

# Here in Spirit



## Holy Spirit Catholic Schools Newsletter

### Employment Opportunities at a Glance:

- **Caretaker** – Children of St. Martha School
- **Caretaker** – Our Lady of the Assumption School
- **Caretaker** – St. Joseph School
- **Caretaker** – St. Patrick Fine Arts School
- **Caretaker** – St. Paul School
- **Early Learning Education Assistant** – École St. Mary School
- **Teacher** – St. Patrick Fine Arts School
- **Education Assistant** – St. Teresa of Calcutta School (x2)
- **Education Assistant** – St. Teresa of Calcutta School
- **Teacher** – St. Mary School (Taber)
- **Casual Caretakers** – Division Schools
- **Casual Education Assistants** – Rural Schools

( ➤ Denotes new posting since last publication.)

### *Our Mission Statement*

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

# Employment Opportunities

If you are interested in applying for any posted positions, you will be directed to apply online. First time applicants will need to create an account as indicated in our instructions which can be found [here](#).

*These positions are open to all internal and external candidates. Prior to employment, successful applicants must provide supporting documents as outlined on our [New Employees](#) page.*

## **CARETAKER – Children of St. Martha School**

We are looking to hire a continuous 20.0 hour per week Caretaker with the initial assignment at Children of St. Martha School in Lethbridge. This assignment is to commence as soon as possible. The successful candidate must be able to work weekday afternoons, evenings, and days as assigned. This position is covered by the CUPE 1825 Maintenance and Custodial collective agreement.

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## **CARETAKER – Our Lady of the Assumption School**

We are looking to hire a continuous 20.0 hour per week Caretaker with the initial assignment at Our Lady of the Assumption School in Lethbridge. This assignment is to commence as soon as possible. The successful candidate must be able to work weekday afternoons, evenings, and days as assigned. This position is covered by the CUPE 1825 Maintenance and Custodial collective agreement.

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## **CARETAKER – St. Joseph School (Coaldale)**

We are looking to hire a continuous 35.0 hour per week Caretaker with the initial assignment at St. Joseph School in Coaldale. This assignment is to commence as soon as possible. The successful candidate must be able to work weekday afternoons, evenings, and days as assigned. This position is covered by the CUPE 1825 Maintenance and Custodial collective agreement.

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## **CARETAKER – St. Patrick Fine Arts School**

We are looking to hire a continuous 20.0 hour per week Caretaker with the initial assignment at St. Patrick Fine Arts School in Lethbridge. This assignment is to commence as soon as possible. The successful candidate must be able to work weekday afternoons, evenings, and days as assigned. This position is covered by the CUPE 1825 Maintenance and Custodial collective agreement.

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## **CARETAKER – St. Paul School**

We are looking to hire a continuous 20.0 hour per week Caretaker with the initial assignment at St. Paul School in Lethbridge. This assignment is to commence as soon as possible. The successful candidate must be able to work weekday afternoons, evenings, and days as assigned. This position is covered by the CUPE 1825 Maintenance and Custodial collective agreement.

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### **EARLY LEARNING EDUCATION ASSISTANT – École St. Mary School**

We are looking to hire a temporary 14.0 hour per week (AM) Early Learning Education Assistant at École St. Mary School in Lethbridge. This assignment is to commence as soon as possible and terminate June 11, 2026. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3994863**.

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### **TEACHER – St. Patrick Fine Arts School**

We are looking to hire a temporary full time teacher at St. Patrick Fine Arts School in Lethbridge. This assignment is to commence January 5, 2026 and terminate June 30, 2026. The successful candidate will be a grade 3 generalist. Experience in Dance would be considered an asset. This position is covered by the ATA collective agreement.

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### **EDUCATION ASSISTANT – St. Teresa of Calcutta School**

We are looking to hire two (2) temporary 28.0 hour per week Education Assistants at St. Teresa of Calcutta School in Lethbridge. This assignment is to commence as soon as possible and terminate June 26, 2026. These positions are covered by the CUPE 1825 collective agreement. Please quote **Posting #3993732**.

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### **EDUCATION ASSISTANT – St. Teresa of Calcutta School**

We are looking to hire a continuous 28.0 hour per week Education Assistant at St. Teresa of Calcutta School in Lethbridge. This assignment is to commence as soon as possible. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3993735**.

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### **TEACHER – St. Mary School (Taber)**

We are looking to hire a temporary 0.8 FTE teacher at St. Mary School in Taber. This assignment is to commence January 29, 2026 and terminate June 30, 2026. The successful candidate will be teaching Science and Math at the junior and senior high levels. The ability to teach Religious Education would be considered an asset. This position is covered by the ATA collective agreement.

