

		<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, JANUARY 25, 2017, COMMENCING AT 6:00 P.M.</p> <p><b>BOARD</b>  Board Chair Bryan Kranzler  Vice Chair Pat Bremner  Trustee Frances Cote  Trustee Judy Lane  Trustee Terry O'Donnell  Trustee Danny Ponjavic  Trustee Bob Spitzig  Trustee Ken Tratch</p> <p><b>ADMINISTRATION</b>  Superintendent of Schools Chris Smeaton  Deputy Superintendent Brian Macauley  Secretary-Treasurer Lisa Palmarin  Recording Secretary Anisha Gatner</p> <p>Board Chair Bryan Kranzler called the January 25, 2017 Regular Board Meeting to order at 6:00 p.m. after acknowledging that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. Trustee Bob Spitzig led the opening prayer, provided by the Grade 2 PH class at St. Patrick Fine Arts Elementary School in Lethbridge.</p> <p>The following item was added to the January 25, 2017 Board Agenda:  – B.8: Innovative Scholarship</p> <p>7055/0117 M/C That the agenda for the January 25, 2017 Board Meeting be approved, as amended.  Ken Tratch</p> <p>7056/0117 M/C That the minutes of the December 14, 2016 Regular Meeting of the Board be approved, as presented.  Ken Tratch</p> <p>There was no business arising from the minutes.</p> <p>Mirthe Kleinjan, Tyson Phillips, and Samy Tams, student health champions from St. Mary School in Taber, provided the Board with a presentation regarding the health and wellness initiatives that they have undertaken at the school. They explained that they have used information from the Tell Them From Me Survey, as well as their own local survey, to focus their efforts. For instance, one of the ways the group combats student anxiety is to develop more outdoor spaces. As a result, they applied for and received grants to build an outdoor classroom, which will be constructed as soon as the weather permits. Another project has been to educate their peers about the impact the quality of food has on their bodies, using the excellent resources provided by Norah Fines from Alberta Health Services. They have further sought to improve the food offerings at the school by working with the canteen provider to offer healthier choices that are also economically feasible.</p> <p>Principal Randy Spenrath and Teacher Cassandra Mucciarone indicated how proud they are of these students, noting that Miss Kleinjan, Mr. Phillips, and Miss Tams are amazing role models for the younger students in the school. They also spoke to how grateful they are to the division for its directed support of health and wellness in schools, as well as Alberta Education's High School Flexibility project, which ensures there is ample time to accommodate these valuable initiatives.</p> <p>Superintendent Chris Smeaton presented a video on creating a culture of innovation that he had produced as part of CASS's "Leveraging System Leadership" series of webinars.</p>
<p>CALL TO ORDER  OPENING PRAYER</p>		
<p>Approval of Agenda</p>		
<p>Previous Minutes</p>		
<p>Business Arising from the Minutes</p>		
<p>Presentation:  St. Mary School (Taber)  Wellness Project</p>		
<p>Presentation: Leveraging System Leadership</p>		

