

<p><b>CALL TO ORDER</b> <b>OPENING PRAYER</b></p> <p><b>Approval of Agenda</b></p> <p><b>Previous Minutes</b></p> <p><b>Business Arising from the Minutes</b></p> <p><b>PRESENTATION</b> <b>Enrolment Projections</b></p> <p><b>ACTION ITEMS</b> <b>Memorandum of Agreement with ATA Local No. 5</b></p> <p><b>Alberta School Councils' Association (ASCA) Conference Registration</b></p>	<p>7334/0118 Ken Tratch</p> <p>7335/0118 Bryan Kranzler</p> <p>B.1</p> <p>7336/0118 Bryan Kranzler</p> <p>B.2</p>	<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, JANUARY 24, 2018, COMMENCING AT 6:03 P.M.</p> <p><b>BOARD</b> Board Chair Judy Lane Vice Chair Bob Spitzig Trustee Pat Bremner Trustee Frances Cote Trustee Bryan Kranzler Trustee Philip Mack Trustee Keith McDonald Trustee Danny Ponjavic Trustee Ken Tratch</p> <p><b>ADMINISTRATION</b> Superintendent of Schools Chris Smeaton Deputy Superintendent Brian Macauley Secretary-Treasurer Lisa Palmarin Recording Secretary Anisha Gatner</p> <p>Board Chair Judy Lane called the January 24, 2018 Regular Board Meeting to order at 6:03 p.m. She acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. Trustee Pat Bremner led a video prayer provided by the students of St. Patrick School in Taber.</p> <p><b>M/C That the agenda for the January 24, 2018 Board Meeting be approved, as amended.</b></p> <p>The following item was added to the January 24, 2018 Board Agenda: • B.7: "Greatness in Leadership" Event</p> <p><b>M/C That the minutes of the December 20, 2017 Regular Meeting of the Board be approved, as presented.</b></p> <p>Superintendent Chris Smeaton noted that, during the December 20, 2017 Meeting, the Board had asked him to pursue other PD opportunities to replace the discontinued subscription to "Board and Administrator." Contact has been made with ASBA Chief Executive Officer, Suzanne Polkosnik, to see if other sources exist. No feedback has been received yet but efforts will be made to follow up.</p> <p>Secretary-Treasurer Lisa Palmarin provided a presentation to the Board regarding anticipated enrolment projections from 2018 until 2027.</p> <p><b>B.1</b> Local negotiations between the Holy Spirit Catholic School Division and the ATA Local No. 5 have come to a successful conclusion. The resultant agreement requires Board ratification.</p> <p><b>M/C That the Board of Trustees ratifies the Memorandum of Agreement, effective September 1, 2016 to August 31, 2018, between the Holy Spirit Roman Catholic Separate Regional Division No. 4 and the ATA Local No. 5.</b></p> <p><b>AND FURTHER, that the members of both negotiating committees be thanked for their efforts and hard work in reaching this agreement.</b></p> <p><b>B.2</b> The ASCA will be holding its Conference and Annual General Meeting from April 20-22, 2018 at the Delta Edmonton South Hotel in Edmonton, Alberta. To support the organization, as well as the development of the division's school councils, the Board of Trustees agreed to pay the registration fees for some school council members / parents interested in attending.</p>
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<p><b>ASBA Zone 6 Survey</b></p> <p><b>Taber Police Services – Vaping in Public Places</b></p> <p><b>APEX Youth Awards Banquet</b></p> <p><b>Volunteer Lethbridge’s “Leaders of Tomorrow” Gala</b></p> <p><b>Greatness in Leadership Event</b></p> <p><b>INFORMATION ITEMS</b> <b>Capitalized IMR Template</b></p>	<p>7337/0118 Pat Bremner</p> <p>B.3</p> <p>7338/0118 Bob Spitzig</p> <p>B.4</p> <p>7339/0118 Pat Bremner</p> <p>B.5</p> <p>7340/0118 Danny Ponjavic</p> <p>B.6</p> <p>7341/0118 Ken Tratch</p> <p>B.7</p> <p>7342/0118 Ken Tratch</p> <p>C.1</p>	<p><b>M/C That the Board of Trustees pays the registration fee for up to 5 (five) school council members, or interested parents, to attend the upcoming Alberta School Councils’ Association Conference and Annual General Meeting in Edmonton.</b></p> <p>ASBA Zone 6 forwarded a survey to all member boards regarding the implementation and sharing of professional development in the region. The Board reviewed and completed the survey.</p> <p><b>M/C That the Board of Trustees directs the Superintendent to submit the responses collected during the January 24, 2018 Board Meeting to the ASBA Zone 6.</b></p> <p>In developing a business plan for the Town of Taber’s “Community Standards Bylaw,” the Taber Police are inquiring to see if Holy Spirit Catholic School Division would be willing to provide a letter of support for their proposal to have some restrictions placed on the use of e-cigarettes (vapes) in public places, similar to those policies currently employed by schools. Currently, no provincial legislation regarding vaping exists.</p> <p><b>M/C That the Board of Trustees directs the Board Chair to pen a letter of support for the Taber Police Service’s proposal to place some restrictions on the use of e-cigarettes (vapes) in public places.</b></p> <p>The community of Taber annually honours youth through the “APEX Youth Awards.” This year the banquet is scheduled for March 14, 2018.</p> <p><b>M/C That the Board of Trustees purchases a minimum of two (2) tickets to attend the “APEX Youth Awards” on March 14, 2018.</b></p> <p>Vice Chair Bob Spitzig, Trustee Pat Bremner and Trustee Philip Mack expressed an interest in attending the APEX Youth Awards on behalf of the Board.