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### **CASUAL CARETAKERS – Division Schools**

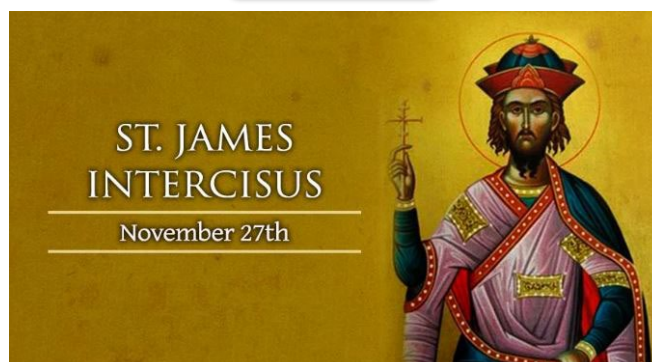
We are looking to hire Casual Caretakers at our Division schools: City of Lethbridge, Taber, Bow Island, Coaldale, Picture Butte and Pincher Creek. This position is covered by the CUPE 1825 Maintenance and Custodial collective agreement.

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### **CASUAL EDUCATION ASSISTANTS – Rural Schools**

We are looking to hire casual Education Assistants to work at our rural schools in Bow Island, Coaldale, Picture Butte, Pincher Creek, and Taber. These positions are covered by the CUPE 1825 collective agreement.

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## **VOLUNTARY RETIREMENT PROGRAM 2026**

*All staff interested in this program should contact Carol Linden at the St. Basil Catholic Education Centre with any questions.*

### **Teaching Staff**

The voluntary retirement program for teachers who are planning on retiring at the end of this school year is as follows: The program allows teachers to retire on January 31, 2026 and then be offered a temporary contract, from February 1, 2026 to the end of June, 2026. Pension would commence effective February 1, 2026. Beginning in February, 2026 and continuing until the end of June, 2026, retired continuing teachers would receive their regular salary, plus their pension.

#### *Information about the program:*

- Teachers must be at least 55 years of age or older on January 31, 2026 and hold a continuing teaching contract;
  - Teachers must submit their notice of retirement by December 13, 2025, with an effective date of January 31, 2026 to Ms. Chantel Axani, Superintendent of Schools;
  - Application for pension benefits is the responsibility of the individual teacher, and must be made to the Alberta Teachers' Retirement Fund by January 31, 2026 for pensions to commence on February 1, 2026. For additional information please go to the following link:
  - ATRF Forms & Resources;
  - Information and application forms for ASEBP early retirement benefits can be found at the following link: Guiding You Through Life Events. To ensure that your application form is received by ASEBP in time to qualify for early retiree benefits, your completed application forms must be returned to payroll by January 5, 2026. If you have any questions on the application process, please contact our payroll department.
  - A temporary contract will be offered to those teachers eligible for this program for the period February 1, 2026 to June 30, 2026.
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### **Support Staff:**

The voluntary retirement program for support staff who are planning on retiring at the end of this school year is as follows: The program allows support staff to retire on January 31, 2026 and then be offered a temporary contract, from February 1, 2026 to the end of June, 2026. Pension would commence effective February 1, 2026. Beginning in February, 2026 and continuing until the end of June, 2026, retired continuing support staff would receive their earned regular wages, plus their pension.

#### *Information about the program:*

- Support staff must be at least 55 years of age or older on January 31, 2026 and hold a continuing contract;
- Support staff must submit their notice of retirement by December 13, 2025, with an effective date of January 31, 2026 to Ms. Chantel Axani, Superintendent of Schools;
- Application for pension benefits is the responsibility of the individual employee and must be made to the Local Authorities Pension Plan by January 31, 2026 for pensions to commence on February 1, 2026. For access to forms and additional information please go to the following link: [Your Retired Life](#);
- Information and application forms for ASEBP early retirement benefits can be found at the following link: [Guiding You Through Life Events](#). To ensure that your application form is received by ASEBP in time to qualify for early retiree benefits, your completed application forms must be returned to payroll by January 5, 2026. If you have any questions on the application process, please contact our payroll department.
- A temporary contract will be offered to those support staff who are eligible for this program for the period February 1, 2026 to the end of the school year for your position, or June 30, 2026, whichever comes first.



# HOLY SPIRIT STARS



*November 2025*

*Please join us in congratulating the following students and staff for their achievements:*

NAME	SCHOOL	ACHIEVEMENT
Ken Fox	First Nations, Metis and Inuit Education	Honoured by Ikaisskini Student Services at the University of Lethbridge for his service as an Indigenous Veteran.
Brody Johnson	Catholic Central High School	Unanimously voted captain of his AA U18 Hockey team and leads his team both on and off the ice. Led his team in a recent food drive that brought in 1800 pounds of food and a matched donation in cash.
Steve Leger	Father Leonard Van Tighem School	As a teacher at the school, he does many extras such as organizes the school intramural program, Terry Fox Run, Cross Country, Track and Field, refereeing and student scorekeepers for school games, school ski trip and more.
Captain Jules Pankoski	Former student of Holy Spirit Catholic School Division	Bestowed the King Charles Medallion in recognition of his commitment to service in the Canadian Air Force.
Nova Mulder Jonathan Dyck Finn Abrey-McKeown Evan Penner Gene Sales Carlos Guerrero Nixon Noble Noah Schroyen Coach: Devin Mulder Staff Liaison: Susan Reti	St. Joseph School, Coaldale	The Senior Varsity Boys Volleyball Team are the 2J Zone Volleyball Champions.