

		<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL EDUCATION CENTRE ON WEDNESDAY, OCTOBER 28, 2015, COMMENCING AT 6:25 P.M.</p> <p><b>BOARD</b>  Board Chair Bryan Kranzler  Vice Chair Pat Bremner  Trustee Frances Cote  Trustee Judy Lane  Trustee Terry O'Donnell  Trustee Danny Ponjavic  Trustee Ken Tratch  Trustee Bob Spitzig</p> <p><b>ADMINISTRATION</b>  Superintendent of Schools Chris Smeaton  Deputy Superintendent of Schools Brian Macauley  Secretary-Treasurer Lisa Palmarin  Recording Secretary Anisha Gatner</p> <p>Newly elected Board Chair Bryan Kranzler called the October 28, 2015 Regular Board Meeting to order at 6:25 p.m. Trustee Ken Tratch led with a prayer provided by Janna R., a Grade 6 student from Our Lady of the Assumption School in Lethbridge.</p> <p>Approval of Agenda 6763/1015 M/C That the agenda for the October 28, 2015 Board Meeting be approved, as presented.  Bob Spitzig</p> <p>Previous Minutes 6764/1015 M/C That the minutes of the September 23, 2015 Regular Meeting of the Board be approved, as presented.  Ken Tratch</p> <p>Business Arising from the Minutes</p> <p>In reference to the Transportation Memorandum of Agreement that the division holds with the City of Lethbridge, sufficient insurance is held by both parties.</p> <p>Presentation: f) Director of Learning Lorelie Lenaour provided a presentation regarding the division's exam results and Accountability Pillar Reports for the 2014/2015 school year. The results continue to demonstrate the division's high achievement.  Exam Results / Accountability Pillars</p> <p>A brief recess was called at 7:21 p.m. The Board reconvened at 7:32 p.m.</p> <p><b>ACTION ITEMS</b></p> <p>Catholic Education Sunday Schedule B.1 Catholic Education Sunday falls on Sunday, November 1, 2015. Each Trustee agreed to bring a brief message to all Masses taking place within our parishes over the October 31 / November 1, 2015 weekend.  6765/1015 M/C That the Board of Trustees provides a message in all local parishes and at all Masses celebrating Catholic Education Sunday.  Ken Tratch</p> <p>Board Work Plan 2015/2016 B.2 The Board reviewed and approved the Work Plan developed during the September 29, 2015 Working Session.  6766/1015 M/C That the Board of Trustees approves its Work Plan for the 2015/2016 school year, as presented.  Danny Ponjavic</p> <p>Catholic Central High – Renaming of Chapels B.3 The Board of Trustees reviewed correspondence received from Catholic Central High School principal, Carol Koran. She notes that, in honour of the school's 50<sup>th</sup> Anniversary and in keeping with clause 2.3 of <i>Administrative Procedure 127: Naming of Educational Facilities</i>, the school community would like to rename and rededicate the East and West Campus Chapels, which are currently both referred to as, "The Chapel of St. Joseph."</p>
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<p><b>Voluntary Teacher Retirement Opportunity</b></p>	<p>6767/1015 Pat Bremner</p>	<p>M/C That the Board of Trustees supports the Catholic Central High School community's request, approving the renaming of the Campus East Chapel to, "St. Joseph the Husband of Mary," and the Campus West Chapel to, "St. Joseph the Worker."</p>
<p><b>Voluntary Support Staff Retirement Opportunity</b></p>	<p>B.4</p>	<p>The Board of Trustees determined that it would offer a voluntary retirement program for teachers planning on retiring at the end of the school year.</p>
<p><b>Voluntary Support Staff Retirement Opportunity</b></p>	<p>6768/1015 Bob Spitzig</p>	<p>M/C That the Board of Trustees of the Holy Spirit Catholic School Division makes the following offer to its teachers:</p> <p><i>Any eligible teacher who, by December 15, 2015, submits his/her notice of retirement, effective January 31, 2016, will be offered a temporary teaching contract beginning February 1, 2016 until June 30, 2016.</i></p>
