

<p><b>CALL TO ORDER</b> <b>OPENING PRAYER</b></p> <p><b>Approval of Agenda</b></p> <p><b>Previous Minutes</b></p> <p><b>Business Arising from the Minutes</b></p> <p><b>PRESENTATIONS</b> <b>Edwin Parr Nominee</b></p> <p><b>Budgetary Assumptions for 2019/2020</b></p> <p><b>ACTION ITEMS</b> <b>Edwin Parr Banquet</b></p>	<p>7640/0419 Ken Tratch</p> <p>7641/0419 Bryan Kranzler</p> <p>B.1</p> <p>7642/0419 Bob Spitzig</p>	<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, APRIL 17, 2019, COMMENCING AT 6:00 P.M.</p> <p><b>BOARD</b> Board Chair Judy Lane Vice Chair Bob Spitzig Trustee Pat Bremner Trustee Frances Cote Trustee Bryan Kranzler Trustee Philip Mack Trustee Keith McDonald Trustee Danny Ponjavic Trustee Ken Tratch</p> <p><b>ADMINISTRATION</b> Superintendent of Schools Chris Smeaton Deputy Superintendent Brian Macauley Secretary-Treasurer Lisa Palmarin Recording Secretary Rhonda Kawa</p> <p>Board Chair Judy Lane called the April 17, 2019 Regular Board Meeting to order at 6:00 p.m. She acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. Trustee Frances Cote led us with a prayer provided by a Grade 6 student from St. Joseph School in Coaldale.</p> <p><b>M/C That the agenda for the April 17, 2019 Board Meeting be approved, as presented.</b></p> <p><b>M/C That the minutes of the March 27, 2019 Regular Meeting of the Board be approved, as presented.</b></p> <p>There was no business arising from the minutes.</p> <p>Mr. Dustin Ledsham, a teacher from Catholic Central High School in Lethbridge, has been selected as the Holy Spirit Catholic School Division nominee for the ASBA's "Edwin Parr Award," which recognizes excellence in first year teaching. The Board reviewed the video created for Mr. Ledsham's interview and formally congratulated him on his nomination.</p> <p>Secretary Treasurer Lisa Palmarin provided a presentation to the Board regarding the division's Budgetary Assumptions for 2019/2020. Due to the provincial election being held yesterday, April 16, 2019, the grant rates and funding from Alberta Education have yet to be released.</p> <p>The Board approved the purchase of tickets to accompany the division's Edwin Parr nominee to the banquet in Taber on May 15, 2019.</p> <p><b>M/C That the Board of Trustees purchases, a minimum of, two (2) tickets to attend the Edwin Parr Awards Ceremony at the Heritage Inn in Taber, Alberta on May 15, 2019.</b></p> <p>Board Chair Judy Lane, Vice Chair Bob Spitzig, Trustee Pat Bremner, Trustee Frances Cote, Trustee Bryan Kranzler, Trustee Ken Tratch, Superintendent Chris Smeaton, and Deputy Superintendent Brian Macauley will all join Mr. Ledsham and his guests at the Edwin Parr Awards Ceremony.</p>
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<p><b>Teacher Board Advisory Committee (TBAC) Meeting</b></p>	<p><b>B.2</b></p> <p><b>7643/0419</b> <b>Bryan Kranzler</b></p>	<p>In keeping with TBAC's Terms of Reference, two (2) meetings will be held per year, one in the fall and one in the spring. The spring meeting will be scheduled for late May or early June at 5:00 p.m. in Lethbridge.</p> <p><b>M/C</b>     <b>That the Board of Trustees brings the following items forward for discussion at the upcoming Teacher Board Advisory Committee Meeting.</b></p> <ul style="list-style-type: none"> <li>• <b>Culture of Safety</b></li> <li>• <b>Substitute Teachers OHS Training</b></li> <li>• <b>Other Matters of Interest</b></li> </ul>
<p><b>Boundary Adjustment St. Teresa of Calcutta School</b></p>	<p><b>B.3</b></p> <p><b>7644/0419</b> <b>Bob Spitzig</b></p>	<p>The City of Lethbridge is transferring ownership of the playground area at St. Teresa of Calcutta School to the Holy Spirit Catholic School Division. Although there will be no financial cost to the division, Alberta Land Titles sees this as a disposition of property. The land currently has a designation of Municipal School Reserve and once transferred, it will have the designation of School Reserve. To begin this process, approval of the transfer must be given from the Board of Trustees and the Minister of Education.</p> <p><b>M/C</b>     <b>That the Board of Trustees approves the registration of the plan prepared by Michael A. Thompson, ALS, in respect to the following lands:</b></p> <ul style="list-style-type: none"> <li>• <b>Lot 45SR and Part of Lot 44MSR Block 8, Plan 171 0516 (SE ¼ SEC 18-9-21-4)</b></li> </ul> <p><b>AND FURTHER, that the request for consent be sent to the Minister of Education for approval.</b></p>
<p><b>Tobacco Legislation Statement of Support</b></p>	<p><b>B.4</b></p> <p><b>7645/0419</b> <b>Danny Ponjavic</b></p>	<p>In keeping with the requirements of the <i>Statutes Repeal Act</i>, which stipulates that any legislation (or sections thereof) not proclaimed into force within five (5) years must be repealed, there are sections of the "<i>Tobacco Reduction Amendment Act (2013)</i>" that are at risk of being permanently repealed. The group, Action on Smoking and Health (ASH) which works to raise awareness of the health risks of tobacco, is requesting divisional assistance by signing a Statement of Support to stop the repeal of legislation within the "<i>Tobacco Reduction Amendment Act (2013)</i>"</p> <p><b>M/C</b>     <b>That the Board of Trustees approve and sign the enclosed Statement of Support organized by Action on Smoking &amp; Health, to stop the repeal of legislation within the "Tobacco Reduction Amendment Act (2013)"</b></p>
<p><b>All Saints Parish "10 City Gala" Fundraiser</b></p>	<p><b>B.5</b></p> <p><b>7646/0419</b> <b>Ken Tratch</b></p>	<p>All Saints Parish will be hosting a, "<i>10 City Gala,</i>" event on April 27, 2019 at the Heritage Hall in Lethbridge. Funds raised from this event will be put towards the All Saints Parish Building Fund.</p> <p><b>M/C</b>     <b>That the Board of Trustees purchases, a minimum of, two (2) tickets to attend the All Saints Parish "10 City Gala," event at the Heritage Hall in Lethbridge, Alberta on April 27, 2019.</b></p> <p>Trustee Ken Tratch will be attending the event on behalf of the Board of Trustees.</p>
<p><b><u>INFORMATION ITEMS</u></b> <b>Alberta Summer Games 2020</b></p> <p><b>ERDI Update</b></p> <p><b>First Nations, Métis and Inuit Awards</b></p>	<p><b>C.1</b></p> <p><b>C.2</b></p> <p><b>C.3</b></p>	<p>Holy Spirit Catholic School Division has been asked for assistance with hosting athletes and coaches for the Alberta Summer Games 2020. Catholic Central High School Campuses East and West will be utilized as locations for the Alberta Summer Games 2020 Athlete Villages.</p> <p>Superintendent Chris Smeaton provided a memorandum updating the Board on the most recent ERDI meeting held in Quebec City, QC.</p> <p>The 2018/2019 First Nations, Métis and Inuit Awards night will be held on Thursday, May 16, 2019 at Catholic Central High School East starting at 5:30 p.m.</p>

