

<p><b>CALL TO ORDER</b> <b>OPENING PRAYER</b></p>		<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, DECEMBER 14, 2016, COMMENCING AT 6:01 P.M.</p> <p><b>BOARD</b>  Board Chair Bryan Kranzler  Vice Chair Pat Bremner  Trustee Frances Cote  Trustee Judy Lane  Trustee Terry O'Donnell  Trustee Danny Ponjavic  Trustee Ken Tratch</p> <p><b>ADMINISTRATION</b>  Superintendent of Schools Chris Smeaton  Deputy Superintendent Brian Macauley  Recording Secretary Anisha Gatner</p> <p><b>Regrets</b>  Trustee Bob Spitzig  Secretary-Treasurer Lisa Palmarin</p> <p>Board Chair Bryan Kranzler called the December 14, 2016 Regular Board Meeting to order at 6:01 p.m. after acknowledging that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. Trustee Judy Lane led the opening prayer, provided by the Grade 4 French class at St. Michael's School in Pincher Creek.</p>
<p>Approval of Agenda</p>	<p>7036/1216 Ken Tratch</p>	<p>M/C That the agenda for the December 14, 2016 Board Meeting be approved, as presented.</p>
<p>Previous Minutes</p>	<p>7037/1216 Ken Tratch</p>	<p>M/C That the minutes of the November 23, 2016 Regular Meeting of the Board be approved, as presented.</p>
<p>Business Arising from the Minutes</p>	<p>7038/1216 Ken Tratch</p>	<p>M/C That the minutes of the November 28, 2016 Special Meeting of the Board be approved, as presented.</p>
<p>Presentation: The Core Story and Adverse Childhood Experience</p>		<p>There was no business arising from the minutes.</p> <p>Superintendent Smeaton apprised the Board of the December 5, 2016 community engagement day hosted by the Palix Foundation, an organization established by the Alberta Family Wellness Initiative (AFWI). This organization focuses on sharing information about current neuroscience research and child development, noting that there is a correlation between the adverse childhood experiences and an individual's future health. This information reinforces the importance of children having caring adults to support them, increasing their overall resiliency and future success.</p> <p>The Board expressed appreciation for the professional learning provided and indicated that they would be interested in hearing more in the future.</p>
<p><u><b>ACTION ITEMS</b></u> ASBA Strategic Planning Survey</p>	<p>B.1</p> <p>7039/1216 Pat Bremner</p>	<p>The ASBA has forwarded a survey to all members requesting feedback in order to develop the organization's 2016-2019 Strategic Plan. The Board collectively reviewed and responded to the survey.</p> <p>M/C That the Board of Trustees directs the Superintendent of Schools to submit the responses collected during the December 14, 2016 Board Meeting to the ASBA, prior to the January 4, 2017 deadline.</p>

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Joint Video on Catholic Education	B.2	It is proposed that the Holy Spirit Catholic School Division and the ATA Local No. 5 produce a video on Catholic Education; highlighting its importance and the need for continued advocacy.
	7040/1216 Ken Tratch	M/C That the Board of Trustees approves pursuing the development of a jointly produced video to promote the importance of Catholic Education in Holy Spirit Catholic School Division;  AND FURTHER, that the cost for the production of this Catholic Education video be shared equally between the Holy Spirit Catholic School Division Board of Trustees and the ATA Local No. 5.
Piikani Board of Education Meeting Agenda	B.3	The Board discussed what items should be added to the agenda for the upcoming meeting with the Piikani Board of Education.
	7041/1216 Pat Bremner	M/C That the Board of Trustees brings the following topics forward for discussion at the meeting with the Piikani Board of Education on January 18, 2017: <ul style="list-style-type: none"> <li>• How might we increase Elder visits in our schools?</li> <li>• How might we support having Healing Circles in our schools?</li> <li>• Other items that may be of mutual interest.</li> </ul>
China / Japan Trade and Education Mission	B.4	The City of Lethbridge and Lethbridge Economic Development have been working to arrange a trip to sister cities in China and Japan in order to continue to develop economic and educational partnerships with those communities. Holy Spirit Catholic School Division, Lethbridge School District No. 51, the University of Lethbridge and Lethbridge College have been invited to participate and send representatives.
	7042/1216 Ken Tratch	M/C That the Board of Trustees approves Holy Spirit Catholic School Division's participation in the Trade and Education Mission being sent to China and Japan in February 2017.  AND FURTHER; that Trustee Ken Tratch and Vice Chair Pat Bremner be appointed as the Board's representatives to travel to China and Japan on this Trade and Education Mission.
<b><u>INFORMATION ITEMS</u></b>		
State of the City 2017	C.1	City of Lethbridge Mayor Chris Spearman will be hosting a "State of the City 2017" update event on January 17, 2017 from 7:30-9:00 a.m. at the Coast Lethbridge Hotel & Conference Centre.
ASBA Health Matters	C.2	The Board received a newsletter from the ASBA providing information about school health and wellness.
Operating Fall Budget Update Summary	C.3	Secretary-Treasurer Lisa Palmarin provided a brochure summarizing the division's Operating Fall Budget Update.
Early Registration 2017	C.4	The Board reviewed a sample of the advertising campaign that will be launched at the end of December to inform the community of the 2017/2018 early registration process that will begin on January 9, 2017.
Rural School Boards' Invitation	C.5	An invitation was sent to all Alberta school boards asking if there would be an interest in forming an organization to collectively address issues pertaining specifically to rural school jurisdictions.
	7043/1216 Frances Cote	M/C That the Board of Trustees directs the Board Chair to pen a letter in response to Buffalo Trails Public School Division, indicating that Holy Spirit Catholic School Division would be interested in learning more about the idea of organizing a rural school boards organization and further suggesting that this conversation be scheduled to occur alongside the Rural Education Symposium, which will be held from March 5-7, 2017 in Edmonton, and which Holy Spirit Catholic School Division trustees plan to attend.