**ACTION ITEMS**

<p><b>Invitation to Meet New Bishop</b></p>	<p><b>B.1</b></p>	<p>Bishop Frederick Henry has recently announced that he will be retiring as Bishop of the Diocese of Calgary. Bishop William McGrattan, the current Bishop of Peterborough, has been appointed the 8th Bishop of the Diocese of Calgary and will be installed at St. Mary's Cathedral on Monday, February 27, 2017 at 7:30 p.m.</p>
<p><b>Alberta School Councils' Association (ASCA) Conference Registration</b></p>	<p><b>7057/0117</b> <b>Bob Spitzig</b></p>	<p><b>M/C</b>     <b>That the Board of Trustees directs the Board Chair to pen a letter to Bishop McGrattan, congratulating him on his new role and inviting him to visit our Holy Spirit Catholic School Division schools at his earliest convenience.</b></p>
<p><b>Greatness in Leadership</b></p>	<p><b>B.2</b></p>	<p>The ASCA will be holding its Conference and Annual General Meeting from April 28-30, 2017 at the Delta Edmonton South Hotel in Edmonton, Alberta. To support the organization, as well as the development of the division's school councils, the Board of Trustees agreed to pay the registration fees for some school council members / parents interested in attending.</p>
<p><b>Alberta SuperNet Privatization</b></p>	<p><b>7058/0117</b> <b>Bob Spitzig</b></p>	<p><b>M/C</b>     <b>That the Board of Trustees pays the registration fee for up to 5 (five) school council members, or interested parents, to attend the upcoming Alberta School Councils' Association Conference and Annual General Meeting in Edmonton.</b></p>
<p><b>Rogers Communications Telecommunications Tower Placement</b></p>	<p><b>B.3</b></p>	<p>Teamworks Training Institute, Select People Solutions and the ENMAX Centre are currently organizing the 3rd "Greatness in Leadership" Event and have graciously offered the division 75 tickets to be distributed to interested Grade 11 and 12 students. To further support this event, the Board approved the purchase of one table for the event.</p>
<p><b>Rogers Communications Telecommunications Tower Placement</b></p>	<p><b>7059/0117</b> <b>Pat Bremner</b></p>	<p><b>M/C</b>     <b>That the Board of Trustees approves the purchase of a table of eight (8) to attend the 3<sup>rd</sup> "Greatness in Leadership" event on March 7, 2017.</b></p> <p>Trustee Danny Ponjavic, Trustee Ken Tratch, Deputy Superintendent Brian Macauley, Secretary-Treasurer Lisa Palmarin and Director of Finance Amanda Lindemann expressed an interest in attending the event on behalf of the Board.</p>
<p><b>International Student Tuition and Fees</b></p>	<p><b>B.4</b></p>	<p>In June 2016, the division had been informed that Rogers Communications Inc. plans to place a telecommunications tower north and west of Chinook High School / Catholic Central High School, Campus West. Despite the concerns raised by both Lethbridge School District and Holy Spirit Catholic School Division this plan appears to be moving ahead.</p>
<p><b>International Student Tuition and Fees</b></p>	<p><b>7060/0117</b> <b>Judy Lane</b></p>	<p><b>M/C</b>     <b>That the Board of Trustees continues to oppose the proposed placement of Rogers Communications Inc.'s telecommunications tower adjacent to schools;</b></p> <p><b>AND FURTHER, that the Board directs the Superintendent to collaborate with Lethbridge School District No. 51 to develop a communications strategy that will inform the community about the school divisions' concerns and encourage public support for relocating the telecommunications tower to a safer location.</b></p>
<p><b>International Student Tuition and Fees</b></p>	<p><b>B.5</b></p>	<p>It has recently come forward that there is a potential change in ownership of the Alberta SuperNet to a private company. This has potential implications for the rural schools within the Holy Spirit Catholic School Division.</p>
<p><b>International Student Tuition and Fees</b></p>	<p><b>7061/0117</b> <b>Danny Ponjavic</b></p>	<p><b>M/C</b>     <b>That the Board of Trustees directs the Board Chair to write a letter to the Ministers of Service Alberta and Education, expressing concern about how the privatization of the Alberta SuperNet may impact equitable and affordable Internet service for all school divisions.</b></p>
<p><b>International Student Tuition and Fees</b></p>	<p><b>B.6</b></p>	<p>To assist in establishing the International Student Fees for 2017/2018, the Board reviewed information received from International Student Coordinator, Wendy Urquhart, comparing tuition rates between Alberta school jurisdictions for the upcoming 2017/2018 school year. The Board then reviewed the International Student Fee Schedule for the 2017/2018 school year, which shows no increases from the 2016/2017 school year rates:</p>

	1 Semester (5 Months)	1 Year (10 Months)
Application Fee	\$ 200	\$ 200
Tuition	\$ 5,500	\$11,000
Student Services	\$ 700	\$ 700
Insurance (Mandatory)	\$ 250	\$ 500
<b>TOTAL</b>	<b>\$ 6,650</b>	<b>\$12,400</b>

The homestay fees, assuming a 1 month homestay accommodation of \$800 per month, also remained the same for the 2017/2018 school year:

	1 Semester (5 Months)	1 Year (10 Months)
Homestay Finding Fee	\$ 450	\$ 450
Homestay Accommodation	\$ 4,000	\$ 8,000

7062/0117  
Judy Lane

M/C That the Board of Trustees approves the 2017/2018 International Student Fee Schedule, as presented.