<p><b>Board of Trustees Long Service Awards</b></p>	<p><b>C.4</b></p>	<p>Holy Spirit Catholic School Division Board of Trustees will be hosting their annual Long Service Awards night on Tuesday, April 30, 2019 at St. Martha's Church. The evening will begin with Mass at 5:00 p.m. followed by the awards ceremony and then a reception afterwards.</p>
<p><b>Grateful Advocates for Catholic Education (GrACE) Update</b></p>	<p><b>C.5</b></p>	<p>A regional Grateful Advocates for Catholic Education (GrACE) committee with representation from all the communities served by Holy Spirit Catholic School Division is in the process of being finalized. Bonnie Annicchiarico, Director of GrACE, will be coming to Lethbridge to hold an engagement session to empower, inspire and activate the newly formed committee.</p>
<p><b>Administrative Procedure 126: Facility Planning</b></p>	<p><b>C.6</b></p>	<p>The Board received an updated version of <i>Administrative Procedure - 126: Facility Planning</i>. The administrative procedure is now aligned with the current deadlines provided by the government. This information will be placed on the division website.</p>
<p><b>First Nations, Métis and Inuit Education Gathering Update</b></p>	<p><b>C.7</b></p>	<p>Superintendent Chris Smeaton provided an overview the sessions he attended, updating the Board on the most recent First Nations, Métis and Inuit Education Gathering held in Edmonton, AB.</p>
<p><b>Director of Learning Update</b></p>	<p><b>C.8</b></p>	<p>Lorelie Lenaour, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.</p>
<p><b>Director of Religious Education Update</b></p>	<p><b>C.9</b></p>	<p>Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.</p>
<p><b>Director of Support Services Update</b></p>	<p><b>C.10</b></p>	<p>Michelle Mackinnon, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.</p>
<p><b>First Nations, Métis and Inuit Education Update</b></p>	<p><b>C.11</b></p>	<p>Joann Bartley, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to First Nations, Métis, and Inuit Education.</p>
<p><b>Holy Spirit Stars</b></p>	<p><b>C.12</b></p>	<p>The Board reviewed the activities and achievements of the division's students and staff over the past month.</p>
<p><b>Enrolment Data Update</b></p>	<p><b>C.13</b></p>	<p>The Board received the division enrolment report for March 2019.</p>
<p><b><u>POLICY REVIEW</u></b></p>		
<p><b>Policy 19: Conflict of Interest and Nepotism</b></p>	<p><b>D.1</b></p>	<p>The Board reviewed <i>Policy 19: Conflict of Interest and Nepotism</i> and determined that no changes were required at this time.</p>
	<p><b>7647/0419 Ken Tratch</b></p>	<p><b>M/C That the Board of Trustees accepts Policy 19: Conflict of Interest and Nepotism, as presented.</b></p>
<p><b>Policy 20: Fiscal Stewardship</b></p>	<p><b>D.2</b></p>	<p>The Board reviewed <i>Policy 20: Fiscal Stewardship</i> and determined that no changes were required at this time.</p>
	<p><b>7648/0419 Frances Cote</b></p>	<p><b>M/C That the Board of Trustees accepts Policy 20: Fiscal Stewardship, as presented.</b></p>
<p><b><u>BOARD REPORTS</u></b></p>		
<p><b>Board Chair's Report</b></p>	<p><b>E.1</b></p>	<p>Board Chair Judy Lane provided a report about recent correspondence, planning and events, and activity.</p>
	<p><b>7649/0419 Bob Spitzig</b></p>	<p><b>M/C That the Board of Trustees receives and files the Board Chair's Report for April 17, 2019.</b></p>
<p><b>ASBA Report</b></p>	<p><b>E.2</b></p>	<p>Trustee Bryan Kranzler, Board representative to the ASBA Zone 6, provided a verbal report to the Board regarding recent business, events, and activities.</p>

