

		<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL EDUCATION CENTRE ON WEDNESDAY, JUNE 22, 2016, COMMENCING AT 6:01 P.M.</p> <p>BOARD Board Chair Bryan Kranzler Vice Chair Pat Bremner Trustee Frances Cote Trustee Judy Lane Trustee Terry O'Donnell Trustee Danny Ponjavic Trustee Bob Spitzig Trustee Ken Tratch</p> <p>ADMINISTRATION Superintendent of Schools Chris Smeaton Deputy Superintendent Brian Macauley Secretary-Treasurer Lisa Palmarin Recording Secretary Anisha Gatner</p> <p>Board Chair Bryan Kranzler called the June 22, 2016 Regular Board Meeting to order at 6:01 p.m. Vice Chair Pat Bremner led with a prayer provided by the Junior High Religion Class at St. Michael's School in Bow Island.</p> <p>CALL TO ORDER OPENING PRAYER</p> <p>Approval of Agenda 6924/0616 M/C That the agenda for the June 22, 2016 Board Meeting be approved, as amended. Ken Tratch The following items were added to the June 22, 2016 Board Agenda: • B.9: ASCA Membership</p> <p>Previous Minutes 6925/0616 M/C That the minutes of the May 25, 2016 Regular Meeting of the Board be Bob Spitzig approved, as presented.</p> <p>Business Arising from the Minutes There was no business arising from the minutes.</p> <p>Presentation: ThoughtExchange Results Superintendent Smeaton reviewed the ThoughtExchange Results website, as well as the "Interactive Thought Discovery" Bar Charts, with the Board. This is the second year that the division has employed ThoughtExchange to conduct a survey of staff, parents, and community. Questions focused on Catholic identity and educational programming for future student success. These results will now be shared publicly with all division stakeholders.</p> <p>Presentation: Accountability Pillar Superintendent Chris Smeaton provided a presentation regarding Holy Spirit Catholic School Division's Accountability Pillar Summary for May 2016.</p> <p>ACTION ITEMS</p> <p>Operating Budget 2016/2017 B.1 Secretary-Treasurer Lisa Palmarin presented the Operating Budget for the 2016/2017 school year.</p> <p>6726/0616 M/C That the Board of Trustees approves the Holy Spirit Catholic School Division's Bob Spitzig Operating Budget for 2016/2017; AND FURTHER, authorizes the submission of the Operating Budget for the 2016/2017 school year to Alberta Education.</p> <p>ACSTA Annual General Meeting B.2 The Board reviewed the request from the ACSTA to forward any provincial issues, nominations for the President and Vice-President positions, and the names of any trustees or honorary life members who have passed away over the 2015/2016 school year in preparation for the November 2016 Annual General Meeting. The Board determined that there were no items to forward to the ACSTA at this time.</p>
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Truth and Reconciliation Commission, "Call to Action"	B.3	The Board reviewed the "Call to Action" summary document provided from the Truth and Reconciliation Commission's final report, released in December 2015. To better review and implement the recommendations forwarded by the Commission, it is recommended that a division committee be struck to begin the work that will need to be completed by 2018.
	6927/0616 Bob Spitzig	M/C That the Board of Trustees directs the Superintendent of Schools to initiate a Truth and Reconciliation Commission Committee, to develop a plan to begin to address the recommendations forwarded by the Truth and Reconciliation Commission of Canada.
Board Meeting Schedule 2016/2017	B.4	The Board reviewed a draft version of the 2016/2017 Board Meeting Schedule.
	6928/0616 Ken Tratch	M/C That the Board of Trustees approves the Board Meeting Schedule for 2016/2017, as presented.
School Council Chairs/Board of Trustees Meeting Schedule 2016/2017	B.5	The Board reviewed the draft 2016/2017 School Council Chairs/Board Meeting Schedule. Efforts will be made to also host a School Council workshop early in the 2016 school year.
	6929/0616 Pat Bremner	M/C That the Board of Trustees approves the School Council Chairs/Board of Trustees Meeting Schedule for 2016/2017, as presented.
Share the Mission Award	B.6	The Share the Mission Award Committee provided the Board of Trustees with a recommendation regarding the recipient/recipients for the 2015/2016 school year. The recipient/recipients will be honoured at the Division Opening Mass on August 31, 2016.
	6930/0616 Ken Tratch	M/C That the Board of Trustees approves the Share the Mission Award Committee's recommendation to select Nominee #3 as the "Share the Mission Award" recipient for 2015/2016.
Proposed Telecommunications Facility Adjacent to Westside Schools	B.7	The Board reviewed correspondence from Rogers Communications Inc. indicating that the company intends to place a telecommunications tower adjacent to Chinook High School and Catholic Central High School, Campus West. Given the proximity to the schools the Board agreed that it should support Lethbridge School District No. 51 in opposing this plan.
	6931/0616 Pat Bremner	M/C That the Board of Trustees directs the Board Chair to write a letter expressing Holy Spirit Catholic School Division's opposition to the proposed telecommunications facility being placed adjacent to Chinook High School and Catholic Central High School, Campus West.
ASBA Executive Director Recruitment Survey	B.8	The Board completed the brief survey forwarded by the ASBA to all member school jurisdictions requesting feedback about the qualities that will be required of the new ASBA Executive Director.
	6932/0616 Judy Lane	M/C That the Board of Trustees directs the Superintendent of Schools to submit the responses collected during its June 22, 2016 Board Meeting to the ASBA, prior to the June 30, 2016 deadline.
ASCA Membership	B.9	The Board reviewed correspondence from the Alberta School Councils' Association (ASCA) indicating that the division's membership will expire at the end of June 2016.
	6933/0616 Ken Tratch	M/C That the Board of Trustees approves the renewal of Holy Spirit Catholic School Division's membership to the Alberta School Councils' Association, on behalf of all division schools.
INFORMATION ITEMS Modernized <i>Municipal Government Act</i>	C.1	The Alberta Government intends to amend and update the <i>Municipal Government Act</i> , which will also impact education. The Board reviewed an email from ASBA President Helen Cleese, as well as a government questionnaire requesting feedback on the suggested amendments. Inquiries will be made to determine if Holy Spirit Catholic School Division Board and administration may participate in the planned summer consultations.