Bylaw 2017/01 to  
Adjust Electoral  
Boundaries

B.7

An amendment to the electoral boundaries is necessary to bring in those lands described in Ministerial Order #012/2014, an order for the addition of the Bow Island Ward into the Holy Spirit Roman Catholic Separate Regional Division No. 4. The previous Bylaw 2013/03 will need to be rescinded. Bylaw 2017/01, adjusting the electoral boundaries, will require three readings prior to approval. This must be completed before March 1, 2017 to ensure that those lands described are included in the 2017 School Trustee Election, as per Section 262(2) of the *School Act*.

7063/0117  
Terry O'Donnell

M/C That the Board of Trustees rescinds Bylaw 2013/03 to Adjust Electoral Boundaries.

7064/0117  
Bob Spitzig

M/C That the Board of Trustees completes the first reading of amended Bylaw 2017/01 to Adjust Electoral Boundaries.

7065/0117  
Ken Tratch

M/C That the Board of Trustees completes the second reading of amended Bylaw 2017/01 to Adjust Electoral Boundaries.

A recess was called at 7:37 pm. The Board reconvened at 7:50 p.m.

Innovative Scholarship

B.8

Trustee Ken Tratch proposed that a junior/senior high scholarship program to encourage innovation and adaptability by division students be initiated by the Board of Trustees. He indicated that the Lethbridge Chamber of Commerce was also considering implementing a program for students, called CLIPS (Chamber Leadership Innovation Project), in February that may align well with such a scholarship program.

7066/0117  
Ken Tratch

M/C That the Board of Trustees form a standing committee of five (5), three (3) Trustees and two (2) representatives from administration, to identify a set of possible parameters, characteristics and descriptors for a junior/senior high project focusing on challenging our students to develop creative projects that demonstrate that they are able to adapt and to innovate using the school curriculum that they have been exposed to.

**AND FURTHER** that a proposal be placed on the May Regular Board Agenda, or before.

Board Chair Bryan Kranzler, Trustee Bob Spitzig and Trustee Ken Tratch, as Trustees for the City of Lethbridge, volunteered to sit on this committee.

INFORMATION ITEMS  
2017 ACSTA SPICE and  
Blueprints Retreats

C.1

The ACSTA will be hosting this year's SPICE Retreat from April 27-30, 2017 and Blueprints from May 2-5, 2017. Both events will be held at the Delta Lodge at Kananaskis.

January 25/17: page 4		
Little Free Library	C.2	The St. Basil's Catholic Education Centre is considering hosting a "Little Free Library;" an outdoor cupboard that serves as a "take a book, return a book" repository. The Board was provided more information regarding the concept.
Lethbridge Transit Video Surveillance Notice	C.3	Effective January 16, 2017, the City of Lethbridge announced that all Lethbridge Transit vehicles, including school buses used to transport Holy Spirit Catholic Schools students, will operate video surveillance cameras to help monitor accidents and incidents. The Board received correspondence regarding the matter from the City of Lethbridge, as well as the information forwarded to schools and parents by division office.
Joint Carillon Advertisement	C.4	Calgary Catholic School District initiated putting together a joint advertisement to congratulate and thank Bishop Henry for his years of dedicated service to Catholic education in the Diocese of Calgary. Christ the Redeemer, Conseil scolaire FrancoSud, Medicine Hat Catholic, and Holy Spirit all agreed to participate. A draft version of the advertisement to be published in the Carillon was provided for Board information.
Director of Learning Update	C.6	Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.
Director of Religious Education Update	C.7	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.
First Nations, Métis, and Inuit Education Update	C.8	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to First Nations, Métis, and Inuit Education.
Director of Support Services Update	C.9	Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.
Holy Spirit Stars	C.10	The Board reviewed the activities and achievements of the division's students and staff over the past month.
Enrolment Data Update	C.11	The Board received the division enrolment report for December 23, 2016.
<b><u>POLICY REVIEW</u></b>		
Policy 11: Staff Code of Conduct	D.1	The Board reviewed <i>Policy 11: Staff Code of Conduct</i> and determined that no changes were required at this time.
	7067/0117 Bob Spitzig	M/C That the Board of Trustees approves <i>Policy 11: Staff Code of Conduct</i> , as presented.
Policy 12: Teaching Staff Reduction	D.2	The Board reviewed <i>Policy 12: Teaching Staff Reduction</i> and determined that no changes were required at this time.
	7068/0117 Frances Cote	M/C That the Board of Trustees approves <i>Policy 12: Teaching Staff Reduction</i> , as presented.
Policy 13: Hearings on Teacher Matters	D.3	The Board reviewed <i>Policy 13: Hearings on Teacher Matters</i> and determined that no changes were required at this time.
	7069/0117 Pat Bremner	M/C That the Board of Trustees approves <i>Policy 13: Hearings on Teacher Matters</i> , as presented.
<b><u>BOARD REPORTS</u></b>		
Board Chair's Report	E.1	Board Chair Bryan Kranzler updated the Board about recent correspondence, planning and events, and activity. He added to his report that he greatly appreciated the Board Retreat that had been held on January 20, 2017.
	7070/0117 Judy Lane	M/C That the Board of Trustees receives and files the Board Chair's Report for January 25, 2017.

