

		<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL EDUCATION CENTRE ON WEDNESDAY, MAY 25, 2016, COMMENCING AT 6:01 P.M.</p> <p><b>BOARD</b>  Board Chair Bryan Kranzler  Vice Chair Pat Bremner  Trustee Frances Cote  Trustee Judy Lane  Trustee Terry O'Donnell  Trustee Danny Ponjavic  Trustee Bob Spitzig  Trustee Ken Tratch</p> <p><b>ADMINISTRATION</b>  Superintendent of Schools Chris Smeaton  Deputy Superintendent Brian Macauley  Secretary-Treasurer Lisa Palmarin  Recording Secretary Anisha Gatner</p> <p>Board Chair Bryan Kranzler called the May 25, 2016 Regular Board Meeting to order at 6:01 p.m. Vice Chair Pat Bremner led with a prayer provided by both St. Patrick and St. Mary Schools in Taber.</p> <p>Approval of Agenda 6905/0516 M/C That the agenda for the May 25, 2016 Board Meeting be approved, as presented.  Ken Tratch</p> <p>Previous Minutes 6906/0516 M/C That the minutes of the April 27, 2016 Regular Meeting of the Board be approved, as presented.  Ken Tratch</p> <p>Business Arising from the Minutes  There was no business arising from the minutes.</p> <p>Presentation: Blessed Mother Teresa  Principal Anthea Boras and Associate Principal Carmen Larsen provided a presentation to the Board regarding the ongoing preparation being undertaken to open our new North Lethbridge elementary, Blessed Mother Teresa. They expressed excitement at the collaborative work that has already been undertaken with staff, the development of community partnerships to facilitate school programs and resources (i.e. the Boys and Girls Club and the Helen Schuler Nature Centre), and the creation of a school identity that aligns with the school's patron through the motto "Lead with Love."</p> <p>They also spoke to three challenges that they are working to overcome despite limited finances, explaining the rationale and importance of incorporating these resources in the school at its opening: the purchase of religious icons and symbols to ensure an atmosphere of Catholicity; the purchase of books (electronic and traditional) to outfit the school's learning commons / library; and the purchase of materials to build and maintain a unique and fully-functioning outdoor classroom.</p> <p>Presentation: Wellness Update  Coordinator of Counselling and Wellness, Anita Lethbridge-Gross, provided a report to the Board regarding recent activities that the division has embarked on to further health and wellness for division students, recognizing that "healthy students are better learners and better educated students are healthier."</p> <p>Mrs. Lethbridge-Gross noted that the division has been a fortunate recipient of a \$50,000 grant this year for the project, "Brain Food for Active Learning." She also spoke about past work that she has built on, as well as current efforts to make plans more tangible for future development. Her focus is to identify and support "Health Champions" in each school to advocate, educate, and implement health and wellness, as well as tapping into student voice and awareness.</p>
--	--	--