<p><b>INFORMATION ITEMS</b></p> <p>Daytona Homes "Backpack Program"</p> <p>Lethbridge Herald "Food for Thought" Campaign</p> <p>Accountability Pillar Summary</p> <p>CHBA Banquet</p> <p>Staff Appreciate Lunch Schedule</p> <p>ASBA Annual Report</p> <p>ERDI Update</p> <p>Director of Learning Update</p> <p>Director of Religious Education Update</p>	<p>C.1</p> <p>C.2</p> <p>C.3</p> <p>C.4</p> <p>C.5</p> <p>C.6</p> <p>C.7</p> <p>C.8</p> <p>C.9</p>	<p>Holy Spirit Catholic School Division has received \$12,337.50 through Daytona Homes' annual "Backpack Program," which has been running for eight consecutive years. These funds will be distributed by the next 'Ready, Set, Go' campaign, which ensures back to school readiness for those families requiring additional assistance.</p> <p>Through the Lethbridge Herald's "Food for Thought" campaign, Holy Spirit Catholic School Division has received a donation of \$16,844.61. These funds will be distributed by the division's Mother Teresa Committee to ensure that all school nutrition programs have the resources required to continue to serve our students.</p> <p>The division's Accountability Pillar Summary Report for October 2015 was provided for Board information.</p> <p>The Board recently received a "Save the Date" invitation from the Canadian Home Builders' Association (CHBA), indicating that the organization's "Bridge Builders Banquet" will be held on November 24, 2015.</p> <p>The Board determined that two tickets would be purchased to attend.</p> <p>A draft schedule for the Staff Appreciation Lunches the Board hosts at each division school was provided for Board information.</p> <p>The Board received an infographic depicting the ASBA's 2014 Annual Report.</p> <p>Superintendent of Schools Chris Smeaton updated the Board regarding his recent learnings from the past ERDI Conference.</p> <p>Lorelie Lenaour, the Director of Learning, provided a report apprising the Board of recent division activity related to Learning.</p> <p>Joann Bartley, the Director of Religious Education, provided a report apprising the Board of recent division activity related to Religious Education.</p>

<p>October 28/15: page 3</p> <p>FNMI Update</p> <p>Director of Support Services Update</p> <p>Holy Spirit Stars</p> <p>Enrolment Data Update</p>		<p>C.10 Joann Bartley, the Director of Religious Education, provided a report apprising the Board of recent division activity related to FNMI learning.</p> <p>C.11 Michelle Mackinnon, Director of Support Services, provided a report apprising the Board of recent division activity related to the Support Services Department.</p> <p>C.12 The Board reviewed the activities and achievements of the division's students and staff over the past month.</p> <p>C.13 The Board received the division enrolment report for September 30, 2015.</p>
<p><u>POLICY REVIEW</u></p> <p>Policy 2: Role of the Board</p> <p>Policy 3: Role of the Trustee</p> <p>Policy 4: Trustee Code of Conduct</p>	<p>D.1</p> <p>6770/1015 Pat Bremner</p> <p>D.2</p> <p>6771/1015 Bob Spitzig</p> <p>D.2</p> <p>6772/1015 Judy Lane</p>	<p>D.1 The Board reviewed <i>Policy 2: Role of the Board</i> and determined that the following changes would be made to the policy.</p> <ul style="list-style-type: none"> <li>- Clause 6.4 will be removed and added to clause 10.12. The new clause will read: "Set the mandates for labour negotiations and ratify memoranda of agreement with bargaining units."</li> <li>- Clause 6.6 will be removed, as it is not part of the Board's direct responsibilities.</li> <li>- Clause 6.5 will be moved as a new clause 7.5.</li> <li>- In Clause 7.4, the word "annually" will be removed and replaced with the phrase, "Evaluate the CEO on an agreed upon schedule based upon the CEO job description and ..."</li> <li>- Policy 2, Appendix A will be updated to include the Board's Work Plan for 2015/2016.</li> </ul> <p>M/C That the Board of Trustees accepts <i>Policy 2: Role of the Board</i>, as amended.</p> <p>D.2 The Board reviewed <i>Policy 3: Role of the Trustee</i> and determined that no changes were required at this time.</p> <p>M/C That the Board of Trustees accepts <i>Policy 3: Role of the Trustee</i>, as presented.</p> <p>D.2 The Board reviewed <i>Policy 4: Trustee Code of Conduct</i>, and determined that no changes were required at this time.</p> <p>M/C That the Board of Trustees accepts <i>Policy 4: Trustee Code of Conduct</i>, as presented.</p>
