



# HOLY SPIRIT CATHOLIC SCHOOLS BOARD MEETING BRIEFS



*Christ-centered  
learning communities  
where students  
are cherished  
and achieve  
their potential.*

## BOARD OF TRUSTEES

**Board Chair**  
Bryan Kranzler

**Vice Chair**  
Pat Bremner

**Trustee**  
Frances Cote

**Trustee**  
Judy Lane

**Trustee**  
Terry O'Donnell

**Trustee**  
Danny Ponjavic

**Trustee**  
Bob Spitzig

**Trustee**  
Ken Tratch

## EXECUTIVE TEAM

**Superintendent**  
Chris Smeaton

**Deputy Superintendent**  
Brian Macauley

**Secretary-Treasurer**  
Lisa Palmarin

## ORGANIZATIONAL MEETING

The following positions and committees were established for the 2016/2017 school year:

**BOARD CHAIR:** Bryan Kranzler (acclaimed)

**VICE CHAIR:** Pat Bremner (acclaimed)

### STANDING COMMITTEES:

**ATA Local No. 5 Negotiating Committee:**

Bryan Kranzler (Committee Chair),  
Judy Lane and Bob Spitzig

**CUPE 290 Negotiating Committee:**

Terry O'Donnell (Committee Chair),  
Pat Bremner and Danny Ponjavic

**CUPE 1825 Negotiating Committee:**

Bob Spitzig (Committee Chair),  
Danny Ponjavic and Ken Tratch

**Audit Committee:**

Pat Bremner (Committee Chair),  
Danny Ponjavic and Ken Tratch

**Share the Mission Award Committee:**

Pat Bremner (Committee Chair),  
Frances Cote and Ken Tratch

### EXTERNAL COMMITTEE REPRESENTATION:

**ACSTA:** Judy Lane (Alt: Terry O'Donnell)

**ASBA Zone 6:** Bob Spitzig (Alt: Pat Bremner)

**Wisdom and Visioning Circle:**

Pat Bremner (Alt: Judy Lane)

**Business and Education Committee:**

Ken Tratch

**Joint City/School Boards' Committee:**

Bryan Kranzler and Ken Tratch

**Parent Inclusive Education Roundtable:**

Pat Bremner (Alt: Frances Cote)

\*Please note the suspension of this group for 2016/2017.

**Teacher/Board Advisory Committee:**

Bryan Kranzler, Judy Lane and Frances Cote

### SCHOOL LIAISONS:

The Board determined that Trustees would continue to serve as liaisons to assigned schools within the division for the 2016/2017 school year. This ensures that there is a Board member present at important school events and that better communication exists between the schools and the Board in general:

**Catholic Central High:** Danny Ponjavic

**Children of St. Martha:** Ken Tratch

**Ecole St. Mary:** Bryan Kranzler

**Father Leonard Van Tighem:** Danny Ponjavic

**Our Lady of the Assumption:** Ken Tratch

**St. Catherine (Picture Butte):** Terry O'Donnell

**St. Francis Junior High:** Bryan Kranzler

**St. Joseph (Coaldale):** Frances Cote

**St. Mary (Taber):** Pat Bremner

**St. Michael's (Bow Island):** Pat Bremner

**St. Michael's (Pincher Creek):** Judy Lane

**St. Patrick (Taber):** Pat Bremner

**St. Patrick Fine Arts :** Bob Spitzig

**St. Paul:** Bob Spitzig

**St. Teresa of Calcutta:** Bryan Kranzler

## PRESENTATION

### Exam Report and Accountability Pillar

Superintendent Chris Smeaton provided an overview of Holy Spirit Catholic School Division's results from the 2015/2016 Provincial Achievement Tests and Diploma Exams. The division's October 2016 Accountability Pillar Summary Report was also formally presented.

## REGULAR MEETING: ACTION ITEMS

### Special Board Meeting

In order to ensure that all division financial reporting is addressed before the end of November, a Special Board Meeting was called for November 28, 2016 at 6:30 p.m.

