

		<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL EDUCATION CENTRE ON WEDNESDAY, MARCH 23, 2016, COMMENCING AT 6:00 P.M.</p> <p>BOARD Board Chair Bryan Kranzler Vice Chair Pat Bremner Trustee Frances Cote Trustee Judy Lane Trustee Terry O'Donnell Trustee Danny Ponjavic Trustee Bob Spitzig Trustee Ken Tratch</p> <p>ADMINISTRATION Superintendent of Schools Chris Smeaton Deputy Superintendent of Schools Brian Macauley Secretary-Treasurer Lisa Palmarin Recording Secretary Anisha Gatner</p> <p>Board Chair Bryan Kranzler called the March 23, 2016 Regular Board Meeting to order at 6:00 p.m. Trustee Ken Tratch introduced a video prayer provided by Children of St. Martha students in Lethbridge.</p> <p>Approval of Agenda 6865/0316 M/C That the agenda for the March 23, 2016 Board Meeting be approved, as presented. Ken Tratch</p> <p>Previous Minutes 6866/0316 M/C That the minutes of the February 24, 2016 Regular Meeting of the Board be approved, as presented. Ken Tratch</p> <p>Business Arising from the Minutes There was no business arising from the minutes.</p> <p>Presentation: "Cheers 4 Lethbridge" Travis Hillier, Marketing & Communications Consultant for the City of Lethbridge, spoke to the Board about the "Cheers 4 Lethbridge" initiative, co-sponsored by the City of Lethbridge and the Lethbridge Public Library. This social media awareness campaign is designed to inspire citizens to share the stories of their good deeds, enhancing the positive culture of our community. Mr. Hillier suggested that Trustees both sign up for the campaign and encourage division schools and classes to share their stories.</p> <p>ACTION ITEMS</p> <p>Strategic Priorities for 2016-2019 B.1 The Board reviewed a draft version of the Strategic Priorities for 2016-2019. 6867/0316 M/C That the Board of Trustees approves the Strategic Priorities for 2016-2019, as presented. Pat Bremner</p> <p>Three Year Capital Plan B.2 The Board reviewed the finalized Three Year Capital Plan, based on the direction provided at the February 24, 2016 Regular Meeting. 6868/0316 M/C That the Board of Trustees approves the Three Year Capital Plan for 2016 to 2019, as presented; Ken Tratch AND FURTHER, that this document be submitted to Alberta Education and Alberta Infrastructure and placed on the division website.</p> <p>Three Year IMR Plan B.3 The Board received and reviewed the division's Infrastructure Maintenance Renewal (IMR) Plan for 2016-2018. 6869/0316 M/C That the Board of Trustees approves the Three Year Infrastructure Maintenance Renewal (IMR) Plan for 2016-2018, as presented. Bob Spitzig</p>
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<p>Lethbridge Association for Community Living (LACL) 16th Annual Dinner, Dance and Auction Fundraiser</p>	<p>B.4 6870/0316 Pat Bremner</p>	<p>The Lethbridge Association for Community Living (LACL) advocates for families and individuals with developmental disabilities. The annual fundraiser will be held on Friday, May 13, 2016.</p> <p>M/C That the Board of Trustees purchases, a minimum of, two (2) tickets to attend the Lethbridge Association for Community Living’s 16th Annual Dinner, Dance, and Auction Fundraiser on May 13, 2016.</p>
<p>“A Public Education” Season 8 Proposal</p>	<p>B.5 6871/0316 Bob Spitzig</p>	<p>“A Public Education,” is a joint advertising campaign that Holy Spirit Catholic School Division has participated in along with the University of Lethbridge’s Faculty of Education, Lethbridge School District No. 51, and the Local ATA branches for Holy Spirit, Lethbridge Public and Palliser. The Board reviewed the proposal for this series to continue during the 2016/2017 school year. The anticipated cost of the project for the division is \$11,422.50 (plus GST).</p> <p>M/C That the Board of Trustees approves the continued participation of the Holy Spirit Catholic School Division in the eighth season of the joint advertising campaign, “A Public Education.”</p>
<p><u>INFORMATION ITEMS</u> Catholic Education Sunday Collection 2015</p>	<p>C.1</p>	<p>As a result of the generosity of local parishes and the Diocese of Calgary, Holy Spirit Catholic School Division has received \$11,472.28 from the Catholic Education Sunday Collection held over the October 31/November 1, 2015 weekend.</p>
<p>Administrative Procedures Revisions</p>	<p>C.2</p>	<p>Division administrators have reviewed and revised the following Administrative Procedures, which will now be placed on the division website:</p> <ul style="list-style-type: none"> • 115: <i>Freedom of Information and Protection of Privacy</i> • 116: <i>Copyright</i> • 302: <i>Student Attendance Areas</i> • 350: <i>Student Transportation</i> • 350, <i>Appendix A: Student Transportation Fee Schedule</i> • 517: <i>Expense Reimbursement</i>
<p>Budget Assumption 2016/2017</p>	<p>C.3</p>	<p>Secretary-Treasurer Lisa Palmarin spoke to the Budget Assumptions developed for the 2016/2017 school year.</p>
<p>2nd Quarter Financial Report with End of Year Projections</p>	<p>C.4</p>	<p>Secretary-Treasurer Lisa Palmarin spoke to the Fiscal Accountability Report for the school division’s second quarter financials and year end projections.</p>
<p>Alberta Education Zone 6 Director’s Report</p>	<p>C.5</p>	<p>The Board received and filed the “Director’s Report” from Mr. Ron Taylor, Director of Alberta Education’s Zone 6 Branch Services.</p>
<p>Director of Learning Update</p>	<p>C.6</p>	<p>Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.</p>
<p>Director of Religious Education Update</p>	<p>C.7</p>	<p>Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.</p>
<p>FNMI Update</p>	<p>C.8</p>	<p>Joann Bartley, the Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to FNMI Learning.</p>
<p>Director of Support Services Update</p>	<p>C.9</p>	<p>Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.</p>
<p>Holy Spirit Stars</p>	<p>C.10</p>	<p>The Board reviewed the activities and achievements of the division’s students and staff over the past month.</p>
<p>Enrolment Data Update</p>	<p>C.11</p>	<p>The Board received the division enrolment report for February 29, 2016.</p>