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Director of Learning Update	C.6	Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning. The Board remarked on the good work that is being done to support the Off-Campus learning opportunities in the division.
Director of Religious Education Update	C.7	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.
First Nations, Métis, and Inuit Education Update	C.8	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to First Nations, Métis, and Inuit Education.
Director of Support Services Update	C.9	Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.
Holy Spirit Stars	C.10	The Board reviewed the activities and achievements of the division's students and staff over the past month.
Enrolment Data Update	C.11	The Board received the division enrolment report for November 30, 2016.
<b><u>POLICY REVIEW</u></b>		
Policy 8: Policy Making	D.1	The Board reviewed <i>Policy 8: Policy Making</i> and determined that no changes were required at this time.
	7044/1216 Danny Ponjavic	M/C <b>That the Board of Trustees approves <i>Policy 8: Policy Making</i>, as presented.</b>
Policy 9: Role of the Superintendent	D.2	Though amendment may be required when the new professional quality standards come into effect in 2017, the Board reviewed <i>Policy 9: Role of the Superintendent</i> and determined that no further changes were required at this time.
	7045/1216 Judy Lane	M/C <b>That the Board of Trustees approves <i>Policy 9: Role of the Superintendent</i>, as presented.</b>
Policy 10: Board Delegation of Authority	D.3	Procedures that fall under the Superintendent of School's authority, simply by nature of his/her role as manager/CEO of the school division, were removed from <i>Policy 10: Board Delegation of Authority</i> .
	7046/1216 Pat Bremner	M/C <b>That the Board of Trustees accepts <i>Policy 10: Board Delegation of Authority</i>, as amended.</b>
<b><u>BOARD REPORTS</u></b>		
Board Chair's Report	E.1	Board Chair Bryan Kranzler updated the Board about recent correspondence, planning and events, and activity.
	7047/1216 Danny Ponjavic	M/C <b>That the Board of Trustees receives and files the Board Chair's Report for December 14, 2016.</b>
ACSTA Report	E.2	Trustee Judy Lane, Board representative to the ACSTA, provided a report to the Board regarding recent ACSTA business, events, and activities.
	7048/1216 Pat Bremner	M/C <b>That the Board of Trustees receives and files the ACSTA Report for December 14, 2016.</b>
Teacher / Board Advisory Committee (TBAC) Report	E.3	Board Chair Bryan Kranzler, Trustee Judy Lane, and Trustee Frances Cote, Board representatives to the Teacher / Board Advisory Committee, provided a report to the Board regarding recent TBAC business, events, and activities.
	7049/1216 Judy Lane	M/C <b>That the Board of Trustees receives and files the Teacher / Board Advisory Committee Report for December 14, 2016.</b>

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<b>Business and Education Committee Report</b>	E.4	Trustee Ken Tratch, Board representative to the Business and Education Committee, noted that the December meeting had been canceled and that the Board would be apprised of Business and Education Committee business, events, and activities after the January 2017 meeting.
	7050/1216 Ken Tratch	M/C That the Board of Trustees receives and files the Business and Education Committee Report for December 14, 2016.
<u>ADVOCACY</u> Individual Trustee Advocacy	F.1	Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.
<u>ADMINISTRATIVE REPORTS</u> Superintendent's Report	G.1	The Board received the Superintendent's December 14, 2016 Report.
	7051/1216 Frances Cote	M/C That the Board of Trustees receives and files the Superintendent's Report for December 14, 2016.
Deputy Superintendent's Report	G.2	The Board received the Deputy Superintendent's December 14, 2016 Report.
	7052/1216 Frances Cote	M/C That the Board of Trustees receives and files the Secretary-Treasurer's Report for December 14, 2016.
Secretary-Treasurer's Report	G.2	The Board received the Secretary-Treasurer's December 14, 2016 Report.
	7053/1216 Frances Cote	M/C That the Board of Trustees receives and files the Secretary-Treasurer's Report for December 14, 2016.
ADJOURNMENT	7054/1216 Ken Tratch	M/C That the Board of Trustees adjourns the Regular Board Meeting of December 14, 2016 at 8:02 p.m.
		<div style="display: flex; justify-content: space-between;"> <span>_____</span> <span>_____</span> </div> <div style="display: flex; justify-content: space-between;"> <span>Board Chair</span> <span>Secretary-Treasurer</span> </div>