

<p><b>CALL TO ORDER</b> <b>OPENING PRAYER</b></p> <p><b>Approval of Agenda</b></p> <p><b>Previous Minutes</b></p> <p><b>Business Arising from the Minutes</b></p> <p><b>PRESENTATION</b> <b>Sheldon Kennedy Child Advocacy Centre Video</b></p> <p><b>ACTION ITEMS</b> <b>Lethbridge School District No. 51's "2nd Annual Canada 150 ICE Scholarship Breakfast"</b></p> <p><b>Board Faith Retreat</b></p>	<p>7317/1217 Ken Tratch</p> <p>7318/1217 Bryan Kranzler</p> <p>B.1</p> <p>7319/1217 Ken Tratch</p> <p>B.2</p> <p>7320/1217 Bob Spitzig</p>	<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, DECEMBER 20, 2017, COMMENCING AT 6:03 P.M.</p> <p><b>BOARD</b> Board Chair Judy Lane Vice Chair Bob Spitzig Trustee Pat Bremner Trustee Frances Cote Trustee Bryan Kranzler Trustee Philip Mack Trustee Keith McDonald Trustee Danny Ponjavic Trustee Ken Tratch</p> <p><b>ADMINISTRATION</b> Superintendent of Schools Chris Smeaton Deputy Superintendent Brian Macauley Secretary-Treasurer Lisa Palmarin Recording Secretary Anisha Gatner</p> <p>Board Chair Judy Lane called the December 20, 2017 Regular Board Meeting to order at 6:03 p.m. She acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta and led in prayer.</p> <p><b>M/C That the agenda for the December 20, 2017 Board Meeting be approved, as presented.</b></p> <p><b>M/C That the minutes of the November 29, 2017 Regular Meeting of the Board be approved, as presented.</b></p> <p>There was no business arising from the minutes.</p> <p>The Board reviewed a video produced by the Sheldon Kennedy Child Advocacy Centre entitled, "A School's Role In Keeping our Kids Safe" (<a href="http://sheldonkennedycac.ca/suspectabuse/">http://sheldonkennedycac.ca/suspectabuse/</a>).</p> <p><b>B.1 Lethbridge School District No. 51, in partnership with the Lethbridge Chamber of Commerce, plans to host a scholarship breakfast on February 14, 2018. The proceeds of this fundraiser support the district's "Canada 150 Innovation Creativity Entrepreneurship (ICE) Awards," which are given to a student/students whose work exemplifies innovation that has the potential to impact a field of study, business, industry, or the community at large.</b></p> <p><b>M/C That the Board of Trustees purchases four (4) tickets to attend Lethbridge School District No 51's, "2nd Annual Canada 150 ICE Scholarship Breakfast."</b></p> <p>Trustee Keith McDonald, Trustee Ken Tratch, Superintendent Chris Smeaton, and Deputy Superintendent Brian Macauley agreed to attend this event on behalf of the Board.</p> <p><b>B.2 As part of the Board's Work Plan, an annual Faith Retreat is scheduled to enhance Trustee Faith formation.</b></p> <p><b>M/C That the Board of Trustees schedules the Board Faith Retreat for February 2, 2018.</b></p> <p>Director of Religious Education Joann Bartley will facilitate the retreat at the Martha Retreat Centre from 2:00-7:00 p.m.</p>
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<b>Subscription Renewal</b>	<b>B.3</b>	The Board discussed whether or not the current subscription to the LRP Publications newsletter, "Board & Administrator," should be continued.
	<b>7321/1217 Pat Bremner</b>	<b>M/C</b> <b>That the Board of Trustees discontinues the division's subscription to the LRP Publications newsletter, "Board &amp; Administrator;  AND FURTHER, that that Superintendent of Schools explore other opportunities to enhance Board members' professional development.</b>
<b><u>INFORMATION ITEMS</u></b>		
<b>Early Registration 2018/2019</b>	<b>C.1</b>	The Board reviewed a sample of the 2018/2019 Early Registration advertising campaign that will be launched at the end of December. Registration officially begins on January 8, 2018.
<b>Why Catholic Boards Opt Out of the ASFF</b>	<b>C.2</b>	The Alberta Catholic School Trustees Association has put together a document explaining why Catholic school jurisdictions continue to opt out of the Alberta School Foundation Fund (ASFF).
<b>Changes to IMR Reporting Requirements</b>	<b>C.3</b>	The Board reviewed email correspondence from Alberta Education regarding significant accounting changes to Infrastructure, Maintenance, and Renewal (IMR) reporting requirements. It was suggested that Secretary-Treasurer Lisa Palmarin be available at the upcoming ASBA Zone 6 Meeting on January 10, 2017 to discuss concerns regarding these changes.
<b>Director of Learning Update</b>	<b>C.4</b>	Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.
<b>Director of Religious Education Update</b>	<b>C.5</b>	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education and First Nations, Métis and Inuit Learning.
<b>Director of Support Services Update</b>	<b>C.6</b>	Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.
<b>Holy Spirit Stars</b>	<b>C.7</b>	The Board reviewed the activities and achievements of the division's students and staff over the past month.
<b>Enrolment Data Update</b>	<b>C.8</b>	The Board received the division enrolment report for November 30, 2017.