**ACTION ITEMS**

<p>Locally Developed Courses</p>	<p>B.1</p> <p>6907/0516 Ken Tratch</p>	<p>A list of locally developed/acquired courses was presented for Board consideration and approval before being submitted to Alberta Education.</p> <p>That the Board of Trustees for the Holy Spirit Roman Catholic Separate Regional Division No. 4, at its May 25, 2016 Regular Meeting, approves the use and implementation of the following Locally Developed Courses and their accompanying learning resources:</p> <ul style="list-style-type: none"> <li>• Dance 15-3, 25-3, 35-3 acquired from Edmonton School District #7 for February 2016 - August 2019.</li> <li>• Biology (AP) 35-3 acquired from Calgary School District #19 for September 2016 - August 2020.</li> <li>• Capstone (AP) 25-5 and 35-5 acquired from Edmonton School District #7 for September 2016 - August 2020.</li> <li>• Chamber Ensemble 15-3,5, 25-3,5, 35-3,5 acquired from Calgary School District #19 for September 2016 - August, 2020.</li> <li>• Choir 15-3,5, 25-3,5, 35-3,5 acquired from Calgary School District #19 for September 2016-August 2020.</li> <li>• ESL Expository English 15-5 and 25-5 acquired from Calgary School District #19 for September 2016 - August 2020.</li> <li>• Forensic Science Studies 35-5 acquired from Pembina Hills Regional Division #7 for September 2016 - August 2020.</li> <li>• History Through Film: Fact and Fiction 25-3 acquired from Chinook's Edge School Division #73 for September 2016 - August 2020.</li> <li>• Improvisational Theatre 25-3 and 35-3 acquired from Edmonton School District #7 for September 2016 - August 2020.</li> <li>• Instrumental Jazz 15-3,5, 25-3,5, 35-3,5 acquired from Calgary School District #19 for September 2016 - August 2020.</li> <li>• Leadership, Character &amp; Social Responsibility 15-3, 25-3, 35-3 acquired from Golden Hills School Division #75 for September 2016 - August 2020.</li> <li>• Religions of the World 35-3,5 acquired from Edmonton Catholic Separate School District #7 for September 2016 - August 2020.</li> <li>• Study of Film 35-3 acquired from St. Albert Public School District #5565 for September 2016 - August 2020.</li> </ul>
	<p>B.2</p> <p>6908/0516 Judy Lane</p>	<p>St. Michael's Health Centre and St. Therese Villa are part of Covenant Health, Canada's largest Catholic Health Care Organization. They provide much needed care to the elderly citizens of Lethbridge and area. An annual fundraiser, "Drive for the Green," will be held this year on Tuesday, July 12, 2016, at the Lethbridge Country Club.</p> <p>M/C That the Board of Trustees supports St. Michael's Health Centre / St. Therese Villa Fundraiser by sponsoring a hole for the "Drive the Green" event on July 12, 2016.</p>
<p>Teacher Board Advisory Committee – Terms of Reference</p>	<p>B.3</p> <p>6909/0516 Bob Spitzig</p>	<p>The Board reviewed the Teacher Board Advisory Committee's (TBAC) recently revised Terms of Reference, which were amended to better align with the ATA Collective Agreement.</p> <p>M/C That the Board of Trustees approves and ratifies the Teacher Board Advisory Committee (TBAC) Terms of Reference, as presented.</p>

<p>Local MLA Meetings – Agenda Preparation</p>	<p>B.4</p>	<p>The Board of Trustees is scheduled to meet with local urban MLAs on Monday, June 13, 2016 at 2:00 p.m. and local rural MLAs on Wednesday, June 15, 2016 at 2:00 p.m.</p>
	<p>6910/0516 Bob Spitzig</p>	<p>M/C That the following items be brought forward for discussion with local urban and rural MLAs when the Board meets:</p> <ul style="list-style-type: none"> <li>• Appreciation for keeping education a priority (growth funding and IMR)</li> <li>• Locally acquired costs for new schools</li> <li>• Carbon tax implications</li> <li>• Architectural tendering process</li> <li>• Wellness programming</li> </ul>
<p>Local Clergy Meeting – Agenda Preparation</p>	<p>B.5</p>	<p>The Board is scheduled to meet with local clergy on Thursday, June 2, 2016 at 1:00 p.m.</p>
	<p>6911/0516 Bob Spitzig</p>	<p>M/C That the following items be brought forward for discussion at the meeting of the Board with local clergy:</p> <ul style="list-style-type: none"> <li>• New Division Faith Plan for 2016-19</li> <li>• Highlighting Catholic Education in the parish</li> <li>• Encouraging student participation at church</li> <li>• Invitations to division events</li> <li>• Process of Bishop selection/election/discovery</li> </ul>
		<p>A brief recess was called at 7:47 p.m. The Board reconvened at 7:58 p.m.</p>
<p><b><u>INFORMATION ITEMS</u></b></p>		
<p>Divisional Calendars 2016/2017</p>	<p>C.1</p>	<p>The Board reviewed a draft version of the Division Calendars that have been prepared for 2016/2017.</p>
<p>Support for St. Laurent / City of Lethbridge Canada 150 Grant</p>	<p>C.2</p>	<p>Holy Spirit Catholic School Division has written a letter to support the grant application of the City of Lethbridge and St. Laurent, Quebec to host celebrations to commemorate the 50th year of this relationship.</p>
<p>Delegation from Anyang, China</p>	<p>C.3</p>	<p>The City of Lethbridge has been working to facilitate meetings with educational partners within the region and a delegation arriving from Anyang, China who would like to discuss the potential for student exchange and teacher training. Holy Spirit Catholic School Division and Lethbridge School District No. 51 are working together to arrange a presentation and tour for the delegates on June 16, 2016.</p>
<p>Terry Fox Run – Holy Spirit Contributions</p>	<p>C.4</p>	<p>The Terry Fox Foundation has forwarded correspondence indicating that, through the generosity of students, parents, staff, and community members, \$93,335.82 has been received from the division over its years of participation in the Terry Fox Run.</p>
<p>Alberta Education Zone 6 Director’s Report</p>	<p>C.5</p>	<p>The Board received and filed the “Director’s Report” from Mr. Ron Taylor, Director of Alberta Education’s Zone 6 Branch Services.</p>
<p>Director of Learning Update</p>	<p>C.6</p>	<p>Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.</p>
<p>Director of Religious Education Update</p>	<p>C.7</p>	<p>Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.</p>
<p>FNMI Update</p>	<p>C.8</p>	<p>Joann Bartley, the Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to FNMI Learning.</p>
<p>Director of Support Services Update</p>	<p>C.9</p>	<p>Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department</p>
<p>Holy Spirit Stars</p>	<p>C.10</p>	<p>The Board reviewed the activities and achievements of the division’s students and staff over the past month.</p>

