



# HOLY SPIRIT CATHOLIC SCHOOLS BOARD MEETING BRIEFS



*Christ-centered  
learning communities  
where students  
are cherished  
and achieve  
their potential.*

## BOARD OF TRUSTEES

Board Chair  
Judy Lane

Vice Chair  
Bob Spitzig

Trustee  
Pat Bremner

Trustee  
Frances Cote

Trustee  
Bryan Kranzler

Trustee  
Philip Mack

Trustee  
Keith McDonald

Trustee  
Danny Ponjavic

Trustee  
Ken Tratch

## EXECUTIVE TEAM

Superintendent  
Chris Smeaton

Deputy Superintendent  
Brian Macauley

Secretary-Treasurer  
Lisa Palmarin

## ACTION ITEMS

### Transfers to Operating and Capital Reserves

Before the 2016/2017 Audited Financial Statements could be approved, the following transfers were ratified:

- \$97,565 - from the Board's instruction operating reserve to fund Board funded capital additions.
- \$448,615 - from the Board's Instruction capital reserve to fund Board funded capital additions.
- \$115,750 - from the Board's Board and System Administration capital reserve to fund Board funded capital additions.
- \$95,496 - from the Board's Operations and Maintenance capital reserve to fund Board funded capital additions.
- \$11,802 - from the Board's Transportation capital reserve to fund Board funded capital additions.
- \$812,799 - from the Board's unrestricted surplus to Restricted Operating Reserves for School Generated Funds.
- \$103,852 - from the Board's Restricted Operating Reserves for Instruction to unrestricted surplus.
- \$210,589 - from the Board's unrestricted surplus to Restricted Operating Reserves for Operations and Maintenance.
- \$214,143 - from the Board's Restricted Operating Reserves for Operations and Maintenance to unrestricted surplus.
- \$53,604 - from the Board's unrestricted surplus to Restricted Operating Reserves for Board and System Administration.
- \$38,194 - from the Board's Restricted Operating Reserves for Transportation to unrestricted surplus.
- \$455,319 - from the Board's unrestricted surplus to Restricted Capital Reserves for Instruction.
- \$87,380 - from the Board's unrestricted surplus to Capital Reserves for Administration.
- \$74,581 from the Board's capital reserve to fund the Xerox capital lease.

### Audited Financial Statements 2016/2017

The Auditors issued a clear opinion of the division's Audited Financial Statements for the 2016/2017 Fiscal Year. The Board approved the statements and directed that they be placed on the division website.

### Fall Budget Update 2017/2018

The updated 2017/2018 Fall Budget takes into consideration additional revenues and expenditures, as well as actual September 30, 2017 enrolment numbers. The Board approved the updated budget and directed that it be placed on the division website.

### 2016/2017 AERR and 2017-2020 TYEP

The Board of Trustees approved the combined 2016/2017 Annual Education Results Report (AERR) and 2017-2020 Three Year Education Plan (TYEP), which will be placed on the division website.

### Council of School Council Chairs Agenda

The following items were added to the agenda for the Monday, December 4, 2017 meeting between School Council Chairs and the Board of Trustees:

- Threats to Catholic Education
- Bill 24: An Act to Support Gay-Straight Alliances
- Recognition of Holy Spirit Stars
- Updated Fall 2017/2018 Budget
- 2016/2017 Annual Education Results Report

### Board Annual Work Plan

The Board reviewed and approved the amended Annual Work Plan, which will also be incorporated into *Policy 2, Appendix A*.

### Wood's Homes Annual Children's Benefit

The Board approved the purchase of tickets to support the Wood's Homes fundraiser on March 24, 2018.

### International Student Fees for 2018/2019

The Board reviewed and approved the International Student Fee Schedule for the 2018/2019 school year, noting a \$50 increase to the Application Fee and the addition of a \$450 Custodian Fee.

## INFORMATION ITEMS

### Staff Appreciation Lunches

A draft schedule of the 2017/2018 staff appreciation lunches was presented to the Board.

