

<p><b>CALL TO ORDER</b> <b>OPENING PRAYER</b></p> <p><b>Approval of Agenda</b></p> <p><b>Previous Minutes</b></p> <p><b>Business Arising from the Minutes</b></p> <p><b>Presentation: Exam Results Report / Accountability Pillar Report</b></p> <p><b>ACTION ITEMS</b></p> <p><b>Catholic Education Sunday Schedule</b></p> <p><b>Voluntary Teacher Retirement Opportunity</b></p> <p><b>Voluntary Support Staff Retirement Opportunity</b></p>	<p>7257/1017 Ken Tratch</p> <p>7258/1017 Pat Bremer</p> <p>B.1</p> <p>7259/1017 Bryan Kranzler</p> <p>B.2</p> <p>7260/1017 Ken Tratch</p> <p>B.3</p>	<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, OCTOBER 25, 2017, COMMENCING AT 6:42 P.M.</p> <p><b>BOARD</b> Board Chair Judy Lane Vice Chair Bob Spitzig Trustee Pat Bremner Trustee Frances Cote Trustee Bryan Kranzler Trustee Philip Mack Trustee Keith McDonald Trustee Danny Ponjavic Trustee Ken Tratch</p> <p><b>ADMINISTRATION</b> Superintendent of Schools Chris Smeaton Deputy Superintendent Brian Macauley Secretary-Treasurer Lisa Palmarin Recording Secretary Anisha Gatner</p> <p>Newly elected Board Chair Judy Lane called the October 25, 2017 Regular Board Meeting to order at 6:42 p.m. She acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. The opening video prayer was provided by St. Francis Junior High School in Lethbridge.</p> <p><b>M/C That the agenda for the October 25, 2017 Board Meeting be approved, as presented.</b></p> <p><b>M/C That the minutes of the September 27, 2017 Regular Meeting of the Board be approved, as presented.</b></p> <p>There was no business arising from the minutes.</p> <p>Director of Learning Lorelie Lenaour and Superintendent Chris Smeaton provided an overview of Holy Spirit Catholic School Division's results from the 2016/2017 Provincial Achievement Tests and Diploma Exams. The division's October 2017 Accountability Pillar Summary Report was also formally presented. All results continue to demonstrate high achievement within the division.</p> <p>Each Trustee agreed to bring a brief message to all Masses taking place within our parishes over the November 4-5, 2017 weekend to celebrate Catholic Education Sunday.</p> <p><b>M/C That the Board of Trustees provides a message in all local parishes and at all Masses celebrating Catholic Education Sunday.</b></p> <p>The Board of Trustees determined that it would offer a voluntary retirement program for teachers planning on retiring at the end of the school year.</p> <p><b>M/C That the Board of Trustees of the Holy Spirit Catholic School Division makes the following offer to its teachers:</b></p> <p><i>Any eligible teacher who, by December 15, 2017, submits his/her notice of retirement, effective January 31, 2018, will be offered a temporary teaching contract beginning February 1, 2018 until the end of June 2018.</i></p> <p>The Board of Trustees determined that it would offer a voluntary retirement program for support staff planning on retiring at the end of the school year.</p>
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	<p>7261/1017 Bryan Kranzler</p>	<p>M/C That the Board of Trustees of the Holy Spirit Catholic School Division makes the following offer to its CUPE 290, CUPE 1825, and non-union employees:</p> <p><i>Any eligible member of the Local Authorities Pension Plan (LAPP) who, by December 15, 2017, submits his/her notice of retirement, effective January 31, 2018, will be offered a temporary contract of employment for February 1, 2018 until the June 2018 end date for the eligible member's position.</i></p>
<p>Supplemental Integrated Pension Plan – Amendment Approval</p>	<p>B.4</p>	<p>The Board reviewed correspondence from the ASBA requesting approval to make an administrative change to Supplemental Integrated Pension Plan.</p>
	<p>7262/1017 Pat Bremner</p>	<p>M/C That the Board of Trustees approves the recommended amendment to the “Final Average Earnings” section of the Supplemental Integrated Pension Plan;</p> <p><b>AND FURTHER, that the Board of Trustees directs the Board Chair to sign and submit this approval to the Alberta School Boards’ Association.</b></p>
<p>Lethbridge and District Music and Speech Arts Festival Sponsorship</p>	<p>B.5</p>	<p>The Lethbridge and District Music and Speech Arts Festival, which is slated to take place from March 12-24, 2018, is an anticipated event that highlights the talents of many from within Holy Spirit Catholic Schools. In light of the school division’s efforts to increase advocacy for Catholic Education it is recommended that a \$250 advertisement/sponsorship be considered for this event.</p>