### Voluntary Retirement Opportunities

The Board makes the following offer to teachers:

*Any eligible teacher who, by December 15, 2016, submits his/her notice of retirement, effective January 31, 2017, will be offered a temporary teaching contract for February 1, 2017 to June 30, 2017.*

The Board makes the following offer to support staff:

*Any eligible member of the Local Authorities Pension Plan (LAPP) who, by December 15, 2016, submits his/her notice of retirement, effective January 31, 2017, will be offered a temporary contract of employment for February 1, 2017 until the end of the school year for that member's position.*

### Team Lethbridge

The Board approved Holy Spirit Catholic School Division's participation in the Team Lethbridge 2017 initiative spearheaded by Economic Development Lethbridge. Trustee Danny Ponjavic, Trustee Ken Tratch and Superintendent of Schools Chris Smeaton agreed to serve as the Board's representatives to Team Lethbridge.

### Peigan Board of Trustees Invitation to Meet

In response to their invitation, the Board directed the Superintendent to arrange for a time to meet with the Peigan Board of Education to discuss matters of mutual educational interest.

### Staff Appreciation Lunches

The Board wished to continue to demonstrate appreciation for the work of division staff by providing Staff Appreciation Lunches at each site within the division.

### Catholic Education Sunday

Trustees and administrators will bring a brief message to all Masses taking place within our parishes over the November 5-6, 2016 weekend to celebrate Catholic Education Sunday.

### Suspension of PIER

The Parent Inclusive Education Roundtable has been relatively inactive since Alberta Education's work for Inclusive Education has increased. As a result, the Board approved the suspension of the group for the current school year.

## REGULAR MEETING: REPORTS

### Board Reports:

- Board Chair
- ASBA Zone 6

### Administrative Reports:

- Superintendent
- Deputy Superintendent
- Director of Learning
- Director of Religious Education
- First Nations, Metis and Inuit Update
- Director of Support Services

## REGULAR MEETING: INFORMATION ITEMS

### Daytona Homes Backpack Program

Holy Spirit Catholic School Division received \$16,250 through Daytona Homes' 9th Annual Backpack Program. These funds will be distributed by the next 'Read, Set, Go' campaign, which ensures back to school readiness for those families requiring additional assistance.

### Accountability Pillar Summary

The October 2016 Accountability Pillar Summary Report has been received from Alberta Education and placed on the division website.

### ERDI Update

Superintendent of Schools Chris Smeaton updated the Board about his recent learnings from the past ERDI Conference.

### C21 Update

The Board received a document provided by the C21 regarding CEO Academy Collaboration with the Council of Ministers of Education (CMEC). The Board was reminded that the document has not yet been vetted by CMEC, the working group, or the deputies.

### Alberta Education Zone 6 Director's Report

The "Director's Report" from Mr. Ron Taylor, Director of Alberta Education's Zone 6 Branch Services, was provided for Board information.

## REGULAR MEETING: POLICY REVIEW

The Board reviewed *Policy 2: Role of the Board*, *Policy 3: Role of the Trustee*, and *Policy 4: Trustee Code of Conduct*. No changes were required for these policies at this time.



### HOLY SPIRIT STARS

*Congratulations to the following students and staff:*



**Logan McCombe** (St. Mary, Taber) - Competed on the Equi-Cup Circuit this past September 24, 2016 and won 1<sup>st</sup> and 2<sup>nd</sup> place in two different cross-rails jumping events at Spruce Meadows in Calgary.

**Interact Club** (CCH) - Won the Community Foundation of Lethbridge and Southwestern Alberta's "Inspiring Philanthropy Award" for spearheading a variety of events throughout the 2015/2016 school year that raised \$20,000 for both local and international charities.

**Peyton and Rachele Racette** (OLA) - In lieu of birthday gifts, the girls asked their guests to provide socks for the CUPE 290 "Sock It To 'Em" drive, collecting 200 for the cause.

The following students were part of the team that won the Canadian Junior Little League Baseball Championships that went on to play at the Little League Junior World Series in Taylor, Michigan:

- Brad Forest (FLVT)
- Thomas Little (SFJH)
- Michael Horon (SFJH)