

		<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL EDUCATION CENTRE ON WEDNESDAY, FEBRUARY 24, 2016, COMMENCING AT 6:00 P.M.</p> <p><b>BOARD</b>  Board Chair Bryan Kranzler  Vice Chair Pat Bremner  Trustee Frances Cote  Trustee Judy Lane  Trustee Terry O'Donnell  Trustee Danny Ponjavic  Trustee Ken Tratch</p> <p><b>ADMINISTRATION</b>  Superintendent of Schools Chris Smeaton  Deputy Superintendent of Schools Brian Macauley  Secretary-Treasurer Lisa Palmarin  Recording Secretary Anisha Gatner</p> <p>Regrets: Trustee Bob Spitzig</p> <p>Board Chair Bryan Kranzler called the February 24, 2016 Regular Board Meeting to order at 6:00 p.m. and led with a prayer from a Grade 4 student from St. Paul Elementary School.</p> <p>Approval of Agenda 6844/0216 M/C That the agenda for the February 24, 2016 Board Meeting be approved, as presented.  Ken Tratch</p> <p>Previous Minutes 6845/0216 M/C That the minutes of the January 27, 2016 Regular Meeting of the Board be approved, as presented.  Ken Tratch</p> <p>Business Arising from the Minutes  There was no business arising from the minutes.</p> <p><b>ACTION ITEMS</b></p> <p>Three Year Capital Plan (2016-2019) DRAFT B.1 The Board reviewed a draft version of the Three Year Capital Plan for 2016-2019. Secretary-Treasurer Lisa Palmarin noted that this document is closely aligned with the division's 10 Year Capital Plan.  6846/0216 M/C That the Board of Trustees receives and files the draft Three Year Capital Plan for 2016-2019,  Danny Ponjavic  AND FURTHER, that the Board of Trustees directs the Superintendent of Schools to finalize and present the Three Year Capital Plan for 2016-2019 at the March 2016 Regular Board Meeting.</p> <p>Three Year Education Planning B.2 As part of its governance role the Board is tasked with setting priorities to begin the three year education planning process.  6847/0216 M/C That the Board of Trustees schedules a working session to set strategic priorities for the 2016/2017 school year.  Judy Lane  A Board Working Session was scheduled for Wednesday, March 2, 2016, at 6:00 p.m.</p> <p>Alberta School Councils' Association (ASCA) Conference Registration B.3 The Alberta School Councils' Association (ASCA) will be holding its Conference and AGM from April 22-24, 2016 in Edmonton. The Board discussed supporting the organization, as well as the division's school council representatives, by paying the registration fee for interested members to attend.  6848/0216 M/C That the Board of Trustees pays the registration fee for up to four (4) school council members, or interested parents, to attend the upcoming Alberta School Councils' Association's Conference and Annual General Meeting in Edmonton, Alberta.  Pat Bremner</p>
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<p>February 24/16: page 2</p> <p><b>Council of School Council Agenda – March 7, 2016 Meeting</b></p> <p><b>Wood’s Homes 12<sup>th</sup> Annual Children’s Benefit Dinner</b></p> <p><b>5th on 5th Youth Services Fundraiser, “A Taste of Lethbridge”</b></p> <p><b>Volunteer Lethbridge’s “Leaders of Tomorrow”</b></p> <p><b>APEX Youth Awards</b></p> <p><b>40<sup>th</sup> Women of Distinction Award Ceremony</b></p>	<p><b>B.4</b></p> <p><b>6849/0216</b> <b>Terry O’Donnell</b></p> <p><b>B.5</b></p> <p><b>6850/0216</b> <b>Pat Bremner</b></p> <p><b>B.6</b></p> <p><b>6851/0216</b> <b>Frances Cote</b></p> <p><b>B.7</b></p> <p><b>6852/0216</b> <b>Ken Tratch</b></p> <p><b>B.8</b></p> <p><b>6853/0216</b> <b>Pat Bremner</b></p> <p><b>B.9</b></p>	<p>The Board discussed topics to bring forward to the upcoming Council of School Council Chairs Meeting on March 7, 2016.</p> <p><b>M/C</b> That the Board of Trustees places following items on the Council of School Council Chairs’ Meeting, scheduled for on March 7, 2016:</p> <ul style="list-style-type: none"> <li>• Response to Alberta Education’s, “Guidelines for Best Practices: Creating Learning Environments that Respect Diverse Sexual Orientations, Gender Identities and Gender Expressions”</li> <li>• School Fees</li> <li>• Alberta School Council Association Conference and Annual General Meeting</li> <li>• Capital Plan (Information Item)</li> </ul> <p>Wood’s Homes is a multi-service and community-owned organization that supports Lethbridge children and their families through their Emergency Youth Shelter and Home Connections programs. Their annual fundraiser will be held on April 30, 2016 at the Lethbridge Lodge. This year, St. Francis Junior High School students will be contributing to the benefit by performing songs from their production of the “Lion King.”