

<p>CALL TO ORDER OPENING PRAYER</p> <p>Approval of Agenda</p> <p>Previous Minutes</p> <p>Business Arising from the Minutes</p> <p>PRESENTATION "Excellence in Catholic Education" Recipient</p> <p>Budgetary Assumptions for 2018/2019</p> <p>ACTION ITEMS Memorandum of Agreement with CUPE 1825</p>	<p>Regrets:</p> <p>7376/0318 Ken Tratch</p> <p>7377/0318 Bryan Kranzler</p> <p>B.1</p> <p>7378/0318 Danny Ponjavic</p>	<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, MARCH 28, 2018, COMMENCING AT 6:01 P.M.</p> <p>BOARD Vice Chair Bob Spitzig Trustee Pat Bremner Trustee Frances Cote Trustee Bryan Kranzler Trustee Philip Mack Trustee Keith McDonald Trustee Danny Ponjavic Trustee Ken Tratch</p> <p>ADMINISTRATION Superintendent of Schools Chris Smeaton Secretary-Treasurer Lisa Palmarin Recording Secretary Anisha Gatner</p> <p>Board Chair Judy Lane Deputy Superintendent Brian Macauley</p> <p>Vice Chair Bob Spitzig called the March 28, 2018 Regular Board Meeting to order at 6:01 p.m. He acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. Trustee Frances Cote led in a prayer provided by a student from St. Joseph School in Coaldale.</p> <p>M/C That the agenda for the March 28, 2018 Board Meeting be approved, as presented.</p> <p>M/C That the minutes of the February 28, 2018 Regular Meeting of the Board be approved, as presented.</p> <p>There was no business arising from the minutes.</p> <p>Mrs. Sandra Cormican, Kindergarten teacher at Children of St. Martha School in Lethbridge, was in attendance. She has been selected as the division's recipient for the CCSSA's "Excellence in Catholic Education" Award for 2017/2018. The Board congratulated Mrs. Cormican and wished her well as she travels to Kananskis to be further honoured during the SPICE Conference that will take place from April 26-29, 2018.</p> <p>Based on the provincial budget released on Thursday, March 22, 2018, Secretary-Treasurer Lisa Palmarin provided a presentation to the Board regarding the division's Budgetary Assumptions for 2018/2019.</p> <p>Negotiations between the Holy Spirit Catholic School Division and CUPE 1825 have come to a conclusion. As a result, a Memorandum of Agreement has been developed and requires Board ratification.</p> <p>M/C That the Board of Trustees ratifies the Memorandum of Agreement, effective September 1, 2017 to August 31, 2020, between the Holy Spirit Roman Catholic Separate Regional Division No. 4 and CUPE 1825;</p> <p>AND FURTHER, that the members of both negotiating committees be thanked for their efforts and hard work in reaching this agreement.</p>
---	---	---

<p>Renaming of Classrooms at Our Lady of the Assumption School</p>	<p>B.2</p>	<p>In keeping with <i>Administrative Procedure 127: Naming of Educational Facilities</i>, the administration of Our Lady of Assumption School requested Board approval for their plan to rename the school’s classrooms to relevant Saints / Biblical locations. Several letters of support from Our Lady of the Assumption School community members were also presented for Board information.</p>
	<p>7379/0318 Ken Tratch</p>	<p>M/C That the Board of Trustees approves the proposal by Our Lady of the Assumption School to rename all classrooms to relevant Saints and Biblical locations.</p>
<p>Three Year Capital Plan (2019-2022)</p>	<p>B.3</p>	<p>Based on the direction provided by the Board at its February 28, 2018 Regular Meeting, the finalized Three Year Capital Plan for 2019-2022 was presented for Board review and approval.</p>
	<p>7380/0318 Pat Bremner</p>	<p>M/C That the Board of Trustees approves the Three Year Capital Plan for 2019-2022, as presented;</p> <p>AND FURTHER, that this document be submitted to Alberta Education and Alberta Infrastructure and placed on the division website.</p>
		<p>The Board further discussed their disappointment that a Catholic school for west Lethbridge was overlooked during this round of provincial budget announcements. To address this concern, the Board determined that a meeting should be sought with the Lethbridge-West MLA.</p>
	<p>7381/0318 Ken Tratch</p>	<p>M/C That the Board of Trustees directs the Superintendent of Schools to arrange a meeting with Minister Shannon Phillips, MLA for Lethbridge-West, with the Board Chair, Superintendent of Schools, and Secretary-Treasurer, to discuss and review the division’s capital plan, emphasizing the need for a new school on the west side of Lethbridge for the Holy Spirit Catholic School Division.</p>
<p>5th on 5th Youth Services Fundraiser, “A Taste of Lethbridge”</p>	<p>B.4</p>	<p>5th on 5th Youth Services support Lethbridge and area youth through alternative educational programs and services. As part of their annual fundraising they will be hosting the, “A Taste of Lethbridge,” event on April 14, 2018 at Exhibition Park in Lethbridge.</p>
	<p>7382/0318 Keith McDonald</p>	<p>M/C That the Board of Trustees purchases a minimum of two (2) tickets to attend the 5th on 5th Youth Services Fundraiser, “A Taste of Lethbridge,” on April 14, 2018.</p> <p>Ken Tratch and Bob Spitzig agreed to attend the event on behalf of the Board of Trustees.</p>
<p>Donation of Historical Artifacts to the Alexander Galt Museum</p>	<p>B.5</p>	<p>Based on recent meetings with personnel from the City of Lethbridge’s Galt Museum, it has been recommended that the Holy Spirit Catholic School Division consider donating historical artifacts and document to the Museum.</p> <p>The benefits of this donation are that:</p> <ul style="list-style-type: none"> • Material would be appropriately catalogued and stored by local experts who have a clear mandate to ensure that the archives are both maintained and shared with the wider community. • The division would still have access to materials, either through the Museum’s online archive or by requesting copies (which would be provided at no cost). • Costs associated with compensating qualified personnel, purchasing appropriate materials, or ensuring sufficient storage space would be eliminated.
	<p>7383/0318 Ken Tratch</p>	<p>M/C That Board of Trustees approves the donation of Holy Spirit Catholic School Division’s accumulated historical materials to the Alexander Galt Museum, to be appropriately catalogued, stored, and shared with the greater community;</p> <p>AND FURTHER, that the Board of Trustees directs the Archiving and Legacy Committee to determine the process and procedures for identifying which materials are most appropriate for donation.</p> <p>Trustee Tratch was thanked for his initiative in spearheading this partnership with the Galt Museum.</p>

INFORMATION ITEMS

**Catholic Education
Sunday Collection 2017**

C.1 The Diocese of Calgary has provided \$11,032.56 to Holy Spirit Catholic School Division from the Catholic Education Sunday collection held over the November 4/5, 2017 weekend.

**“Share the Mission”
Award Nomination
Information**

C.2 The Board received the nomination information that has been prepared for the 2017/2018 “Share the Mission” Award. Nominations will be accepted until June 15, 2018. This year an online form has been developed, alongside the traditional paper form, for nominations.

**Director of Learning
Update**

C.3 Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.

**Director of Religious
Education Update**

C.4 Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.

**First Nations, Métis and
Inuit Education Update**

C.5 Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to First Nations, Métis, and Inuit Education.

**Director of Support
Services Update**

C.6 Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.

Holy Spirit Stars

C.7 The Board reviewed the activities and achievements of the division’s students and staff over the past month.

Enrolment Data Update

C.8 The Board received the division enrolment report for February 28, 2018.

POLICY REVIEW

**Policy 14:
Appeals and Hearings
on Student Matters**

D.1 The Board reviewed *Policy 14: Appeals and Hearings on Student Matters* and determined that no changes were required at this time.

**7384/0318
Pat Bremner**

M/C **That the Board of Trustees approves *Policy 14: Appeals and Hearings on Student Matters*, as presented.**

**Policy 16:
School Closure**

D.2 The Board reviewed *Policy 16: School Closure* and determined that no changes were required at this time.

**7385/0318
Bryan Kranzler**

M/C **That the Board of Trustees approves *Policy 16: School Closure*, as presented.**

**Policy 17:
Awards**

The Board reviewed *Policy 17: Awards* and determined that no changes were required at this time.

**7386/0318
Frances Cote**

M/C **That the Board of Trustees approves *Policy 17: Awards*, as presented.**

BOARD REPORTS

Board Chair’s Report

E.1 Board Chair Judy Lane provided a report about recent correspondence, planning and events, and activities.

**7387/0318
Pat Bremner**

M/C **That the Board of Trustees receives and files the Board Chair’s Report for March 28, 2018.**

ASBA Zone 6 Report

E.2 Trustee Bryan Kranzler, Board representative to the ASBA Zone 6, provided a report to the Board regarding recent business, events, and activities.

**7388/0318
Bryan Kranzler**

M/C **That the Board of Trustees receives and files the ASBA Zone 6 Report for March 28, 2018.**

ADVOCACY

Long Service Awards

F.1 The Board’s Long Service Awards will be held again this year on Tuesday, April 10, 2018 at St. Martha’s Church, beginning with Mass at 5:00 p.m.

St. Catherine School's Fundraising Dinner

F.2 St. Catherine School's 9th Biennial Fundraising Dinner will be held at the school on April 14, 2018. Frances Cote and Pat Bremner noted that they plan to be in attendance.

Individual Trustee Advocacy

F.3 Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.

ADMINISTRATIVE REPORTS

Superintendent's Report

G.1 The Board reviewed the Superintendent's March 28, 2018 Report.

7389/0318
Bryan Kranzler

M/C **That the Board of Trustees receives and files the Superintendent's Report for March 28, 2018.**

Deputy Superintendent's Report

G.2 The Board received the Deputy Superintendent's March 28, 2018 Report.

7390/0318
Frances Cote

M/C **That the Board of Trustees receives and files the Deputy Superintendent's Report for March 28, 2018.**

Secretary Treasurer's Report

G.3 The Board received the Secretary-Treasurer's March 28, 2018 Report.

7391/0318
Philip Mack

M/C **That the Board of Trustees receives and files the Secretary Treasurer's Report for March 28, 2018.**

ADJOURNMENT

7392/0318
Ken Tratch

M/C **That the Board of Trustees convenes to the Committee of the Whole at 7:38 p.m.**

7393/0318
Ken Tratch

M/C **That the Board of Trustees reconvenes to the Regular Meeting of the Board at 8:18 p.m.**

7394/0318
Ken Tratch

M/C **That the Board of Trustees adjourns the Regular Board Meeting of March 28, 2018 at 8:18 p.m.**

Board Chair

Secretary-Treasurer