

<p><b>CALL TO ORDER</b> <b>OPENING PRAYER</b></p>		<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, JUNE 27, 2018, COMMENCING AT 6:01 P.M.</p> <p><b>BOARD</b> Board Chair Judy Lane Vice Chair Bob Spitzig Trustee Pat Bremner Trustee Frances Cote Trustee Bryan Kranzler Trustee Philip Mack Trustee Keith McDonald Trustee Danny Ponjavic Trustee Ken Tratch</p> <p><b>ADMINISTRATION</b> Superintendent of Schools Chris Smeaton Deputy Superintendent Brian Macauley Secretary-Treasurer Lisa Palmarin Recording Secretary Anisha Gatner</p> <p>Board Chair Judy Lane called the June 27, 2018 Regular Board Meeting to order at 6:01 p.m. She acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. Trustee Danny Ponjavic led the prayer written by Catholic Central High School graduate, Laura Forrest, and adapted for all Holy Spirit Catholic School Division graduates.</p>
<p>Approval of Agenda</p>	<p>7439/0618 Ken Tratch</p>	<p>M/C That the agenda for the June 27, 2018 Board Meeting be approved, as presented.</p>
<p>Previous Minutes</p>	<p>7440/0618 Bryan Kranzler</p>	<p>M/C That the minutes of the May 23, 2018 Regular Meeting of the Board be approved, as presented.</p>
	<p>7441/0618 Bob Spitzig</p>	<p>M/C That the minutes of the May 30, 2018 Special Meeting of the Board be approved, as presented.</p>
<p>Business Arising from the Minutes</p>		<p>There was no business arising from the minutes.</p>
<p><b>PRESENTATIONS</b> International Certificate Program</p>		<p>International Education Consultant Wendy Urquhart and Director of Learning Lorelie Lenaour spoke about the new International Certificate Program that will be piloted in Holy Spirit this coming school year. This rigorous academic program will encourage the study of additional languages, internationally focused coursework, and a variety of cultural experiences that can be sought both locally and abroad. Students will gain a broader global understanding that celebrates diversity and encourages understanding of the Catholic social teachings.</p>
<p>A Year in Review</p>		<p>Superintendent of Schools Chris Smeaton provided a presentation to the Board, summarizing the work that has been completed over the 2017/2018 school year by each department.</p>
<p><b>ACTION ITEMS</b> Locally Developed Courses</p>	<p>B.1</p>	<p>A list of locally developed/acquired courses was presented for Board consideration and approval before being submitted to Alberta Education.</p>
	<p>7442/0618 Ken Tratch</p>	<p>M/C That the Board of Trustees for the Holy Spirit Roman Catholic Separate Regional Division No. 4, at its June 27, 2018 Regular Meeting, approves the use and implementation of the following Locally Developed Courses and their accompanying learning resources:</p>

- **Psychology - Abnormal 35-3** acquired from Pembina Hills Regional Division #7 for Holy Spirit to offer for use September 2018 until August 2022.
- **Forensic Studies 25-3, 35-3** acquired from Edmonton School District #7 for Holy Spirit to offer for use September 2018 until August 2020.
- **Learning Strategies 15-3, 15-5, 25-3, 25-5, 35-3, 35-5** acquired from Calgary Roman Catholic School District #1 for Holy Spirit to offer for use September 2018 until August 2022.
- **Intercultural Studies 35-3** acquired from Calgary School District #19 for Holy Spirit to offer for use September 2018 until August 2022.
- **ESL Introduction to Canadian Studies 15-5, 25-5** acquired from Calgary School District #19 for Holy Spirit to offer for use September 2018 until August 2019.
- **ESL Introduction to Science 15-5** acquired from Calgary School District #19 for Holy Spirit to offer for use September 2018 until August 2019.

**Share the Mission Award for 2017/2018**

**B.2** The Share the Mission Award Committee reported that eight (8) excellent nominations for the “Share the Mission Award” were forwarded this year. As a result, the committee has selected four (4) recipients, who will be recognized at the division’s Opening Mass on August 29, 2018.

**7443/0618  
Bob Spitzig**

**M/C** That the Board of Trustees approves the Share the Mission Award Committee’s recommendation to select Nominees #1, #2, #4, and #6, as the “Share the Mission Award” recipients for 2017/2018.

**Board Meeting Schedule 2018/2019**

**B.3** The Board reviewed a draft version of the 2018/2019 Board Meeting Schedule.

**7444/0618  
Pat Bremner**

**M/C** That the Board of Trustees approves the Board Meeting Schedule for 2018/2019, as presented.

**School Council Chairs / Board of Trustees Meeting Schedule 2018/2019**

**B.4** The Board reviewed the draft 2018/2019 School Council Chairs/Board Meeting Schedule. It was recommended that the start time of the meeting be moved to 6:00 p.m. and that a light supper be offered.