	<p>7263/1017 Ken Tratch</p>	<p>M/C That the Board of Trustees approves a \$250 advertisement/sponsorship for the 2018 Lethbridge and District Music and Speech Arts Festival.</p>
<p>Education Representation with the City of Lethbridge’s Community and Social Development Committee</p>	<p>B.6</p>	<p>Historically, Lethbridge School District No. 51 and Holy Spirit Catholic School Division take turns serving a two-year term as the education representative to the City of Lethbridge’s Community and Social Development Committee. Given the breadth of issues addressed by this committee, it is suggested that it would be advantageous to have both school jurisdictions present at these meetings.</p>
	<p>7264/1017 Ken Tratch</p>	<p>M/C That the Board of Trustees requests that the City of Lethbridge’s Community and Social Development Committee be expanded to have a representative from each local school jurisdiction, Lethbridge School District No. 51 and Holy Spirit Catholic School Division.</p>
<p>Opting Out of the Alberta School Foundation Fund (ASFF)</p>	<p>B.7</p>	<p>Since 1995 Catholic school districts have “opted out” of the Alberta School Foundation Fund (ASFF). By acting on this issue, Catholic Boards are making a statement to government that ‘we retain the right to tax our residents, as guaranteed in our constitutional rights.’ Though the “opting out,” at this time, is mostly symbolic, this symbolic act restates our position and maintains our constitutional rights.</p>
	<p>7265/1017 Pat Bremner</p>	<p>M/C That the Board of Trustees reaffirms the position of the Holy Spirit Roman Catholic Separate Regional Division No. 4 to opt out of the Alberta School Foundation Fund;</p> <p><b>AND FURTHER, that that the Board of Trustees recognizes that Division 4, Part 6 of the Revised School Act (2000) does not apply to Holy Spirit Roman Catholic Separate Regional Division No. 4.</b></p> <p><b>AND FURTHER, that notice of this resolution be provided to the ACSTA, that they may compile the resolutions of all Catholic School Boards and submit them to Alberta Education with an explanatory letter.</b></p>
<p><b>INFORMATION ITEMS</b> Daytona Homes Backpack Program</p>	<p>C.1</p>	<p>The division has received \$16,960 through Daytona Homes’ 10<sup>th</sup> Annual “Backpack Program.” These funds will be distributed to the next ‘Ready, Set, Go’ project, which ensures back to school readiness for those families requiring additional assistance.</p>

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Catholic Education Advocacy	C.2	A request has been forwarded to all division parishes, asking for their assistance in advocating for Catholic Education.
Accountability Pillar Summary	C.3	The division's Accountability Pillar Summary Report for October 2017 was provided for Board information.
ACSTA Fall General Meeting	C.4	The Board reviewed information about the ACSTA's Annual General Meeting, which is scheduled for November 17-19, 2017 in Edmonton, Alberta.
ASBA Fall General Meeting	C.5	The Board reviewed information about the ASBA's Annual General Meeting, which is scheduled for November 19-21, 2017 in Edmonton, Alberta.
ERDI Update	C.6	Superintendent Chris Smeaton updated the Board about the past ERDI Conference.  A brief recess was called at 8:04 p.m. The Board reconvened at 8:15 p.m.
Director of Learning Update	C.7	Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.
Director of Religious Education Update	C.8	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education and First Nations, Métis and Inuit Learning.
Director of Support Services Update	C.9	Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.
Holy Spirit Stars	C.10	The Board reviewed the activities and achievements of the division's students and staff over the past month.
Enrolment Data Update	C.11	The Board received the division enrolment report for September 30, 2017.
<b><u>POLICY REVIEW</u></b>		
Policy 2: Role of the Board	D.1	The Board reviewed <i>Policy 2: Role of the Board</i> and determined that no changes were required at this time. However, it was agreed that <i>Policy 2, Appendix A: Board Annual Working Plan 2016/2017</i> would need to be updated when it is completed.
	7266/1017 Pat Bremner	<b>M/C That the Board of Trustees accepts <i>Policy 2: Role of the Board</i>, as presented.</b>
Policy 3: Role of the Trustee	D.2	The Board reviewed <i>Policy 3: Role of the Trustee</i> and determined that no changes were required at this time.
	7267/1017 Bryan Kranzler	<b>M/C That the Board of Trustees accepts <i>Policy 3: Role of the Trustee</i>, as presented.</b>
Policy 4: Trustee Code of Conduct	D.2	The Board reviewed <i>Policy 4: Trustee Code of Conduct</i> , and determined that no changes were required at this time.