May 25/16: page 4		
Enrolment Data Update	C.11	The Board received the division enrolment report for April 30, 2016.
<b><u>POLICY REVIEW</u></b>		
Policy 21:Public Interest Disclosure	D.1	The Board reviewed <i>Policy 21: Public Interest Disclosure</i> and determined that no changes were required at this time.
	6912/0516 Bob Spitzig	M/C That the Board of Trustees accepts <i>Policy 21: Public Interest Disclosure</i> , as presented.
Policy 22: Vaccination Protocol	D.2	The Board reviewed <i>Policy 22: Vaccination Protocol</i> and determined that no changes were required at this time.
	6913/0516 Pat Bremner	M/C That the Board of Trustees accepts <i>Policy 22: Vaccination Protocol</i> , as presented.
<b><u>BOARD REPORTS</u></b>		
Board Chair's Report	E.1	Board Chair Bryan Kranzler updated the Board about recent correspondence, planning and events, and activity.
	6914/0516 Frances Cote	M/C That the Board of Trustees receives and files the Board Chair's Report for May 25, 2016
ASBA Zone 6 Report	E.2	Trustee Bob Spitzig, Board representative to the ASBA Zone 6, provided a report to the Board regarding recent business, events, and activities.
	6915/0516 Bob Spitzig	M/C That the Board of Trustees receives and files the ASBA Zone 6 Report for May 25, 2016.
Teacher Board Advisory Committee (TBAC) Report	E.3	Board Chair Bryan Kranzler, Board representative to TBAC, provided a report to the Board regarding the meeting of May 16, 2016.
	6916/0516 Terry O'Donnell	M/C That the Board of Trustees receives and files the Teacher Board Advisory Committee (TBAC) Report for May 25, 2016.
Business and Education	E.4	Trustee Ken Tratch, Board representative to the Business and Education Committee, provided a report to the Board regarding recent committee business, events, and activities.
	6917/0516 Ken Tratch	M/C That the Board of Trustees receives and files the Business and Education Committee Report for May 25, 2016.
<b><u>ADVOCACY</u></b>		
Invitation to Minister of Education	F.1	An invitation has been forwarded to Minister of Education, David Eggen, requesting an opportunity for him to visit Holy Spirit Catholic School Division.
Individual Trustee Advocacy	F.2	Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.
<b><u>ADMINISTRATIVE REPORTS</u></b>		
Superintendent's Report	G.1	The Board reviewed the Superintendent's May 25, 2016 Report.
	6918/0516 Frances Cote	M/C That the Board of Trustees receives and files the Superintendent's Report for May 25, 2016.
Deputy Superintendent's Report	G.2	The Board reviewed the Deputy Superintendent's May 25, 2016 Report.
	6919/0516 Judy Lane	M/C That the Board of Trustees receives and files the Deputy Superintendent's Report for May 25, 2016.

Secretary-Treasurer's  
Report

G.3

The Board reviewed the Secretary-Treasurer's May 25, 2016 Report.

6920/0516  
Bob Spitzig

M/C

That the Board of Trustees receives and files the Secretary-Treasurer's Report for May 25, 2016.

ADJOURNMENT

6921/0516  
Ken Tratch

M/C

That the Board of Trustees convenes to the Committee of the Whole at 8:28 p.m.

6922/0516  
Ken Tratch

M/C

That the Board of Trustees reconvenes to the Regular Meeting of the Board at 8:43 p.m.

6923/0516  
Bob Spitzig

M/C

That the Board of Trustees adjourns the Regular Board Meeting of May 25, 2016 at 8:43 p.m.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer