

		<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, APRIL 22, 2026, COMMENCING AT 1:00 P.M.</p>																												
	<p style="text-align: center;"><b>Present</b></p>	<p><b>BOARD</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Board Chair</td> <td>Linda Ellefson</td> </tr> <tr> <td>Vice Chair</td> <td>Roisin Gibb</td> </tr> <tr> <td>Trustee</td> <td>Tricia Doherty</td> </tr> <tr> <td>Trustee</td> <td>Blake Dolan</td> </tr> <tr> <td>Trustee</td> <td>Kevin Kinahan</td> </tr> <tr> <td>Trustee</td> <td>Thomas Machacek</td> </tr> <tr> <td>Trustee</td> <td>Carmen Mombourquette</td> </tr> <tr> <td>Trustee</td> <td>Cheralan O'Donnell</td> </tr> <tr> <td>Trustee</td> <td>Bob Spitzig</td> </tr> </table> <p><b>ADMINISTRATION</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Superintendent of Schools</td> <td>Chantel Axani</td> </tr> <tr> <td>Deputy Superintendent</td> <td>Anthea Boras</td> </tr> <tr> <td>Secretary-Treasurer</td> <td>Amanda Lindemann</td> </tr> <tr> <td>Associate Superintendent</td> <td>Aaron Skretting</td> </tr> <tr> <td>Recording Secretary</td> <td>Rhonda Kawa</td> </tr> </table>		Board Chair	Linda Ellefson	Vice Chair	Roisin Gibb	Trustee	Tricia Doherty	Trustee	Blake Dolan	Trustee	Kevin Kinahan	Trustee	Thomas Machacek	Trustee	Carmen Mombourquette	Trustee	Cheralan O'Donnell	Trustee	Bob Spitzig	Superintendent of Schools	Chantel Axani	Deputy Superintendent	Anthea Boras	Secretary-Treasurer	Amanda Lindemann	Associate Superintendent	Aaron Skretting	Recording Secretary
Board Chair	Linda Ellefson																													
Vice Chair	Roisin Gibb																													
Trustee	Tricia Doherty																													
Trustee	Blake Dolan																													
Trustee	Kevin Kinahan																													
Trustee	Thomas Machacek																													
Trustee	Carmen Mombourquette																													
Trustee	Cheralan O'Donnell																													
Trustee	Bob Spitzig																													
Superintendent of Schools	Chantel Axani																													
Deputy Superintendent	Anthea Boras																													
Secretary-Treasurer	Amanda Lindemann																													
Associate Superintendent	Aaron Skretting																													
Recording Secretary	Rhonda Kawa																													
<p><b>CALL TO ORDER</b> <b>OPENING PRAYER</b></p>		<p>Board Chair Linda Ellefson called the April 22, 2026, Regular Board Meeting to order at 1:00 p.m. Vice Chair Roisin Gibb acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. She also added a prayer for the land as it is Earth Day. Trustee Bob Spitzig led us with a prayer written by students at St. Paul School.</p>																												
<p style="text-align: center;">Approval of Agenda</p>	<p style="text-align: center;">10936/0426 Tricia Doherty</p>	<p>M/C</p>	<p><b>That the agenda for the April 22, 2026, Board Meeting be approved, as amended.</b></p> <p style="text-align: center;"><b>G.8 Letter from the Canadian Conference of Catholic Bishops</b></p>																											
<p style="text-align: center;">Previous Minutes</p>	<p style="text-align: center;">10937/0426 Bob Spitzig</p>	<p>M/C</p>	<p><b>That the minutes of the March 25, 2026, Regular Meeting of the Board be approved, as amended.</b></p>																											
<p style="text-align: center;">Business Arising from the Minutes</p>			<p>There was no business arising from the minutes.</p>																											
<p><b><u>ACTION ITEMS</u></b> Edwin Parr Award Banquet</p>	<p style="text-align: center;">B.1</p>		<p>The Board approved the purchase of tickets to accompany the division's Edwin Parr nominee to the awards banquet in Taber on May 20, 2026.</p>																											
	<p style="text-align: center;">10938/0426 Roisin Gibb</p>	<p>M/C</p>	<p><b>That the Board of Trustees purchases, a minimum of two (2) tickets to attend the Edwin Parr Awards Ceremony at the Heritage Inn in Taber, Alberta on May 20, 2026.</b></p> <p>Board Chair Linda Ellefson, Vice Chair Roisin Gibb, Trustee Bob Spitzig, Trustee Kevin Kinahan, Trustee Tricia Doherty, Trustee Cheralan O'Donnell, and Deputy Superintendent Anthea Boras will all join Ms. Flexhaug and her guests at the Edwin Parr Award Ceremony.</p>																											
<p style="text-align: center;">Board Evaluation</p>	<p style="text-align: center;">B.2</p>		<p>As outlined in Policy 2: Role of the Board, the Board of Trustees will evaluate the effectiveness of the Board annually.</p>																											
	<p style="text-align: center;">10939/0426 Tricia Doherty</p>	<p>M/C</p>	<p><b>That the Board of Trustees directs the Board Chair to begin the process of the Board evaluation for the 2025/2026 school year by coordinating the services of the Alberta School Boards Association, Brad Volkman, to conduct the evaluation.</b></p>																											

**POLICY REVIEW**

C.1 The Board tables the review of policy as per Policy 7: Appendix F – Policy Development and Review Committee: Terms of Reference Review Schedule to the May 27, 2026, Regular Board of Trustees Meeting.