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Off-Campus Newsletter	C.2	The June 2016 Off-Campus Newsletter was provided for Board review.
Quality Education Standards	C.3	Alberta Education has recently released draft versions of the Teaching Quality Standard, the School Leadership Quality Standard and the School Authority Leadership Quality Standard. It is anticipated that a Ministerial Order will be developed surrounding these documents this summer.
Youth Advisory Council of Lethbridge	C.4	The Board reviewed correspondence from the City of Lethbridge's Youth Advisory Council indicating their desire "to establish a consistent, and professional relationship" with the Holy Spirit Catholic School Division.
Award Magazine	C.5	Award Magazine, an award-winning national architecture/design magazine, has approached the division about writing an article profiling the Blessed Mother Teresa Elementary School project in its August 2016 issue.
ACSTA Annual Report	C.6	The ACSTA's Annual Report was provided for Board reference.
Director of Learning Update	C.7	Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.
Director of Religious Education Update	C.8	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.
First Nations, Métis and Inuit Update	C.9	Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to First Nations, Métis and Inuit Learning.
Director of Support Services Update	C.10	Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.
Holy Spirit Stars	C.11	The Board reviewed the activities and achievements of the division's students and staff over the past month.
Enrolment Data Update	C.12	The Board received the division enrolment report for May 31, 2016.
<u>POLICY REVIEW</u>		
Policy Review Schedule for 2016/2017	D.1	The Board examined a list of policies that were reviewed, amended, and adopted over the 2015/2016 school year, as well as the Policy Review Schedule for the 2016/2017 school year.
	6934/0616 Ken Tratch	M/C That the Board of Trustees approves the Policy Review Schedule for the upcoming 2016/2017 school year, as presented.
<u>BOARD REPORTS</u>		
Board Chair's Report	E.1	Board Chair Bryan Kranzler updated the Board about recent correspondence, planning and events, and activity.
	6935/0616 Bob Spitzig	M/C That the Board of Trustees receives and files the Board Chair's Report for June 22, 2016
	6936/0616 Ken Tratch	M/C That the Board of Trustees purchases a minimum of two (2) tickets to attend the Community Foundation of Lethbridge's 18 th Annual Friends of the Foundation Dinner on September 29, 2016.
ACSTA Report	E.2	Trustee Judy Lane, Board representative to the ACSTA, provided a report to the Board regarding recent ACSTA business, events, and activities. Trustees Lane also noted that she has agreed to Chair the Committee for the ACSTA Fall General Meeting in November.
	6737/0616 Judy Lane	M/C That the Board of Trustees receives and files the ACSTA Report for June 22, 2016.