<b><u>POLICY REVIEW</u></b>		
<b>Policy 8: Policy Making</b>	<b>D.1</b>	Though changes may be required when the new <i>School Act</i> comes into being, the Board reviewed <i>Policy 8: Policy Making</i> and determined that no changes were required at this time.
	<b>7322/1217 Bryan Kranzler</b>	<b>M/C</b> <b>That the Board of Trustees approves <i>Policy 8: Policy Making</i>, as presented.</b>
<b>Policy 9: Role of the Superintendent</b>	<b>D.2</b>	Though amendment may be required when the new professional quality standards come into effect, the Board reviewed <i>Policy 9: Role of the Superintendent</i> and determined that no further changes were required at this time.
	<b>7323/1217 Pat Bremner</b>	<b>M/C</b> <b>That the Board of Trustees approves <i>Policy 9: Role of the Superintendent</i>, as presented.</b>
<b>Policy 10: Board Delegation of Authority</b>	<b>D.3</b>	The Board reviewed <i>Policy 10: Board Delegation of Authority</i> and determined that no changes were required at this time.
	<b>7324/1217 Frances Cote</b>	<b>M/C</b> <b>That the Board of Trustees accepts <i>Policy 10: Board Delegation of Authority</i>, as presented.</b>
<b><u>BOARD REPORTS</u></b>		
<b>Board Chair's Report</b>	<b>E.1</b>	Board Chair Judy Lane provided a report about recent correspondence, planning and events, and activity.

	<p>7325/1217 Bob Spitzig</p>	<p>M/C <b>That the Board of Trustees receives and files the Board Chair's Report for December 20, 2017.</b></p>
<p><b>ACSTA Report</b></p>	<p>E.2</p>	<p>Trustee Pat Bremner, Board representative to the ACSTA, provided a report to the Board regarding recent business, events, and activities.</p>
	<p>7326/1217 Pat Bremner</p>	<p>M/C <b>That the Board of Trustees receives and files the ACSTA Report for December 20, 2017.</b></p>
<p><b>ASBA Zone 6 Report</b></p>	<p>E.3</p>	<p>Trustee Bryan Kranzler, Board representative to the ASBA Zone 6, provided a report to the Board regarding recent business, events, and activities.</p>
	<p>7327/1217 Bryan Kranzler</p>	<p>M/C <b>That the Board of Trustees receives and files the ASBA Zone 6 Report for December 20, 2017.</b></p>
<p><b>Team Lethbridge</b></p>	<p>E.4</p>	<p>Trustee Ken Tratch and Trustee Danny Ponjavic provided a report to the Board regarding recent Team Lethbridge business, events and activities.</p>
	<p>7328/1217 Ken Tratch</p>	<p>M/C <b>That the Board of Trustees receives and files the Team Lethbridge Report for December 20, 2017.</b></p>
<p><b>Business and Education Committee Report</b></p>	<p>E.5</p>	<p>Trustee Ken Tratch, Board representative to the Business and Education Committee, provided a report to the Board regarding recent Business and Education Committee business, events, and activities.</p>
	<p>7329/1217 Ken Tratch</p>	<p>M/C <b>That the Board of Trustees receives and files the Business and Education Committee Report for December 20, 2017.</b></p>
<p><b>ADVOCACY</b></p>		
<p><b>Blanket Exercise Follow Up</b></p>	<p>F.1</p>	<p>On December 6, 2017, in honour of the collaboration of five divisions working towards a common Educational Service Agreement, the Board of Trustees participated in a Blanket Exercise. It was agreed that the experience was very powerful and could be a part of future meetings with clergy and parish workers.</p>
<p><b>Individual Trustee Advocacy</b></p>	<p>F.2</p>	<p>Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.</p>
<p><b>ADMINISTRATIVE REPORTS</b></p>		
<p><b>Superintendent's Report</b></p>	<p>G.1</p>	<p>The Board reviewed the Superintendent's December 20, 2017 Report.</p>
	<p>7330/1217 Bryan Kranzler</p>	<p>M/C <b>That the Board of Trustees receives and files the Superintendent's Report for December 20, 2017.</b></p>
<p><b>Deputy Superintendent's Report</b></p>	<p>G.2</p>	<p>The Board received the Deputy Superintendent's December 20, 2017 Report.</p>
	<p>7331/1217 Bryan Kranzler</p>	<p>M/C <b>That the Board of Trustees receives and files the Deputy Superintendent's Report for December 20, 2017.</b></p>
<p><b>Secretary Treasurer's Report</b></p>	<p>G.3</p>	<p>The Board received the Secretary-Treasurer's December 20, 2017 Report.</p>
	<p>7332/1217 Bryan Kranzler</p>	<p>M/C <b>That the Board of Trustees receives and files the Secretary Treasurer's Report for December 20, 2017.</b></p>
<p><b>ADJOURNMENT</b></p>	<p>7333/1217 Bryan Kranzler</p>	<p>M/C <b>That the Board of Trustees adjourns the Regular Board Meeting of December 20, 2017 at 7:57 p.m.</b></p>
		<p>_____ <b>Board Chair</b></p> <p>_____ <b>Secretary-Treasurer</b></p>