**7445/0618  
Frances Cote**

**M/C** That the Board of Trustees approves the School Council Chairs/Board of Trustees Meeting Schedule for 2018/2019, as amended.

**Alberta School Councils’ Association (ASCA) Membership Renewal**

**B.5** The Board reviewed a letter from the Alberta School Councils’ Association informing that the division’s membership will be expiring at the end of June 2018.

**7446/0618  
Bob Spitzig**

**M/C** That the Board of Trustees approves the renewal of Holy Spirit Catholic School Division’s membership to the Alberta School Councils’ Association, on behalf of all division schools.

**Catholic Education Documentary Proposal**

**B.6** The Board reviewed a proposal from producer Erv Fehr to develop a series of videos highlighting the importance of supporting Catholic education in Alberta. Superintendent Chris Smeaton noted that the Holy Spirit’s ATA Local No. 5 has already directed \$10,000 towards this project.

**7447/0618  
Pat Bremner**

**M/C** That the Board of Trustees approves Holy Spirit Catholic School Division’s participation in the video production, “In Support of Alberta’s Catholic School System”;  
**AND FURTHER** that \$10,000 be directed towards the project.

**Superintendent Evaluation**

**B.7** The Board reviewed its annual evaluation of the Superintendent, which was conducted on May 30, 2018.

**7448/0618  
Pat Bremner**

**M/C** That the Board of Trustees approves the Superintendent’s Evaluation Report, as developed in the evaluation workshop of May 30, 2018, as an accurate accounting of the Superintendent’s performance for the period September 1, 2017 to May 30, 2018;

**AND FURTHER that the Board of Trustees authorizes the Board Chair to make any technical edits required and to sign the report on the Board's behalf.**

**INFORMATION ITEMS**

**St. Patrick School, Taber  
– Blessing and  
Rededication**

**C.1** Plans are in place to host the blessing and rededication of the newly modernized St. Patrick School in Taber on Wednesday, October 24, 2018, beginning with Mass at 9:00 a.m.

**Minister of Education's  
Youth Council**

**C.2** Izabella Faytone, a Catholic Central High School student who will be entering Grade 11 this September 2018, has been selected as a member of the Minister of Education's Youth Council.

**ASH Smoke Free Spaces  
Award Event**

**C.3** The Board reviewed correspondence from ASH (Action on Smoking & Health) indicating that Holy Spirit Catholic School Division has been selected as a recipient of an award for showing "leadership in promoting smoke-free environments."

A brief recess was called at 7:30 p.m. The Board reconvened at 7:44 p.m.

**Odyssey Full Time  
Language Assistant**

**C.4** Alberta Education has recently informed that Holy Spirit Catholic School Division will receive a full time French Language Assistant this coming 2017/2018 school year as a result of the generous assistance of the Odyssey Program.

**Third Quarter Financial  
Report with Year End  
Projections**

**C.5** Secretary Treasurer Lisa Palmarin provided the 2017/2018 Third Quarter Financial Report with Year End Projections for Board information.

**Accountability Pillar  
Report Summary**

**C.6** The Board received the overall summary of the division's May 2018 Accountability Pillar results.

**South Region Parents as  
Teachers Certificate**

**C.7** Holy Spirit Catholic School Division was recently recognized for its eleven (11) years of partnership with the South Region Parents as Teachers Program.

**Bishop's Dinner  
Information**

**C.8** Additional information regarding the 19th Annual Bishop's Dinner was provided for the Board.

**Director of Learning  
Update**

**C.9** Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.

**Director of Religious  
Education Update**

**C.10** Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.

**First Nations, Métis and  
Inuit Education Update**

**C.11** Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to First Nations, Métis, and Inuit Education.

**Director of Support  
Services Update**

**C.12** Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.

**Holy Spirit Stars**

**C.13** The Board reviewed the activities and achievements of the division's students and staff over the past month.

**Enrolment Data Update**

**C.14** The Board received the division enrolment report for May 31, 2018.

**POLICY REVIEW**

**Policy 1: Board Mandate,  
Mission, Vision, Values,  
and Goals**

**D.1** *Policy 1: Board Mandate, Mission, Vision, Values, and Goals* was brought forward to ensure alignment with the requirements of *Bill 24: An Act to Support Gay-Straight Alliances*, which is expected to be implemented by June 30, 2018.

**7449/0618  
Bryan Kranzler**

**M/C**

**That the Board of Trustees accepts *Policy 1: Board Mandate, Mission, Vision, Values and Goals*, as amended.**

June 27/18: page 4		
<b>Policy Review Schedule for 2018/2019</b>	D.2	The Board examined a list of policies that were reviewed, amended, and adopted over the 2017/2018 school year, as well as the tentative Policy Review Schedule for the 2018/2019 school year.
	7450/0618 Frances Cote	M/C <b>That the Board of Trustees approves the Policy Review Schedule for the upcoming 2018/2019 school year, as amended.</b>
<b>BOARD REPORTS</b>		
<b>Board Chair's Report</b>	E.1	Board Chair Judy Lane provided a report about recent correspondence, planning and events, and activity.
	7451/0618 Bob Spitzig	M/C <b>That the Board of Trustees receives and files the Board Chair's Report for June 27, 2018.</b>
<b>ACSTA Report</b>	E.2	Trustee Pat Bremner, Board representative to the ACSTA, provided a report to the Board regarding recent business, events, and activities.
	7452/0618 Pat Bremner	M/C <b>That the Board of Trustees receives and files the ACSTA Report for June 27, 2018.</b>
<b>ASBA Zone 6 Report</b>	E.3	Trustee Ken Tratch, alternate Board representative to the ASBA Zone 6, provided a report to the Board regarding recent business, events, and activities. He amended his report to state that Holy Spirit Catholic School Division is one of three school jurisdictions in Zone 6 that do not have a communications officer.
	7453/0618 Ken Tratch	M/C <b>That the Board of Trustees receives and files the ASBA Zone 6 Report for June 27, 2018.</b>
<b>CCSTA 2018 Conference Report</b>	E.4	Trustee Bryan Kranzler provided the attached report to apprise the Board of the CCSTA 2018 Conference he recently attended.
	7454/0618 Bryan Kranzler	M/C <b>That the Board of Trustees receives and files the CCSTA 2018 Conference Report for June 27, 2018.</b>
<b>ADVOCACY</b>		
<b>ACSTA 2018 Annual General Meeting and Convention: Resolutions, Executive Position Nominations, In-Memoriam, and Awards</b>	F.1	The Board reviewed correspondence from ACSTA Executive Director Dean Sarnecki regarding resolutions, executive position nominations, in-memorium, and awards, in preparation for the ACSTA's Annual General Meeting and Convention this upcoming November 2018. Discussion about who may be a promising nominee for the various ACSTA awards ensued.
<b>Meeting with Local MLAs</b>	F.2	The Board hosted a meeting with the division's local MLAs on Friday, June 22, 2018. The items discussed included: <ul style="list-style-type: none"> <li>• Capital Planning</li> <li>• Highlights of Catholic Education</li> <li>• Threats to Catholic Education</li> <li>• CPP/LAPP</li> </ul>
<b>Meeting with Local Parish Priests</b>	F.3	The Board hosted a meeting with the division's local Parish Priests on June 26, 2018. The items discussed included: <ul style="list-style-type: none"> <li>• Gift to all newly baptized children in our parishes</li> <li>• Threats to Catholic Education</li> <li>• Impressions of Blueprints from those able to attend</li> </ul> <p>A gift was given to all departing priests, thanking them for their service to the division.</p>

**Upcoming Events**

**F.4** Attached for Board reference is a list of upcoming events of which the Board should be aware.

**Individual Trustee  
Advocacy**

**F.5** Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.

**ADMINISTRATIVE  
REPORTS**

**Superintendent's Report**

**G.1** The Board reviewed the Superintendent's June 27, 2018 Report.

**7455/0618  
Bryan Kranzler**

**M/C** **That the Board of Trustees receives and files the Superintendent's Report for June 27, 2018.**

**Deputy Superintendent's  
Report**

**G.2** The Board reviewed the Deputy Superintendent's June 27, 2018 Report.

**7456/0618  
Bob Spitzig**

**M/C** **That the Board of Trustees receives and files the Deputy Superintendent's Report for June 27, 2018.**

**Secretary Treasurer's  
Report**

**G.3** The Board reviewed the Secretary-Treasurer's June 27, 2018 Report.

**7457/0618  
Frances Cote**

**M/C** **That the Board of Trustees receives and files the Secretary Treasurer's Report for June 27, 2018.**

**ADJOURNMENT**

**7458/0618  
Ken Tratch**

**M/C** **That the Board of Trustees convenes to the Committee of the Whole at 8:35 p.m.**

**7459/0618  
Ken Tratch**

**M/C** **That the Board of Trustees reconvenes to the Regular Meeting of the Board at 8:48 p.m.**

**7460/0618  
Bob Spitzig**

**M/C** **That the Board of Trustees adjourns the Regular Board Meeting of June 27, 2018 at 8:48 p.m.**

\_\_\_\_\_  
**Board Chair**

\_\_\_\_\_  
**Secretary-Treasurer**