

<p>CALL TO ORDER OPENING PRAYER</p> <p>Approval of Agenda</p> <p>Previous Minutes</p> <p>Business Arising from the Minutes</p> <p><u>ACTION ITEMS</u> Three Year Capital Plan (2019-2022) DRAFT</p> <p>Council of School Council Chairs' Agenda - March 5, 2018 Meeting</p>	<p>7355/0218 Ken Tratch</p> <p>7356/0218 Bryan Kranzler</p> <p>B.1</p> <p>7357/0218 Philip Mack</p> <p>B.2</p> <p>7358/0218 Pat Bremner</p>	<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, FEBRUARY 28, 2018, COMMENCING AT 6:03 P.M.</p> <p>BOARD Board Chair Judy Lane Vice Chair Bob Spitzig Trustee Pat Bremner Trustee Frances Cote Trustee Bryan Kranzler Trustee Philip Mack Trustee Keith McDonald Trustee Danny Ponjavic Trustee Ken Tratch</p> <p>ADMINISTRATION Superintendent of Schools Chris Smeaton Deputy Superintendent Brian Macauley Secretary-Treasurer Lisa Palmarin Recording Secretary Anisha Gatner</p> <p>Board Chair Judy Lane called the February 28, 2018 Regular Board Meeting to order at 6:03 p.m. She acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. Trustee Pat Bremner led in a prayer provided by the staff of St. Michael's School in Bow Island.</p> <p>M/C That the agenda for the February 28, 2018 Board Meeting be approved, as presented.</p> <p>M/C That the minutes of the January 24, 2018 Regular Meeting of the Board be approved, as presented.</p> <p>There was no business arising from the minutes.</p> <p>Secretary-Treasurer provided a draft version of the, "Three Year Capital Plan (2019-2022)," for Board review. The division's, "10-Year Capital Plan (2015-2025)," and Alberta Education's/Alberta Infrastructure's, "Capital Planning Gated Approval Process," were also provided for additional context.</p> <p>M/C That the Board of Trustees receives and files the draft Three Year Capital Plan (2019-2022);</p> <p>AND FURTHER, that the Board of Trustees directs the Superintendent of Schools to finalize and present the Three Year Capital Plan (2019-2022) at the March 2018 Regular Board Meeting.</p> <p>The Board discussed what items should be added to the agenda for the upcoming meeting with the Council of School Council Chairs.</p> <p>M/C That the Board of Trustees places the following items on the agenda for the Council of School Council Chairs' Meeting, scheduled on Monday, March 5, 2018:</p> <ul style="list-style-type: none"> • Alberta School Council Association Conference & Annual General Meeting • Update on Catholic Education in Alberta • Promotion / Advocacy for our Catholic Schools • Capital Planning • Rotation of Administrators for 2018/2019
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<p>St. Teresa of Calcutta School Playground Request</p>	<p>B.3</p> <p>7359/0218 Bryan Kranzler</p>	<p>In keeping with the <i>Policy 2: Role of the Board</i>, efforts to replace or build school playground structures must first be approved by the Board of Trustees. The Board reviewed correspondence from the Principal of St. Teresa of Calcutta School, Anthea Boras, requesting approval to upgrade and enhance their playground to ensure that it is accessible for all students. The school plans to use a \$250,000 playground grant they have procured for this purpose.</p> <p>M/C That the Board of Trustees approves the proposal by St. Teresa of Calcutta School to upgrade and enhance the playground to ensure that it is accessible for all students;</p> <p>AND FURTHER, that a letter supporting this project be forwarded to the City of Lethbridge on behalf of both the school and the division.</p>
<p>St. Basil's Catholic Education Centre Signage</p>	<p>B.4</p> <p>7360/0218 Ken Tratch</p>	<p>The Board received a report from the Signage Committee's February 7, 2018 meeting, where the committee reviewed available sign designs and feedback from the staff of the St. Basil Catholic Education Centre.</p> <p>M/C That the Board of Trustees approves the sign design selected by the Signage Committee, as amended, requesting that FWB Architects make the necessary changes;</p> <p>AND FURTHER, that the Superintendent of Schools seek out costing information on the proposed sign, to establish affordability prior to initiating a request for proposals.</p>
<p><u>INFORMATION ITEMS</u></p> <p>Ministerial Approval of Professional Practice Standards</p> <p>Continuous Improvement Plan Quarterly Report</p> <p>C21 Update</p> <p>Arts Alive and Well in the Schools</p> <p>CCSTA Conference and Annual General Meeting</p> <p>Holy Spirit Schools' Contributions to the Terry Fox Foundation</p>	<p>C.1</p> <p>C.2</p> <p>C.3</p> <p>C.4</p> <p>C.5</p> <p>7361/0218 Bob Spitzig</p> <p>7362/0218 Bryan Kranzler</p> <p>C.6</p>	<p>Alberta Education has recently approved professional standards for teachers, leaders, and superintendents. The new, "Teacher Quality Standards," "Leadership Quality Standards," and "Superintendent Quality Standards," were provided for Board information.</p> <p>The Board reviewed the Continuous Improvement Plan Quarterly Report for February 2018.</p> <p>The agenda for the C21 Canada Meeting, attended by Superintendent Chris Smeaton in Ottawa from February 21-23, 2018, was presented for Board reference. Mr. Smeaton also noted that, while in Ottawa, he had the opportunity to present with Annette Bruised Head, Deputy Superintendent for the Kainai Board of Education, at the First Nation Directors of Education National Forum.</p> <p>The Board received an invitation to the, "Art's Alive and Well in the Schools," event that will be held from May 6, 2018 until June 10, 2018. As per <i>Policy 17: Awards</i>, the school division will, again, be donating \$100 to fund the Junior High/Middle School Award of Merit.</p> <p>Vice Chair Bob Spitzig volunteered to bring greetings on behalf of the Board of Trustees at the Opening Ceremonies on May 6, 2018.</p> <p>The Canadian Catholic School Trustees' Association's (CCSTA) Conference and Annual General Meeting will be held from June 7-9, 2018 in Kelowna, BC.</p> <p>M/C That the Board of Trustees convenes to the Committee of the Whole at 6:55 p.m.</p> <p>M/C That the Board of Trustees reconvenes to the Regular Meeting of the Board at 6:59 p.m.</p> <p>The Board received correspondence indicating that, due to the participation of twelve (12) Holy Spirit Catholic Schools in a Terry Fox event, \$9,096.90 has been raised for cancer research over the 2017 year.</p>

