

CALL TO ORDER OPENING PRAYER		MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION HELD AT THE ST. BASIL EDUCATION CENTRE ON WEDNESDAY, JUNE 24, 2026, COMMENCING AT 1:28 P.M.	
	Present	<u>BOARD</u> Trustee Tricia Doherty Trustee Blake Dolan Trustee Linda Ellefson Trustee Roisin Gibb Trustee Kevin Kinahan Trustee Cheralan O'Donnell Trustee Bob Spitzig	
	Regrets	<u>ADMINISTRATION</u> Superintendent of Schools Chantel Axani Deputy Superintendent Anthea Boras Secretary-Treasurer Amanda Lindemann Recording Secretary Rhonda Kawa	
		Trustee Thomas Machacek Trustee Carmen Mombourquette Associate Superintendent Aaron Skretting	
Approval of Agenda	10962/0626 Bob Spitzig	M/C	That the agenda for the June 24, 2026 Organizational Meeting be approved, as presented.
Election of the Board Chair	B.1	Secretary-Treasurer Amanda Lindemann called for nominations for the position of Board Chair.	
	10963/0626 Bob Spitzig	M/C	That the Board of Trustees proceeds to elect the position of Board Chair, as required by the Education Act.
		<i>First Call:</i> Trustee Roisin Gibb nominated Trustee Linda Ellefson in the first call. Trustee Linda Ellefson accepted the nomination.	
		<i>Second Call:</i> There were no nominations in the second call	
		<i>Third Call:</i> There were no nominations in the third call.	
	10964/0626 Cheralan O'Donnell	M/C	That the Board of Trustees ceases nominations for the position of Board Chair.
		Trustee Linda Ellefson was declared Board Chair by acclamation, and assumed the Chair.	
Election of the Vice Chair	B.2	Board Chair Linda Ellefson then called for nominations for the position of Vice-Chair.	
	10965/0626 Bob Spitzig	M/C	That the Board of Trustees proceeds to elect the position of Vice Chair, as required by the Education Act.
		<i>First Call:</i> Trustee Cheralan O'Donnell nominated Trustee Roisin Gibb in the first call. Trustee Roisin Gibb accepted the nomination.	

Appointment of
Committees10966/0626
Cheralan O'Donnell*Second Call:*

There were no nominations in the third call.

Third Call:

There were no nominations in the third call.

M/C That the Board of Trustees ceases nominations for the position of Vice-Chair.

Trustee Roisin Gibb was declared Vice-Chair by acclamation.

B.3

NOMINATIONS FOR STANDING COMMITTEES10967/0626
Tricia DohertyM/C That the Board of Trustees proceeds to appoint members to standing committees, external committees, committees required by contract and any *ad hoc* committees, as outlined in *Policy 7: Board Committees and Board Representation*.10968/0626
Roisin GibbM/C That Blake Dolan and Kevin Kinahan be appointed as the Board's representatives to the ATA Local #5 Negotiating Committee;

AND FURTHER, that Bob Spitzig be appointed as Committee Chair.10969/0626
Roisin GibbM/C That Blake Dolan and Carmen Mombourquette be appointed as the Board's representatives to the CUPE Local #1825 Negotiating Committee;

AND FURTHER, that Bob Spitzig be appointed as Committee Chair.10970/0626
Roisin GibbM/C That Cheralan O'Donnell and Linda Ellefson be appointed to the Audit Committee;

AND FURTHER, that Roisin Gibb be appointed as Chair of the Audit Committee.10971/0626
Roisin GibbM/C That Carmen Mombourquette, Blake Dolan and Kevin Kinahan be appointed to the Finance Committee;

AND FURTHER, that Roisin Gibb be appointed as Chair of the Finance Committee.10972/0626
Roisin GibbThat Kevin Kinahan and Cheralan O'Donnell be appointed to the Share the Mission Award Committee;

AND FURTHER, that Roisin Gibb be appointed as Chair of the Share the Mission Award Committee.10973/0626
Roisin Gibb

M/C That Cheralan O'Donnell, Tricia Doherty, and Carmen Mombourquette be appointed as the Board's representatives to the Teacher/Board Advisory Committee.

10974/0626
Roisin GibbM/C That Carmen Mombourquette, Kevin Kinahan and Linda Ellefson be appointed to the Policy Review and Development Committee;

AND FURTHER, that be appointed as Cheralan O'Donnell Chair of the Policy Review and Development Committee.10975/0626
Kevin Kinahan

M/C That the Board of Trustees approves the destroying of the ballots collected for the Policy Review and Development Committee vote.

