

		<p>MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON MONDAY, NOVEMBER 28, 2016, COMMENCING AT 5:28 P.M.</p> <p>BOARD Board Chair Bryan Kranzler Vice Chair Pat Bremner Trustee Frances Cote Trustee Judy Lane Trustee Terry O'Donnell Trustee Danny Ponjavic Trustee Ken Tratch Trustee Bob Spitzig</p> <p>ADMINISTRATION Superintendent of Schools Chris Smeaton Secretary-Treasurer Lisa Palmarin Recording Secretary Anisha Gatner</p> <p>Regrets Deputy Superintendent of Schools Brian Macauley</p> <p>Board Chair Bryan Kranzler called the November 28, 2016 Special Board Meeting to order at 5:28 p.m. after acknowledging that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. He then led in opening prayer.</p> <p>Approval of Agenda 7022/1116 M/C That the agenda for the November 28, 2015 Special Board Meeting be approved, as presented. Danny Ponjavic</p> <p>ACTION ITEMS Transfers to B.1 The following transfers were required before the 2015/2016 Audited Financial Statements could be approved. Operating and Capital Reserves for the 2015/2016 Fiscal Year</p> <p>7023/1116 M/C That the Board of Trustees of the Holy Spirit Catholic School Division transfers \$291,285 from the Board's instruction operating reserve to fund Board funded capital additions. Terry O'Donnell</p> <p>7024/1116 M/C That the Board of Trustees of the Holy Spirit Catholic School Division transfers \$305,225 from the Board's instruction capital reserve to fund Board funded capital additions. Terry O'Donnell</p> <p>7025/1116 M/C That the Board of Trustees of the Holy Spirit Catholic School Division transfers \$34,126 from the Board's Board and System Administration capital reserve to fund Board funded capital additions. Terry O'Donnell</p> <p>7026/1116 M/C That the Board of Trustees of the Holy Spirit Catholic School Division transfers \$991,700 from the Board's unrestricted surplus to Restricted Operating Reserves for instruction. Terry O'Donnell</p> <p>7027/1116 M/C That the Board of Trustees of the Holy Spirit Catholic School Division transfers \$45,434 from the Board's unrestricted surplus to Restricted Operating Reserves for Operations and Maintenance. Terry O'Donnell</p> <p>7028/1116 M/C That the Board of Trustees of the Holy Spirit Catholic School Division transfers \$4,329 from the Board's unrestricted surplus to Restricted Operating Reserves for Board and System Administration. Terry O'Donnell</p> <p>7029/1116 M/C That the Board of Trustees of the Holy Spirit Catholic School Division transfers \$110,614 from the Board's unrestricted surplus to Restricted Operating Reserves for Transportation. Terry O'Donnell</p>
--	--	---

<p>Special Meeting: November 28/16: page 2</p>	<p>7030/1116 Terry O'Donnell</p>	<p>M/C That the Board of Trustees of the Holy Spirit Catholic School Division transfers \$594,569 from the Board's unrestricted surplus to Capital Reserves.</p>
<p>Audited Financial Statement for the 2015/2016 Fiscal Year</p>	<p>7031/1116 Terry O'Donnell</p>	<p>M/C That the Board of Trustees of the Holy Spirit Catholic School Division transfers \$71,005 from the Board's capital reserve to fund the Xerox capital lease.</p>
<p>2016/2017 Fall Budget Update</p>	<p>B.2</p>	<p>Secretary-Treasurer Lisa Palmarin presented the 2015/2016 Audited Financial Statements to the Board of Trustees.</p> <p>The Board's auditor, Mark DeBlois, from KPMG, then provided his audit opinion to the Board. He indicated that the financial statements have been fairly presented in all material respects. Further, the financial position of the school jurisdiction, as of August 31, 2016, and the results of its operations, cash flows, changes in net debt, and re-measurement gains and losses for the year ended August 31, 2016 have been conducted in accordance with Canadian Public Sector Accounting Standards (PSAS).</p>
<p>Combined 2015/2016 Annual Education Results Report and 2016-2019 Three Year Education Plan</p>	<p>7032/1116 Ken Tratch</p>	<p>M/C That the Board of Trustees reviews and approves the Audited Financial Statements for the fiscal year ended August 31, 2016;</p> <p>AND FURTHER, authorizes that these Audited Financial Statements be submitted to Alberta Education, according to the Government of Alberta's reporting format, and posted on the division's website.</p>
<p>ADJOURNMENT</p>	<p>B.3</p>	<p>Secretary-Treasurer Lisa Palmarin presented the 2016/2017 Fall Budget Update. This update takes into consideration additional revenues and expenditures, as well as the actual enrolment numbers reported on September 30, 2016. A summary document was also provided for Board information, which will be shared with Holy Spirit Catholic School Division stakeholders.</p>
<p>ADJOURNMENT</p>	<p>7033/1116 Bob Spitzig</p>	<p>M/C That the Board of Trustees approves the 2016/2017 Fall Budget Update for Holy Spirit Roman Catholic Separate Regional Division No. 4;</p> <p>AND FURTHER, authorizes that this 2016/2017 Fall Budget Update be submitted to Alberta Education, according to the Government of Alberta's reporting format.</p>
		<p>B.4 A draft version of the Combined 2015/2016 Annual Education Results Report and 2016-2019 Three Year Education Plan was presented for Board consideration.</p>
	<p>7034/1116 Judy Lane</p>	<p>M/C That the Board of Trustees approves the combined 2015/2016 Annual Education Results Report and 2016-2019 Three-Year Education Plan, authorizing the Board Chair to make any incidental corrections, as necessary;</p> <p>AND FURTHER, that the combined 2015/2016 Annual Education Results Report and 2016-2019 Three-Year Education Plan, as well as the 2015/2016 Annual Education Results Report Summary, be submitted to Alberta Education by the November 30, 2016 deadline and posted on the division's website.</p>
	<p>7035/1116 Bob Spitzig</p>	<p>M/C That the Board of Trustees adjourns the Special Board Meeting of November 28, 2016 at 6:18 p.m.</p>
		<p>_____ Board Chair</p> <p>_____ Secretary-Treasurer</p>