**ASBA Zone 6 Report**

E.2

Trustee Bob Spitzig, Board representative to the ASBA Zone 6, provided a report to the Board regarding recent business, events, and activities from its January 11, 2017 meeting.

7071/0117  
Bob Spitzig

M/C **That the Board of Trustees receives and files the ASBA Zone 6 Report for January 25, 2017.**

**Joint City / School Boards' Liaison Committee Report**

E.3

Board Chair Bryan Kranzler and Trustee Ken Tratch, Board representatives to the Joint City / School Boards' Liaison Committee, provided a report to the Board regarding recent committee business, events, and activities from the January 18, 2017 meeting.

7072/0117  
Ken Tratch

M/C **That the Board of Trustees receives and files the Joint City / School Boards' Liaison Committee Report for January 25, 2017.**

**Business and Education Committee Report**

E.4

Trustee Ken Tratch, Board representative to the Business and Education Committee, provided a report to the Board regarding recent business, events, and activities from the January 10, 2017 meeting. He added to his report that Career Transitions was currently working on providing two computer programs to students in our region to access career information.

7073/0117  
Ken Tratch

M/C **That the Board of Trustees receives and files the Business and Education Committee Report for January 25, 2017.**

**ADVOCACY**

**Meeting with Peigan Board of Education**

F.1

Board Chair Bryan Kranzler, Vice Chair Pat Bremner, Trustee Judy Lane, Superintendent Chris Smeaton, and Director Joann Bartley attended an informal meeting with the Peigan Board of Education on Wednesday, January 18, 2017 in Pincher Creek.

**Individual Trustee Advocacy**

F.2

Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.

**ADMINISTRATIVE REPORTS**

**Superintendent's Report**

G.1

The Board reviewed the Superintendent's January 25, 2017 Report.

7074/0117  
Terry O'Donnell

M/C **That the Board of Trustees receives and files the Superintendent's Report for January 25, 2017.**

**Deputy Superintendent's Report**

G.2

The Board received the Deputy Superintendent's January 25, 2017 Report.

7075/0117  
Pat Bremner

M/C **That the Board of Trustees receives and files the Secretary-Treasurer's Report for January 25, 2017.**

**Secretary-Treasurer's Report**

G.3

The Board received the Secretary-Treasurer's January 25, 2017 Report.

7076/0117  
Bob Spitzig

M/C **That the Board of Trustees receives and files the Secretary-Treasurer's Report for January 25, 2017.**

**ADJOURNMENT**

7077/0117  
Bob Spitzig

M/C **That the Board of Trustees adjourns the Regular Board Meeting of January 25, 2017 at 8:35 p.m.**

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Board Chair

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Secretary-Treasurer