ASBA Zone 6 Report	E.3	Trustee Bob Spitzig, Board representative to the ASBA Zone 6, provided a report to the Board regarding recent business, events, and activities.
6938/0616 Bob Spitzig	M/C	That the Board of Trustees receives and files the ASBA Zone 6 Report for June 22, 2016.
CCSTA Report	E.4	Vice Chair Pat Bremner provided a report on behalf of those who attended the Canadian Catholic School Trustees' Association's Annual General Meeting earlier in June.
6939/0616 Pat Bremner	M/C	That the Board of Trustees receives and files the CCSTA Annual General Meeting Report for June 22, 2016.
Business and Education	E.5	Trustee Ken Tratch, Board representative to the Business and Education Committee, provided a report to the Board regarding recent committee business, events, and activities.
6940/0616 Ken Tratch	M/C	That the Board of Trustees receives and files the Business and Education Committee Report for June 22, 2016.
ADVOCACY		
Meeting with Local Clergy	F.1	The Board of Trustees met with local clergy on Thursday, June 2, 2016 to discuss the division's 2016-19 Faith Plan, how best to highlight Catholic Education in the Parish, how best to increase student participation at Church, invitations to clergy for upcoming division events, and the process of Bishop selection.
Meeting with Local MLAs	F.2	The Board of Trustees met with urban MLA, Maria Fitzpatrick (Lethbridge East) on Monday, June 13, 2016. They met with rural MLAs Drew Barnes (Cypress-Medicine Hat), Grant Hunter (Cardston-Taber- Warner) and David Schneider (Little Bow) on Wednesday, June 15, 2016. Items discussed at these meetings included: education funding, capital project procedures, carbon tax implications, and mental health issues.
Individual Trustee Advocacy	F.3	Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.
ADMINISTRATIVE REPORTS		
Superintendent's Report	G.1	The Board reviewed the Superintendent's June 22, 2016 Report.
6941/0616 Frances Cote	M/C	That the Board of Trustees receives and files the Superintendent's Report for June 22, 2016.
Deputy Superintendent's Report	G.2	The Board reviewed the Deputy Superintendent's June 22, 2016 Report.
6942/0616 Pat Bremner	M/C	That the Board of Trustees receives and files the Deputy Superintendent's Report for June 22, 2016.
Secretary-Treasurer's Report	G.3	The Board reviewed the Secretary-Treasurer's June 22, 2016 Report as well as the Fiscal Accountability Report for the Third Quarter.
6943/0616 Danny Ponjavic	M/C	That the Board of Trustees receives and files the Secretary-Treasurer's Report for June 22, 2016.
ADJOURNMENT	6944/0616 Ken Tratch	M/C That the Board of Trustees adjourns the Regular Board Meeting of June 22, 2016 at 7:56 p.m.

Board Chair

Secretary-Treasurer