**ADMINISTRATIVE REPORTS**

**Superintendent’s Report**

D.1 The Board reviewed the Superintendent’s April 22, 2026, Report.

10940/0426  
Roisin Gibb

**M/C That the Board of Trustees receives and files the Superintendent, Deputy Superintendent, Secretary Treasurer, Associate Superintendent, Directors of Support Services, Facilities, and Technology Reports for April 22, 2026.**

**Deputy Superintendent’s Report**

D.2 The Board received the Deputy Superintendent’s April 22, 2026, Report.

**Secretary Treasurer’s Report**

D.3 The Board received the Acting Secretary Treasurer’s April 22, 2026, Report.

**Associate Superintendent’s Report**

D.4 Aaron Skretting, Associate Superintendent, provided a report to the Board, apprising them of recent division activity related to Learning, Religious Education, and First Nations, Métis and Inuit Education.

**Director of Support Services Update**

D.5 Crystal Lothian, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.

**Director of Technology**

D.6 Regan Holt, Director of Technology, provided a report to the Board, apprising them of recent division activity related the Technology Department.

**Director of Facilities**

D.7 Vivien Kossuth, Director of Facilities, provided a report to the Board, apprising them of recent division activity related to facilities and maintenance.

**BOARD REPORTS**

**Board Chair’s Report**

E.1 Board Chair Linda Ellefson provided a report about recent correspondence, planning and events, and activity.

10941/0426  
Linda Ellefson

**M/C That the Board of Trustees receives and files the Board Chair, ACSTA, ASBA, GrACE, and Economic Development Reports for April 22, 2026.**

**ACSTA Report**

E.2 Trustee Linda Ellefson, Board representative to the ACSTA, provided a report to the Board regarding recent business, events, and activities.

**ASBA Report**

E.3 Trustee Cheralan O'Donnell, Board representative to the ASBA, was unable to provide a report to the Board as ASBA will be meeting next week.

**GrACE Report**

E.4 Trustees Tricia Doherty and Linda Ellefson, representatives to the GrACE committee, provided a report to the Board regarding recent business, events, and activities.

**Economic Development Report**

E.5 Trustee Tricia Doherty, Board representative to the Economic Development Committee, provided a report to the Board regarding recent business, events, and activities.

**ADVOCACY**

**Individual Trustee Activities Reports**

F.1 Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.

10942/0426  
Blake Dolan

**M/C That the Board of Trustees receives and files the individual Trustee Activities Reports for April 22, 2026.**

**School Council  
Advocacy**

**F.2** School Council Advocacy is a forum to address key topics and to provide a bridge for information to be shared between school councils and the Board of Trustees.

**Holy Spirit High Schools  
Graduation Planning**

**F.3** To assist in Board planning, as well as the planning for each of the high schools within the division, the schedules for upcoming graduation exercises were presented.

**INFORMATION ITEMS**

**Catholic Education  
Sunday Collection**

**G.1** The Diocese of Calgary has provided \$14,000.12 to Holy Spirit Catholic School Division from the Catholic Education Sunday collection held over the November 22/23, 2025 weekend. The Board also reviewed the letter of thanks that was penned and sent to Bishop McGrattan.

**Art's Alive and Well in  
the Schools**

**G.2** The Board received an invitation to the "Art's Alive and Well in the Schools," event that will be held from May 9, 2026, until June 13, 2026. As per *Policy 17: Awards*, the school division will again be donating \$100 to fund the Junior High/Middle School Award of Merit. Board Chair Linda Ellefson will bring greetings on behalf of the Board of Trustees at the Opening Ceremonies on May 14, 2026.

**ASBA Spring General  
Meeting 2026**

**G.3** The Alberta School Boards Association (ASBA) will be holding their Spring General Meeting on May 31 – June 2, 2026, in Calgary, Alberta.

**Retired Staff Mass**

**G.4** Holy Spirit Catholic School Division's annual Retiree Mass, hosted by the Board of Trustees, will be held Wednesday, April 29, 2026, at 5:00 p.m. at St. Basil Catholic Education Centre. Following Mass light refreshments will be served.

**Correspondence from  
Minister of Education  
and Childcare**

**G.5** The Board received correspondence from the Minister of Education and Childcare, Mr. Demetrios Nicolaides, in response to letters penned from Holy Spirit Catholic School Division, Lethbridge School Division, and the City of Lethbridge regarding a proposed collaborative initiative to address infrastructure and safety within the shared transportation corridor serving schools in both divisions.

**Holy Spirit Stars**

**G.6** The Board reviewed the activities and achievements of the division's students and staff over the past month.

**Enrolment Data Update**

**G.7** The Board received the division enrolment report for March 2026.

**Letter from the Canadian  
Conference of Catholic  
Bishops**

**G.8** The Board received as information a letter penned by the Canadian Conference of Catholic Bishops titled, "Reflection on the Holy Father's Call for Peace, Human Dignity, and Moral Responsibility in Public Life".

**ADJOURNMENT**

**10943/0426 M/C That the Board of Trustees convenes into the Committee of the Whole at 1:55 p.m.**  
**Bob Spitzig**

**10944/0426 M/C That the Board of Trustees reconvenes into the Regular Meeting at 2:05 p.m.**  
**Bob Spitzig**

**10945/0426 M/C That the Board of Trustees adjourns the Regular Board Meeting of April 22, 2026, at 2:05 p.m.**  
**Roisin Gibb**

\_\_\_\_\_  
**Board Chair**

\_\_\_\_\_  
**Secretary-Treasurer**