</p> <p>Volunteer Lethbridge annually honours youth in the Lethbridge community through their “Leaders of Tomorrow Awards.” This year the banquet is scheduled for April 18, 2018.</p> <p><b>M/C That the Board of Trustees purchases a minimum of two (2) tickets to attend Volunteer Lethbridge’s “Leaders of Tomorrow” Gala on April 18, 2018.</b></p> <p>Vice Chair Bob Spitzig and Trustee Keith McDonald expressed an interest in attending Volunteer Lethbridge’s “Leaders of Tomorrow” Gala on behalf of the Board.</p> <p>The Board received information regarding the 4th “Greatness in Leadership” event. This annual event has been a huge success, and often Holy Spirit Catholic School Division are supported by being offered free tickets to attend. Further, a discounted early bird rate is being offered to the school division, so long as tickets are purchased before January 31, 2018.</p> <p><b>M/C That the Board of Trustees approves the purchase of a table to attend the 4th “Greatness in Leadership” event on March 22, 2018.</b></p> <p>Board Chair Judy Lane, Vice Chair Bob Spitzig, Trustee Pat Bremner, Trustee Frances Cote, Trustee Danny Ponjavic, and Trustee Ken Tratch all expressed an interest in attending this event on behalf of the Board.</p> <p>In December 2017, Alberta Education informed school jurisdictions that the following changes would be made to Infrastructure Maintenance Renewal (IMR) funding reporting:</p> <ul style="list-style-type: none"> <li>• No less than 30% of the 2017/2018 IMR allocation will be spent on capital expenditures.</li> <li>• A capitalized IMR plan will be submitted to Alberta Education by January 31, 2018.</li> <li>• Funding for 2017/2018 will be withheld until the capitalized IMR plan has been approved by the Financial Reporting and Accountability Branch of Alberta Education.</li> </ul> <p>Based on the already approved IMR Plan, Secretary-Treasurer Lisa Palmarin provided a Capitalized IMR Template to the Board, in response to the government’s request.</p>
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<b>2018 ACSTA SPICE and Blueprints Retreats</b>	<b>C.2</b>	The ACSTA will be hosting this year's SPICE Retreat from April 26-29, 2018 and Blueprints from May 1-4, 2018. Both events will be held at the Delta Lodge at Kananaskis.
<b>Bishop's Dinner Report</b>	<b>C.3</b>	The Board received a letter from Bishop McGrattan expressing thanks for supporting the Bishop's Dinner that had been held in October 2017. As a result of the community's generosity, over \$80,000 has been raised from the proceeds of the event.
<b>Director of Learning Update</b>	<b>C.4</b>	Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.
<b>Director of Religious Education Update</b>	<b>C.5</b>	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education and First Nations, Métis and Inuit Learning.
<b>Director of Support Services Update</b>	<b>C.6</b>	Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.
<b>Holy Spirit Stars</b>	<b>C.7</b>	The Board reviewed the activities and achievements of the division's students and staff over the past month.
<b>Enrolment Data Update</b>	<b>C.8</b>	The Board received the division enrolment report for December 23, 2017.
<b><u>POLICY REVIEW</u></b>		
<b>Policy 11: Staff Code of Conduct</b>	<b>D.1</b>	The Board reviewed <i>Policy 11: Staff Code of Conduct</i> and determined that no changes were required at this time.
	<b>7343/0118 Frances Cote</b>	<b>M/C</b> <b>That the Board of Trustees approves <i>Policy 11: Staff Code of Conduct</i>, as presented.</b>
<b>Policy 12: Teaching Staff Reduction</b>	<b>D.2</b>	The Board reviewed <i>Policy 12: Teaching Staff Reduction</i> and determined that no changes were required at this time.
	<b>7344/0118 Pat Bremner</b>	<b>M/C</b> <b>That the Board of Trustees approves <i>Policy 12: Teaching Staff Reduction</i>, as presented.</b>
<b>Policy 13: Hearings on Teacher Matters</b>	<b>D.3</b>	The Board reviewed <i>Policy 13: Hearings on Teacher Matters</i> and determined that no changes were required at this time.
	<b>7345/0118 Bob Spitzig</b>	<b>M/C</b> <b>That the Board of Trustees approves <i>Policy 13: Hearings on Teacher Matters</i>, as presented.</b>
<b><u>BOARD REPORTS</u></b>		
<b>Board Chair's Report</b>	<b>E.1</b>	Board Chair Judy Lane provided a report about recent correspondence, planning and events, and activity.
	<b>7346/0118 Bryan Kranzler</b>	<b>M/C</b> <b>That the Board of Trustees receives and files the Board Chair's Report for January 24, 2018.</b>
<b>ASBA Zone 6 Report</b>	<b>E.2</b>	Trustee Bryan Kranzler, Board representative to the ASBA Zone 6, provided a report to the Board regarding recent business, events, and activities.
	<b>7347/0118 Bryan Kranzler</b>	<b>M/C</b> <b>That the Board of Trustees receives and files the ASBA Zone 6 Report for January 24, 2018.</b>
<b>Joint City / School Boards' Liaison Committee Report</b>	<b>E.3</b>	Trustee Keith McDonald provided a verbal report to the Board regarding the Joint City / School Boards' Liaison Committee meeting held on January 17, 2018. He noted that illegal parking around school zones, disposal of needles, and city-wide emergency preparedness was discussed.
	<b>7348/0117 Philip Mack</b>	<b>M/C</b> <b>That the Board of Trustees receives and files the Joint City / School Boards' Liaison Committee Report for January 24, 2018.</b>

