

THURSDAY, SEPTEMBER 17, 2026

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Here in Spirit



Holy Spirit Catholic Schools Newsletter

Employment Opportunities at a Glance:

- **Administrative Assistant** – St. Joseph School (Coaldale)
- **Early Learning Education Assistant** – Our Lady of the Assumption School
- **Early Learning Education Assistant** – St. Paul School
- **Kindergarten Education Assistants** – Children of St. Martha School
- **Kindergarten Education Assistant** – St. Paul School
- **Teacher** – Our Lady of the Assumption School
- **Early Learning Education Assistant** – Our Lady of the Assumption School
- **Early Learning Education Assistant** – St. Michael's School (Pincher Creek)
- **Education Assistant** – St. Paul School
- **Casual Caretakers** – St. Michael's School (Pincher Creek)
- **Casual Education Assistants** – Division Schools
- **Substitute Teachers** – Division Schools

(➤ Denotes new posting since last publication.)

Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

Employment Opportunities

Please apply to individual postings using the links below. First time applicants will need to create an account as indicated in our [instructions](#). Job postings are open to internal and external candidates. Prior to employment, successful applicants must provide supporting documents as indicated on our [New Employees](#) page.

ADMINISTRATIVE ASSISTANT – St. Joseph School (Coaldale)

We are looking to hire a continuous 35.0 hour per week Administrative Assistant (10 month) at St. Joseph School in Coaldale. This assignment is to commence as soon as possible. Having strong mathematical and/or accounting skills is considered an asset. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #4067905**.

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EARLY LEARNING EDUCATION ASSISTANT – Our Lady of the Assumption School

We are looking to hire a temporary 14.0 hour per week (AM) Early Learning Education Assistant at Our Lady of the Assumption School in Lethbridge. This assignment is to commence as soon as possible and terminate June 10, 2027. This position is covered by the CUPE 1825 Support Staff collective agreement. Please quote **Posting #4067910**.

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EARLY LEARNING EDUCATION ASSISTANT – St. Paul School

We are looking to hire a temporary 14.0 hour per week (AM) Early Learning Education Assistant at St. Paul School in Lethbridge. This assignment is to commence as soon as possible and terminate June 10, 2027. This position is covered by the CUPE 1825 Support Staff collective agreement. Please quote **Posting #4067921**.

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KINDERGARTEN EDUCATION ASSISTANTS – Children of St. Martha School

We are looking to hire two temporary 28.0 hour per week Kindergarten Education Assistants (full day) to work at Children of St. Martha School in Lethbridge. These assignments are to commence as soon as possible and terminate June 10, 2027. These positions are covered by the CUPE 1825 Support Staff collective agreement. Please quote **Posting #4067924**.

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KINDERGARTEN EDUCATION ASSISTANT – St. Paul School

We are looking to hire a temporary 14.0 hour per week Kindergarten Education Assistant (AM) to work at St. Paul School in Lethbridge. This assignment is to commence as soon as possible and terminate June 10, 2027. This position is covered by the CUPE 1825 Support Staff collective agreement. Please quote **Posting #4067927**.

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TEACHER – Our Lady of the Assumption School

We are looking to hire a temporary full time teacher at Our Lady of the Assumption School in Lethbridge. This assignment is to commence as soon as possible and terminate February 26, 2027, with the possibility of extension. The successful candidate will teach homeroom Grade 3, supporting student learning through collaborative and team-teaching practices. Responsibilities include working closely with a diverse group of students, while implementing the grade three Alberta curriculum. This position is covered by the ATA collective agreement.

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EARLY LEARNING EDUCATION ASSISTANT – Our Lady of the Assumption School

We are looking to hire a continuous 14.0 hour per week (AM) Early Learning Education Assistant at Our Lady of the Assumption School in Lethbridge. This assignment is to commence as soon as possible and end June 10, 2027. This position is covered by the CUPE 1825 Support Staff collective agreement. Please quote **Posting #4066032**.

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EARLY LEARNING EDUCATION ASSISTANT – St. Michael's School (Pincher Creek)

We are looking to hire a temporary 24.0 hour per week Early Learning Education Assistant to work at St. Michael's School in Pincher Creek. This assignment is to commence November 1, 2026 and terminate June 10, 2027. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #4066034**.

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EDUCATION ASSISTANT – St. Paul School

We are looking to hire a temporary 28.0 hour per week Education Assistant to work at St. Paul School in Lethbridge. This assignment is to commence October 1, 2026 and terminate June 24, 2027. This position is covered by the CUPE 1825 Support Staff collective agreement. Please quote **Posting #4063867**.

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CASUAL CARETAKERS – St. Michael's School (Pincher Creek)

We are looking to hire Casual Caretakers at St. Michael's School in Pincher Creek. This position is covered by the CUPE 1825 Maintenance and Custodial collective agreement.

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CASUAL EDUCATION ASSISTANTS – Division Schools

We are looking to hire casual Education Assistants to work at our Division Schools. These positions are covered by the CUPE 1825 Support Staff collective agreement.

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SUBSTITUTE TEACHER – Division Schools

We are looking to hire substitute teachers commencing as soon as possible. These positions are covered by the ATA collective agreement.

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