### ATA Invitation to Advent Liturgy and Dinner

The Board received an invitation from the local ATA to attend their annual Advent Liturgy and Dinner on December 5, 2017.

### Catholic Education Roundtable Results Overview

A document summarizing the feedback received from the Catholic Education Roundtable, held on September 25, 2017, was provided for Board review and will now be shared with the community at large. The Board also struck a committee to further review this information and develop a plan for Catholic Education Advocacy into the future.

### Continuous Improvement Plan Quarterly Review

The Continuous Improvement Plan Quarterly Review was provided for Board information.

### Sheldon Kennedy Child Advocacy Centre

The Sheldon Kennedy Child Advocacy Centre has recently developed a document entitled, "A School's Role in Keeping Our Kids Safe: Guide to Conversation."

### Joint Meeting with Kainai Board of Education

A meeting with the Kainai Board of Education and local school divisions working collaboratively on educational service agreements has been set for Wednesday, December 6, 2017.

### Bill 28: School Amendment Act

The Superintendent of Schools highlighted the changes recommended by the recently introduced *Bill 28: School Amendment Act*.

## REPORTS

### Board Reports:

- Board Chair
- ASBA Zone 6
- ACSTA
- Team Lethbridge

### Administrative Reports:

- Superintendent
- Secretary-Treasurer
- Director of Learning
- Deputy Superintendent
- Director of Religious Education
- Director of Support Services

## POLICY REVIEW

The Board determined that no changes were required to *Policy 5: Role of the Board Chair* and *Policy 6: Role of the Vice Chair*.

The following amendments were made to *Policy 7: Board Committees and Board Representation*:

- That clause 3.8, referring to the Parent Inclusive Education Roundtable, be removed.
- That a new clause 3.8 be added for the Health and Wellness Committee.
- That a new clause 4.2 be added for the Teacher Employers' Bargaining Authority.



## HOLY SPIRIT STARS



*Congratulations to the following students and staff:*

The following students were invited to Ottawa early in November 2017 to participate in the "Canada 150 Heritage Day Celebration."

- **Olivia Black Plume** (Ecole St. Mary)
- **Aiden Crosschild** (St. Paul)
- **Dreyden Healey** (Children of St. Martha)
- **Madison Many Bears** (St. Paul)
- **Kyanni Thunder Chief** (St. Francis)
- **Branson Weasel Head** (Ecole St. Mary)
- **Hayden Wells** (St. Teresa of Calcutta)
- **Roddy White Quills** (St. Teresa of Calcutta)

**Grade 8 Storm Girls Volleyball Team** (St. Mary, Taber) - Captured the Bronze Medal at the 1J Zones in Coaldale.

**Grade 9 Storm Girls Volleyball Team** (St. Mary, Taber) - Captured the Gold Medal at the 3J Zones in Claresholm.

**Celtics Boys Volleyball Team** (St. Mary, Taber) - Captured the Silver during the ASAA South Zone Championships.

**Adriana Van Tryp** (St. Michael, Bow Island) - Earned the 4H "Platinum Award of Excellence" this past Fall, the highest level of recognition attainable.

**Jackie Kraemer (nee Stroeve)** (Associate Principal, St. Paul) - Listed as #35 out of the 50 greatest Pronghorns from the University Lethbridge for her dedication to women's hockey during her post-secondary academic career! Jackie Stroeve is the only Pronghorn women's hockey player to be named an All-Canadian.

**Gordon Vatcher** (Associate Principal, St. Francis) - Listed as #32 out of the 50 greatest Pronghorns from the University Lethbridge for his dedication to men's swimming during his post-secondary academic career! The 1999 Pronghorn Male Athlete of the Year, Mr. Vatcher was a multiple Canada West and CIAU medal winner.

**Iain Sander** (Past graduate of Ecole St. Mary, St. Francis, and CCH) - Selected as a Rhodes Scholar for 2018. At Oxford, Iain plans to study orthopaedic biomechanics to help improve the health, lives, and independence of individuals with disabilities.