**ADVOCACY**

**Individual Trustee  
Advocacy**

**F.1** Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.

**ADMINISTRATIVE  
REPORTS**

**Superintendent's Report**

**G.1** The Board reviewed the Superintendent's January 24, 2018 Report.

**7349/0118  
Danny Ponjavic**

**M/C That the Board of Trustees receives and files the Superintendent's Report for January 24, 2018.**

**Deputy Superintendent's  
Report**

**G.2** The Board received the Deputy Superintendent's January 24, 2018 Report.

**7350/0118  
Pat Bremner**

**M/C That the Board of Trustees receives and files the Deputy Superintendent's Report for January 24, 2018.**

**Secretary Treasurer's  
Report**

**G.3** The Board received the Secretary-Treasurer's January 24, 2018 Report.

**7351/0118  
Ken Tratch**

**M/C That the Board of Trustees receives and files the Secretary Treasurer's Report for January 24, 2018.**

**ADJOURNMENT**

**7352/0118  
Bryan Kranzler**

**M/C That the Board of Trustees convenes to the Committee of the Whole at 8:16 p.m.**

**7353/0118  
Bob Spitzig**

**M/C That the Board of Trustees reconvenes to the Regular Meeting of the Board at 8:33 p.m.**

**7354/0118  
Bryan Kranzler**

**M/C That the Board of Trustees adjourns the Regular Board Meeting of January 24, 2018 at 8:33 p.m.**

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**Board Chair**

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**Secretary-Treasurer**