<p><u>BOARD REPORTS</u></p> <p>Board Chair's Report</p> <p>ASBA Zone 6 Report</p> <p>Joint City / School Boards' Liaison Committee Report</p>	<p>E.1</p> <p>6773/1015 Terry O'Donnell</p> <p>E.2</p> <p>6774/1015 Bob Spitzig</p> <p>E.4</p>	<p>E.1 Board Chair for the 2014/2015 school year, Terry O'Donnell, provided an update to the Board regarding correspondence, planning and events and activity that has taken place over the past month.</p> <p>M/C That the Board of Trustees receives and files the Board Chair's Report for October 28, 2015.</p> <p>E.2 Bob Spitzig, 2014/2015 Board representative to the ASBA Zone 6, provided a report to the Board regarding recent ASBA Zone 6 business, events, and activities. He also noted that, at the upcoming November 4, 2015 meeting, nominations and elections would be held for all positions.</p> <p>M/C That the Board of Trustees receives and files the ASBA Zone 6 Report for October 28, 2015.</p> <p>E.4 Trustee Ken Tratch, Board representative to the Joint City / School Boards' Liaison Committee Report, provided a report to the Board regarding recent committee business, events, and activities. He noted that the last meeting had been held on October 21, 2015.</p>

<p>October 28/15: page 4</p> <p>Team Lethbridge Report</p>	<p>6775/1015 Ken Tratch</p> <p>E.4</p> <p>6776/1015 Ken Tratch</p>	<p>M/C     <b>That the Board of Trustees receives and files the Joint City / School Boards' Liaison Committee Report for October 28, 2015.</b></p> <p>Members of Team Lethbridge apprised the Board of plans underway for the Team Lethbridge Mission scheduled from November 24 to November 26, 2015.</p> <p>M/C     <b>That the Board of Trustees receives and files the Team Lethbridge Report for October 28, 2015.</b></p>
<p><b>ADVOCACY</b></p> <p>Meeting with Alberta Education - Collective Bargaining Process</p> <p>Meeting with the Minister of Education</p> <p>ACSTA FGM 2015 Resolutions Package</p> <p>ASBA Policies Bulletin</p> <p>Individual Trustee Advocacy</p>	<p>F.1</p> <p>F.2</p> <p>F.3</p> <p>F.4</p> <p>F.5</p>	<p>Alberta Education has recently set up meetings with all local boards to discuss the Collective Bargaining Process. Holy Spirit Catholic School Division's meeting was held on October 6, 2015 in Lethbridge, Alberta.</p> <p>Minister of Education David Eggen called a meeting with Lethbridge region Board Chairs and Superintendents on October 13, 2015 to discuss the pending <i>Education Act</i>, budget stability, and major government funding priorities and capital projects. Vice Chair Bob Spitzig and Deputy Superintendent Brian Macauley attended the meeting on the division's behalf. Notes from the meeting were provided for Board information.</p> <p>The ACSTA's Fall General Meeting Resolution Package was provided to the Board to assist in preparing for the November 13-15, 2015 conference in Edmonton, Alberta.</p> <p>The ASBA's Policies Bulletin, detailing pending amendments to the organizations Policy Handbook, was provided for Board review in order to prepare for the November 15-17, 2015 conference in Edmonton, Alberta.</p> <p>Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.</p>
<p><b>ADMINISTRATIVE REPORTS</b></p> <p>Superintendent's Report</p> <p>Deputy Superintendent's Report</p> <p>Secretary-Treasurer Report</p>	<p>G.1</p> <p>6777/1015 Pat Bremner</p> <p>G.2</p> <p>6778/1015 Frances Cote</p> <p>G.3</p> <p>6779/1015 Frances Cote</p>	<p>The Board reviewed the Superintendent's October 28, 2015 Report.</p> <p>M/C     <b>That the Board of Trustees receives and files the Superintendent's Report for October 28, 2015.</b></p> <p>The Board reviewed the Deputy Superintendent's October 28, 2015 Report.</p> <p>M/C     <b>That the Board of Trustees receives and files the Deputy Superintendent's Report for October 28, 2015.</b></p> <p>The Board reviewed the Secretary-Treasurer's October 28, 2015 Report.</p> <p>M/C     <b>That the Board of Trustees receives and files the Secretary-Treasurer's Report for October 28, 2015.</b></p>
<p>ADJOURNMENT</p>	<p>6780/1015 Bob Spitzig</p>	<p>M/C     <b>That the Board of Trustees adjourns the Regular Board Meeting of October 28, 2015 at 8:32 p.m.</b></p>
		<p>_____ Board Chair</p> <p>_____ Secretary-Treasurer</p>