</p> <p><b>M/C</b> That the Board of Trustees purchases a minimum of two (2) tickets to attend Wood’s Homes 12th Annual Children’s Benefit Dinner on April 30, 2016.</p> <p>Trustee Ken Tratch and Superintendent Chris Smeaton agreed to attend on behalf of the Board.</p> <p>5th on 5th Youth Services support Lethbridge and area youth through alternative educational programs and services. As part of their annual fundraising they will be hosting the “A Taste of Lethbridge” event on April 9, 2016 at the Exhibition Centre in Lethbridge.</p> <p><b>M/C</b> That the Board of Trustees purchases a minimum of two (2) tickets to attend 5th on 5th Youth Services’ Fundraiser, “A Taste of Lethbridge,” on April 9, 2016.</p> <p>Vice Chair Pat Bremner, Trustee Judy Lane, and Deputy Superintendent agreed to attend on behalf of the Board.</p> <p>Volunteer Lethbridge annually honours youth in the Lethbridge community through their “Leaders of Tomorrow Awards.” This year the banquet is scheduled for April 13, 2016.</p> <p><b>M/C</b> That the Board of Trustees purchases a minimum of two (2) tickets to attend Volunteer Lethbridge’s “Leaders of Tomorrow” Gala on April 13, 2016.</p> <p>Trustee Ken Tratch, Trustee Bob Spitzig and Superintendent Chris Smeaton agreed to attend on behalf of the Board.</p> <p>The community of Taber annually honours youth through the “APEX Youth Awards.” This year the banquet is scheduled for April 13, 2016.</p> <p><b>M/C</b> That the Board of Trustees purchases a minimum of two (2) tickets to attend the “APEX Youth Awards” on April 13, 2016.</p> <p>Board Chair Bryan Kranzler, Vice Chair Pat Bremner, Trustee Terry O’Donnell and Deputy Superintendent Brian Macauley agreed to attend on behalf of the Board.</p> <p>The Lethbridge and District YWCA annually honours “Women of Distinction” within the community. This year the banquet is scheduled for March 11, 2016 at the Lethbridge Lodge. Two recipients this year have close ties to Holy Spirit Catholic School Division:</p> <ul style="list-style-type: none"> <li>• Mrs. Anthea Boras, current principal of Blessed Mother Teresa School, is being recognized for the “Education &amp; Mentorship” Award.</li> <li>• Ms. Suzanne Lint, who has served as a Board Chair in the division in the past, is being recognized for the “Arts, Culture &amp; Heritage” Award.</li> </ul>
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<p>St. Catherine School Biennial Fundraising Dinner</p>	<p>6854/0216 Ken Tratch</p> <p>B.10</p> <p>6855/0216 Judy Lane</p>	<p>M/C     <b>That the Board of Trustees purchases a minimum of two (2) tickets to attend the YWCA's "40th Women of Distinction Awards Ceremony," on March 11, 2016.</b></p> <p>Board Chair Bryan Kranzler and Trustee Ken Tratch agreed to attend on behalf of the Board.</p> <p>St. Catherine School in Picture Butte is hosting its 8th Biennial Fundraising Dinner on Saturday, April 16, 2016.</p> <p>M/C     <b>That the Board of Trustees purchases a table to attend St. Catherine School's 8th Biennial Fundraising Dinner on Saturday, April 16, 2016.</b></p>
<p><b><u>INFORMATION ITEMS</u></b></p>		
<p>Enrolment Projections</p>	<p>C.1</p>	<p>Secretary-Treasurer Lisa Palmarin provided enrolment projections for 2016-2025 to assist the Board in planning for the 2016/2017 school year and beyond.</p>
<p>Financial Reporting Profile</p>	<p>C.2</p>	<p>Secretary-Treasurer Lisa Palmarin provided the division's Financial Reporting Profile analysis for the 2014/2015 school year.</p>
<p>ASBA Zone 6 Second Language Task Force</p>	<p>C.3</p>	<p>The Board reviewed correspondence from the ASBA, indicating that they are seeking trustees interested in serving on the ASBA Second Language Task Force.</p>
<p>Alberta Education Zone 6 Director's Report</p>	<p>C.4</p>	<p>The Board received and filed the "Director's Report" from Mr. Ron Taylor, Director of Alberta Education's Zone 6 Branch Services.</p>
<p>Director of Learning Midterm CIP</p>	<p>C.5</p>	<p>Lorelie Lenaour, Director of Learning, provided a report apprising the Board of work undertaken to assist in the completion of the division's current Continuous Improvement Plan (CIP).</p>