The meeting was mostly concerned with the Edwin Parr Awards night. They are exploring having joint meetings with Zone 5. Four (4) Holy Spirit Trustees plan on attending the ASBA AGM in May.

**ACSTA Report**

7650/0419  
Bryan Kranzler

**M/C That the Board of Trustees receives and files the ASBA Report for April 17, 2019.**

E.3

Trustee Pat Bremner, Board representative to the ACSTA, provided a report to the Board regarding recent business, events, and activities.

7651/0419  
Pat Bremner

**M/C That the Board of Trustees receives and files the ACSTA Report for April 17, 2019.**

**Team Lethbridge Report**

E.4

Trustee Danny Ponjavic, and Trustee Keith McDonald, representatives to the *ad hoc* Team Lethbridge committee, provided a verbal report to the Board regarding recent business, events, and activities.

7652/0419  
Danny Ponjavic

**M/C That the Board of Trustees receives and files the Team Lethbridge Report for April 17, 2019**

This is the 6<sup>th</sup> mission for Team Lethbridge. Not more than 50 hours of preparation is allowed or else you need to register as a lobby group. Team Lethbridge feels that they may be exempt from this classification.

**Community Social Development Committee**

E.5

Trustee Ken Tratch provided a report to the Board regarding recent business, events and activities for the Community Social Development Committee.

7653/0419  
Ken Tratch

**M/C That the Board of Trustees receives and files the Community Social Development Report for April 17, 2019.**

**ADVOCACY**

**Individual Trustee Advocacy**

F.2

Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.

**ADMINISTRATIVE REPORTS**

**Superintendent's Report**

G.1

The Board reviewed the Superintendent's April 17, 2019 Report.

7654/0419  
Philip Mack

**M/C That the Board of Trustees receives and files the Superintendent's Report for April 17, 2019.**

**Deputy Superintendent's Report**

G.2

The Board received the Deputy Superintendent's April 17, 2019 Report.

7655/0419  
Bryan Kranzler

**M/C That the Board of Trustees receives and files the Deputy Superintendent's Report for April 17, 2019.**

**ADJOURNMENT**

7656/0419  
Ken Tratch

**M/C That the Board of Trustees adjourns the Regular Board Meeting of April 17, 2019 at 7:31 p.m.**

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Board Chair

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Secretary-Treasurer