POLICY REVIEW

Policy 14:
Appeals and Hearings
on Student Matters

D.1 The Board reviewed *Policy 14: Appeals and Hearings on Student Matters* and determined that no changes were required.

6872/0316
Bob Spitzig

M/C That the Board of Trustees accepts *Policy 14: Appeals and Hearings on Student Matters*, as presented.

Policy 16:
School Closures

D.2 The Board reviewed *Policy 16: School Closures* and determined that no changes were required.

6873/0316
Terry O'Donnell

M/C That the Board of Trustees accepts *Policy 16: School Closures*, as presented.

Policy 17:
Awards

D.3 The Board reviewed *Policy 17: Awards* and determined that no changes were required.

6874/0316
Judy Lane

M/C That the Board of Trustees accepts *Policy 17: Awards*, as presented.

BOARD REPORTS

Board Chair's Report

E.1 Board Chair Bryan Kranzler updated the Board about recent correspondence, planning and events, and activity.

6875/0316
Terry O'Donnell

M/C That the Board of Trustees receives and files the Board Chair's Report for March 23, 2016

ASBA Zone 6 Report

E.2 Trustee Bob Spitzig, Board representative to the ASBA Zone 6, provided a report to the Board regarding recent business, events, and activities.

6876/0316
Bob Spitzig

M/C That the Board of Trustees receives and files the ASBA Zone 6 Report for March 23, 2016.

Business and Education
Committee Report

E.3 Trustee Ken Tratch, Board representative to the Business and Education Committee, provided a report to the Board regarding recent business, events, and activities. Trustee Tratch noted that the Chamber is looking at a program called "Career Cruising" that division high schools may be interested in accessing.

6877/0316
Ken Tratch

M/C That the Board of Trustees receives and files the Business and Education Committee Report for March 23, 2016.

E.4 Board Chair Bryan Kranzler, Board representative to the division's Health and Wellness Committee, provided a report to the Board regarding recent business, events, and activities.

6878/0316
Judy Lane

M/C That the Board of Trustees receives and files the Health and Wellness Committee Report for March 23, 2016.

Community and Social
Development Committee
Report

E.5 Trustee Ken Tratch, Board representative to the Lethbridge City Council appointed Community and Social Development Committee, provided a report to the Board regarding recent committee business, events, and activities.

6879/0316
Ken Tratch

M/C That the Board of Trustees receives and files the Community and Social Development Committee Report for March 23, 2016.

ADVOCACY

Individual Trustee
Advocacy

F.1 Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.

**ADMINISTRATIVE
REPORTS**

Superintendent's Report

G.1 The Board reviewed the Superintendent's March 23, 2016 Report.

<p>March 23/16: page 4</p> <p>Deputy Superintendent's Report</p> <p>Secretary-Treasurer's Report</p> <p>ADJOURNMENT</p>	<p>6880/0316 Frances Cote</p> <p>G.2</p> <p>6881/0316 Terry O'Donnell</p> <p>G.3</p> <p>6882/0316 Pat Bremner</p> <p>6883/0316 Ken Tratch</p>	<p>M/C That the Board of Trustees receives and files the Superintendent's Report for March 23, 2016.</p> <p>The Board reviewed the Deputy Superintendent's March 23, 2016 Report.</p> <p>M/C That the Board of Trustees receives and files the Deputy Superintendent's Report for March 23, 2016.</p> <p>The Board reviewed the Secretary-Treasurer's March 23, 2016 Report.</p> <p>M/C That the Board of Trustees receives and files the Secretary-Treasurer's Report for March 23, 2016.</p> <p>M/C That the Board of Trustees adjourns the Regular Board Meeting of March 23, 2016 at 7:40 p.m.</p> <p>_____</p> <p>Board Chair</p> <p>_____</p> <p>Secretary-Treasurer</p>
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