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Director of Learning Update	C.7	Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.
Director of Religious Education Update	C.8	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.
First Nations, Métis and Inuit Education Update	C.9	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to First Nations, Métis and Inuit Education.
Director of Support Services Update	C.10	Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.
Holy Spirit Stars	C.11	The Board reviewed the activities and achievements of the division's students and staff over the past month.
Enrolment Data Update	C.12	The Board received the division enrolment report for January 31, 2018.
<u>POLICY REVIEW</u>		
Policy 18: Board Governance and Operations	D.1	The Board reviewed <i>Policy 18: Board Governance and Operations</i> , and all associated appendices, and determined that no changes were required at this time.
	7363/0218 Pat Bremner	M/C That the Board of Trustees accepts Policy 18: Board Governance and Operations, and all associated appendices, as presented.
<u>BOARD REPORTS</u>		
Board Chair's Report	E.1	Board Chair Judy Lane provided a report about recent correspondence, planning and events, and activity.
	7364/0218 Frances Cote	M/C That the Board of Trustees receives and files the Board Chair's Report for February 28, 2018.
ACSTA Report	E.2	Trustee Pat Bremner, Board representative to the ACSTA, provided a report to the Board regarding recent business, events, and activities.
	7365/0218 Pat Bremner	M/C That the Board of Trustees receives and files the ACSTA Report for February 28, 2018.
ASBA Zone 6 Report	E.3	Trustee Bryan Kranzler, Board representative to the ASBA Zone 6, provided a report to the Board regarding recent business, events, and activities. He added to his report that the Edwin Parr Award Banquet will be held on May 9, 2018 at the Heritage Inn in Taber.
	7366/0218 Bob Spitzig	M/C That the Board of Trustees convenes to the Committee of the Whole at 7:10 p.m.
	7367/0218 Bryan Kranzler	M/C That the Board of Trustees reconvenes to the Regular Meeting of the Board at 7:18 p.m.
	7368/0218 Bryan Kranzler	M/C That the Board of Trustees receives and files the ASBA Zone 6 Report for February 28, 2018.
Archiving and Legacy Committee Report	E.4	Trustee Ken Tratch reported that the collection, printing, and framing of Holy Spirit Catholic School Division's Board and Administration photographs is underway. He also spoke about recent conversations with the Galt Museum. They provided advice about hiring an archiving student to assist the school division with its collection, or potentially donating historical materials to the museum, where items may be more appropriately catalogued, stored, and shared with the public.
	7369/0117 Ken Tratch	M/C That the Board of Trustees receives and files the Archiving and Legacy Committee Report for February 28, 2018.

ADVOCACY

**Graduation Planning
2018**

F.1 To assist in Board planning, as well as the planning for each of the high schools within the division, the schedules for upcoming graduation exercises were presented. The Board discussed who would attend and participate in each.

**Individual Trustee
Advocacy**

F.2 Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.

**ADMINISTRATIVE
REPORTS**

Superintendent's Report

G.1 The Board reviewed the Superintendent's February 28, 2018 Report.

**7370/0218
Bryan Kranzler**

M/C That the Board of Trustees receives and files the Superintendent's Report for February 28, 2018.

**Deputy Superintendent's
Report**

G.2 The Board reviewed the Deputy Superintendent's February 28, 2018 Report.

**7371/0218
Bob Spitzig**

M/C That the Board of Trustees receives and files the Deputy Superintendent's Report for February 28, 2018.

**Secretary Treasurer's
Report**

G.3 The Board reviewed the Secretary-Treasurer's February 28, 2018 Report.

**7372/0218
Philip Mack**

M/C That the Board of Trustees receives and files the Secretary Treasurer's Report for February 28, 2018.

ADJOURNMENT

**7373/0218
Bryan Kranzler**

M/C That the Board of Trustees convenes to the Committee of the Whole at 7:45 p.m.

**7374/0218
Ken Tratch**

M/C That the Board of Trustees reconvenes to the Regular Meeting of the Board at 8:27 p.m.

**7375/0218
Bob Spitzig**

M/C That the Board of Trustees adjourns the Regular Board Meeting of February 28, 2018 at 8:27 p.m.

Board Chair

Secretary-Treasurer