	7268/1017 Philip Mack	<b>M/C That the Board of Trustees accepts <i>Policy 4: Trustee Code of Conduct</i>, as presented.</b>
<b><u>BOARD REPORTS</u></b>		
Board Chair's Report	E.1	The Board Chair provided a report about recent correspondence, planning and events, and activity.
	7269/1017 Bryan Kranzler	<b>M/C That the Board of Trustees receives and files the Board Chair's Report for October 25, 2017.</b>
ACSTA Report	E.2	Board Chair Judy Lane, past Board representative to the ACSTA, provided a report to the Board regarding recent business, events, and activities.

	<p>7270/1017 Frances Cote</p>	<p>M/C <b>That the Board of Trustees receives and files the ACSTA Report for October 25, 2017.</b></p>
<p><b>ASBA Zone 6 Report</b></p>	<p>E.3</p>	<p>Vice Chair Bob Spitzig, past Board representative to the ASBA Zone 6, provided a report to the Board regarding recent business, events, and activities.</p>
<p><b>City of Lethbridge's Community and Social Development Committee Report</b></p>	<p>7271/1017 Bob Spitzig</p>	<p>M/C <b>That the Board of Trustees receives and files the ASBA Zone 6 Report for October 25, 2017.</b></p>
	<p>E.4</p>	<p>Trustee Ken Tratch, Board representative to the City of Lethbridge's Community and Social Development Committee, provided a report to the Board regarding recent business, events and activities.</p>
<p><b>Team Lethbridge</b></p>	<p>7272/1017 Ken Tratch</p>	<p>M/C <b>That the Board of Trustees receives and files the City of Lethbridge's Community and Social Development Committee report for October 25, 2017.</b></p>
	<p>E.5</p>	<p>Trustee Ken Tratch and Trustee Danny Ponjavic provided a report to the Board regarding recent Team Lethbridge business, events and activities. They noted that a media launch would be held on November 2, 2017 at City Hall and that all Trustees are welcome to attend. The mission itself is taking place from November 7-9, 2017.</p>
<p><b>ADVOCACY</b></p>	<p>7273/1017 Frances Cote</p>	<p>M/C <b>That the Board of Trustees receives and files the Team Lethbridge Report for October 25, 2017.</b></p>
<p><b>Individual Trustee Advocacy</b></p>	<p>F.1</p>	<p>Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.</p>
<p><b>ADMINISTRATIVE REPORTS</b></p>	<p>G.1</p>	<p>The Board reviewed the Superintendent's October 25, 2017 Report.</p>
<p><b>Superintendent's Report</b></p>	<p>7274/1017 Bryan Kranzler</p>	<p>M/C <b>That the Board of Trustees receives and files the Superintendent's Report for October 25, 2017.</b></p>
<p><b>Deputy Superintendent's Report</b></p>	<p>G.2</p>	<p>The Board received the Deputy Superintendent's October 25, 2017 Report.</p>
	<p>7275/1017 Frances Cote</p>	<p>M/C <b>That the Board of Trustees receives and files the Deputy Superintendent's Report for October 25, 2017.</b></p>
<p><b>Secretary Treasurer's Report</b></p>	<p>7276/1017 Bob Spitzig</p>	<p>M/C <b>That the Board of Trustees approves extending the October 25, 2017 Regular Meeting past 9:00 p.m.</b></p>
	<p>G.3</p>	<p>The Board received the Secretary-Treasurer's October 25, 2017 Report.</p>
	<p>7277/1017 Bob Spitzig</p>	<p>M/C <b>That the Board of Trustees receives and files the Secretary Treasurer's Report for October 25, 2017.</b></p>
<p><b>ADJOURNMENT</b></p>	<p>7278/1017 Ken Tratch</p>	<p>M/C <b>That the Board of Trustees convenes to the Committee of the Whole at 9:00 p.m.</b></p>
	<p>7279/1017 Bryan Kranzler</p>	<p>M/C <b>That the Board of Trustees reconvenes to the Regular Board Meeting at 9:26 p.m.</b></p>
	<p>7280/1017 Bob Spitzig</p>	<p>M/C <b>That the Board of Trustees adjourns the Regular Board Meeting of October 25, 2017 at 9:26 p.m.</b></p>
		<p>_____</p> <p><b>Board Chair</b> <span style="float: right;"><b>Secretary-Treasurer</b></span></p>