<p>Director of Religious Education Midterm CIP</p>	<p>C.6</p>	<p>Joann Bartley, Director of Religious Education, provided a report apprising the Board of work undertaken to assist in the completion of the division's current CIP.</p>
<p>FNMI Midterm CIP</p>	<p>C.7</p>	<p>Joann Bartley, the Director of Religious Education who is also responsible for FNMI learning, provided a report apprising the Board of work undertaken to assist in the completion of the division's current CIP.</p>
<p>Director of Support Services Midterm CIP</p>	<p>C.8</p>	<p>Michelle Mackinnon, Director of Support Services, provided a report apprising the Board of work undertaken to assist in the completion of the division's current CIP.</p>
<p>Holy Spirit Stars</p>	<p>C.9</p>	<p>The Board reviewed the activities and achievements of the division's students and staff over the past month.</p>
<p>Enrolment Data Update</p>	<p>C.10</p>	<p>The Board received the division enrolment report for January 31, 2016.</p>
<p><b><u>POLICY REVIEW</u></b></p>		
<p>Policy 18: Board Governance and Operations</p>	<p>D.1</p>	<p>The Board reviewed <i>Policy 18: Board Governance and Operations</i> and its appendices and determined that no changes were required at this time.</p>
<p></p>	<p>6856/0216 Pat Bremner</p>	<p>M/C     <b>That the Board of Trustees accepts <i>Policy 18: Board Governance and Operations</i>, as presented.</b></p>
<p><b><u>BOARD REPORTS</u></b></p>		
<p>Board Chair's Report</p>	<p>E.1</p>	<p>Board Chair Bryan Kranzler updated the Board about recent correspondence, planning and events, and activity.</p>
<p></p>	<p>6857/0216 Frances Cote</p>	<p><b>That the Board of Trustees receives and files the Board Chair's Report for February 24, 2016</b></p>
<p>ACSTA Report</p>	<p>E.2</p>	<p>Trustee Judy Lane, Board representative to the ACSTA, provided a report to the Board regarding recent business, events, and activities. She also provided handouts received about the genetics of sexuality and gender identity, as well as a copy of Calgary Catholic School District's document, "Supporting the Truth and Reconciliation Commission of Canada."</p>

	6858/0216 Judy Lane	M/C That the Board of Trustees receives and files the ACSTA Report for February 24, 2016.
ASBA Zone 6 Report	E.2	The Board reviewed the report supplied by Trustee Bob Spitzig, representative to the ASBA Zone 6, regarding recent business, events, and activities.
	6859/0216 Frances Cote	M/C That the Board of Trustees receives and files the ASBA Zone 6 Report for February 24, 2016.
Business and Education Committee Report	E.3	Trustee Ken Tratch, Board representative to the Business and Education Committee, provided a report to the Board regarding recent business, events, and activities. He noted that there were questions about the "Adopt a Citizen" program and how many schools were interested in seeing it continue?
	6860/0216 Ken Tratch	M/C That the Board of Trustees receives and files the Business and Education Committee Report for February 24, 2016.
<u>ADVOCACY</u>		
Division High School Graduations	F.1	To assist in planning, the Board reviewed the schedules of the division's upcoming high school graduation ceremonies and discussed who would represent the Board at each event.
Individual Trustee Advocacy	F.2	Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.
<u>ADMINISTRATIVE</u>		
<u>REPORTS</u>		
Superintendent's Report	G.1	The Board reviewed the Superintendent's February 24, 2016 Report.
	6861/0216 Pat Bremner	M/C That the Board of Trustees receives and files the Superintendent's Report for February 24, 2016.
Deputy Superintendent's Report	G.2	The Board reviewed the Deputy Superintendent's February 24, 2016 Report.
	6862/0216 Frances Cote	M/C That the Board of Trustees receives and files the Deputy Superintendent's Report for February 24, 2016.
Secretary-Treasurer's Report	G.3	The Board reviewed the Secretary-Treasurer's February 24, 2016 Report.
	6863/0216 Pat Bremner	M/C That the Board of Trustees receives and files the Secretary-Treasurer's Report for February 24, 2016.
ADJOURNMENT	6864/0216 Ken Tratch	M/C That the Board of Trustees adjourns the Regular Board Meeting of February 24, 2016 at 7:31 p.m.
		<div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%; border-top: 1px solid black; text-align: center;">Board Chair</div> <div style="width: 45%; border-top: 1px solid black; text-align: center;">Secretary-Treasurer</div> </div>