School Liaisons

10976/0626
Roisin Gibb

M/C

That Tricia Doherty and Linda Ellefson be appointed as the Board's representative to the GrACE committee.

10977/0626
Roisin Gibb

M/C

That Tricia Doherty, Carmen Mombourquette, and Kevin Kinahan be appointed as the Board's representative to the Infrastructure and Capital Committee;

AND FURTHER, that Linda Ellefson be appointed as the Chair of the Infrastructure and Capital Committee.

NOMINATIONS FOR EXTERNAL COMMITTEES10978/0626
Roisin Gibb

M/C

That Linda Ellefson be appointed as the Board's representative to the ACSTA Board of Directors;

AND FURTHER, that Kevin Kinahan be appointed as alternate.

10979/0626
Roisin Gibb

M/C

That Tricia Doherty be appointed as the Board's representative to the ASBA Zone 6;

AND FURTHER, that Cheralan O'Donnell be appointed as alternate.

10980/0626
Roisin Gibb

M/C

That Cheralan O'Donnell be appointed as the Board's representatives to the Teacher Employers' Bargaining Authority.

Board representative to the Economic Development Committee is tabled as Holy Spirit Catholic School Division will be a voting member March 2028.

NOMINATIONS FOR AD HOC COMMITTEES10981/0626
Roisin Gibb

M/C

That Tricia Doherty and Linda Ellefson be appointed as the Board's representatives on the next Team Lethbridge Mission.

B.4

SCHOOL LIAISONS10982/0626
Kevin Kinahan

M/C

That the Board of Trustees proceeds to appoint trustees to work with individual schools within the division.

10983/0626
Cheralan O'Donnell

M/C

That Carmen Mombourquette be appointed to serve as the Board liaison for Catholic Central High School in Lethbridge.

10984/0626
Cheralan O'Donnell

M/C

That Roisin Gibb be appointed to serve as the Board liaison for Children of St. Martha Elementary School in Lethbridge.

10985/0626
Cheralan O'Donnell

M/C

That Roisin Gibb be appointed to serve as the Board liaison for École St. Mary Elementary in Lethbridge.

10986/0626
Cheralan O'Donnell

M/C

That Linda Ellefson be appointed to serve as the Board liaison for Father Leonard Van Tighem School in Lethbridge.

10987/0626
Cheralan O'Donnell

M/C

That Tricia Doherty be appointed to serve as the Board liaison for Our Lady of the Assumption Elementary School in Lethbridge.

10988/0626
Cheralan O'Donnell

M/C

That Cheralan O'Donnell be appointed to serve as the Board liaison for St. Catherine School in Picture Butte.

10989/0626
Cheralan O'Donnell

M/C

That Tricia Doherty be appointed to serve as the Board liaison for St. Francis Junior High School in Lethbridge.

ADJOURNMENT

10990/0626
Cheralan O'Donnell

M/C

That Kevin Kinahan be appointed to serve as the Board liaison for St. Joseph School in Coaldale.

10991/0626
Cheralan O'Donnell

M/C

That Cheralan O'Donnell be appointed to serve as the Board liaison for St. Kateri Elementary School in Lethbridge.

10992/0626
Cheralan O'Donnell

M/C

That Tom Machacek appointed to serve as the Board liaison for St. Mary School in Taber.

10993/0626
Cheralan O'Donnell

M/C

That Thomas Machacek be appointed to serve as the Board liaison for St. Michael's School in Bow Island.

10994/0626
Cheralan O'Donnell

M/C

That Blake Dolan be appointed to serve as the Board liaison for St. Michael's School in Pincher Creek.

10995/0626
Cheralan O'Donnell

M/C

That Carmen Mombourquette be appointed to serve as the Board liaison for St. Patrick Fine Arts Elementary School in Lethbridge.

10996/0626
Cheralan O'Donnell

M/C

That Tom Machacek be appointed to serve as the Board liaison for St. Patrick School in Taber.

10997/0626
Cheralan O'Donnell

M/C

That Bob Spitzig be appointed to serve as the Board liaison for St. Paul Elementary School in Lethbridge.

10998/0626
Cheralan O'Donnell

M/C

That Bob Spitzig be appointed to serve as the Board liaison for St. Teresa of Calcutta School in Lethbridge.

10999/0626
Cheralan O'Donnell

M/C

That Kevin Kinahan be appointed to serve as the Board liaison for Trinity Learning School in Lethbridge.

11000/0626
Cheralan O'Donnell

M/C

That the Board of Trustees adjourns the June 24, 2026, Organizational Meeting at 1:59 p.m.

Board Chair

Secretary-Treasurer