Division Board of Trustees to meet to discuss matters of mutual educational interest.</p>
<p><b>Staff Appreciation Lunches</b></p>	<p>B.6</p>	<p>The Board was consulted regarding its desire to continue to provide Staff Appreciation Lunches over the 2016/2017 school year.</p>
	<p>6991/1016 Frances Cote</p>	<p>M/C That the Board of Trustees provides a Staff Appreciation Lunch to each school within the division, as well as the St. Basil Catholic Education Centre, over the 2016/2017 school year;  <b>AND FURTHER,</b> that the Board of Trustees directs the Superintendent of Schools to coordinate and schedule these Staff Appreciation Lunches.</p>
<p><b>Catholic Education Sunday</b></p>	<p>B.7</p>	<p>Each Trustee agreed to bring a brief message to all Masses taking place within our parishes over the November 5-6, 2016 weekend to celebrate Catholic Education Sunday.</p>
	<p>6992/1016 Bob Spitzig</p>	<p>M/C That the Board of Trustees provides a message in all local parishes and at all Masses celebrating Catholic Education Sunday.</p>
<p><b>Parent Inclusive Education Roundtable (PIER) Suspension</b></p>	<p>B.8</p>	<p>Given Alberta Education's alterations to inclusive education practices in the province, the need for this group has declined significantly since its inception. As a result, the Board of Trustees agreed to suspend activity for PIER over the current school year.</p>
	<p>6993/1016 Pat Bremner</p>	<p>M/C That the Board of Trustees suspends the Parent Inclusive Education Roundtable (PIER) for one school year.</p>
<p><b><u>INFORMATION ITEMS</u></b> Daytona Homes "Backpack Program"</p>	<p>C.1</p>	<p>The division has received \$16,250 through Daytona Homes' 9<sup>th</sup> Annual "Backpack Program." These funds will be distributed by the next 'Ready, Set, Go' project, which ensures back to school readiness for those families requiring additional assistance.</p>

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Accountability Pillar Summary	C.2	The division's Accountability Pillar Summary Report for October 2016 was provided for Board information.
ERDI Update	C.3	Superintendent of Schools Chris Smeaton updated the Board about his learnings from the past ERDI Conference. In particular he discussed the IBM "Watson" panel, an artificial intelligence program that is being developed to review and analyse big data in a way that exceeds traditional mathematical / logic-based computing.
C21 Update	C.4	The Board received a document provided by C21 regarding CEO Academy Collaboration with the Council of Ministers of Education (CMEC). The Board was reminded that the document has not yet been vetted by CMEC, the working group, or the deputies. The Superintendent went on to indicate that the work of this group has been invaluable towards both reaffirming good practice and challenging the division to consider different educational procedures.
Alberta Education Zone 6 Director's Report	C.5	The Board received and filed the "Director's Report" from Mr. Ron Taylor, Director of Alberta Education's Zone 6 Branch Services.
Director of Learning Update	C.6	Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.
Director of Religious Education Update	C.7	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.
First Nations, Métis and Inuit Education Update	C.8	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to First Nations, Métis and Inuit Education.
Director of Support Services Update	C.9	Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.
Holy Spirit Stars	C.10	The Board reviewed the activities and achievements of the division's students and staff over the past month.
Enrolment Data Update	C.11	The Board received the division enrolment report for September 30, 2016.
<b><u>POLICY REVIEW</u></b>		
Policy 2: Role of the Board	D.1	The Board reviewed <i>Policy 2: Role of the Board</i> and determined that no changes were required at this time. However, it was agreed that <i>Policy 2, Appendix A: Board Annual Working Plan-2015/2016</i> , would need to be updated after the Board's November 8, 2016 Working Session.
	6994/1016 Ken Tratch	M/C That the Board of Trustees accepts <i>Policy 2: Role of the Board</i> , as presented.
Policy 3: Role of the Trustee	D.2	The Board reviewed <i>Policy 3: Role of the Trustee</i> and determined that no changes were required at this time.
	6995/1016 Judy Lane	M/C That the Board of Trustees accepts <i>Policy 3: Role of the Trustee</i> , as presented.
Policy 4: Trustee Code of Conduct	D.2	The Board reviewed <i>Policy 4: Trustee Code of Conduct</i> , and determined that no changes were required at this time.
	6996/1016 Frances Cote	M/C That the Board of Trustees accepts <i>Policy 4: Trustee Code of Conduct</i> , as presented.
<b><u>BOARD REPORTS</u></b>		
Board Chair's Report	E.1	Board Chair Bryan Kranzler updated the Board about recent correspondence, planning and events, and activity.

Board Chair Kranzler also indicated that he and Trustee Tratch had attended the Joint City/School Boards meeting that day. He indicated that the City would be looking for feedback regarding its 10 Year Capital Plan. Discussion also ensued around how best to address future school site land, where the Rogers cell tower should be placed in west Lethbridge, and the potential trip to China/Japan to continue to foster partnerships with sister cities in those areas.

**ASBA Zone 6 Report**

6997/1016  
Bob Spitzig

M/C That the Board of Trustees receives and files the Board Chair's Report for October 19, 2016.

E.2

Trustee Bob Spitzig, Board representative to the ASBA Zone 6, provided a report to the Board regarding recent business, events, and activities.

6998/1016  
Bob Spitzig

M/C That the Board of Trustees receives and files the ASBA Zone 6 Report for October 19, 2016.

ADVOCACY

Meeting with Education  
Shadow Minister,  
Mark Smith

F.1

The Board met with the Shadow Minister of Education, Mark Smith, on October 5, 2016 to discuss opportunities and challenges currently facing the division, in general, and education, as a whole.

Individual Trustee  
Advocacy

F.2

Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.

ADMINISTRATIVE  
REPORTS

Superintendent's Report

G.1

The Board reviewed the Superintendent's October 19, 2016 Report.

6999/1016  
Bob Spitzig

M/C That the Board of Trustees receives and files the Superintendent's Report for October 19, 2016.

Deputy Superintendent's  
Report

G.2

The Board reviewed the Deputy Superintendent's October 19, 2016 Report.

7000/1016  
Pat Bremner

M/C That the Board of Trustees receives and files the Deputy Superintendent's Report for October 19, 2016.

**ADJOURNMENT**

7001/1016  
Ken Tratch

M/C That the Board of Trustees adjourns the Regular Board Meeting of October 19, 2016 at 7:42 p.m.

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Board Chair

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Secretary-Treasurer