



# HOLY SPIRIT CATHOLIC SCHOOL DIVISION BOARD MEETING BRIEFS

*Christ-centered  
learning communities  
where students  
are cherished  
and achieve  
their potential.*

## BOARD OF TRUSTEES

**Board Chair**  
Linda Ellefson

**Vice Chair**  
Roisin Gibb

**Trustee**  
Tricia Doherty

**Trustee**  
Blake Dolan

**Trustee**  
Kevin Kinahan

**Trustee**  
Thomas Machacek

**Trustee**  
Carmen Mombourquette

**Trustee**  
Cheralan O'Donnell

**Trustee**  
Bob Spitzig

## EXECUTIVE TEAM

**Superintendent**  
Chantel Axani

**Deputy Superintendent**  
Anthea Boras

**Secretary-Treasurer**  
Amanda Lindemann

**Associate Superintendent**  
Aaron Skretting



## ACTION ITEMS

### Transfers: Operating and Capital Reserves

Before the 2024/2025 Audited Financial Statements could be approved, the following transfer was ratified:

- \$956,089 from Unrestricted Surplus to Operating Reserves
- \$905,284 from Unrestricted Surplus to Capital Reserves

### Audited Financial Statements 2024/2025

The Auditor issued a clear opinion of the division's Audited Financial Statements for the 2024/2025 Fiscal Year. The Board approved the statements and directed that they be placed on the division website.

### International Student Fees 2026/2027

The Board reviewed and approved the International Student Fee Schedule for the 2026/2027 school year.

## POLICY REVIEW

The Board's Policy Development and Review Committee completed a thorough review of the following policies and presented them to the Board for adoption:

**Policy 5: Role of the Board Chair**

**Policy 6: Role of the Vice Chair**

## REPORTS

### Board Reports:

- Board Chair
- Economic Development
- GrACE
- ACSTA
- ASBA

### Administrative Reports:

- Superintendent
- Deputy Superintendent
- Secretary Treasurer
- Associate Superintendent
- Director of Support Services
- Director of Technology
- Director of Facilities

## INFORMATION ITEMS

### ATA Invitation to Advent Liturgy and Dinner

The Board received an invitation from the local ATA to attend their annual Advent Liturgy and Dinner on December 2, 2025.

### Prime Minister's Teaching Excellence Awards

The Board reviewed the nomination material for the 2025 Prime Minister's Awards for Teaching Excellence in all disciplines, STEM and Early Childhood Education.

### Holy Spirit Advent/Christmas Event Schedule

The Board was presented with the schedule of Advent Masses / Christmas events occurring in Holy Spirit schools.

### Bishop McGrattan: A Day with Leadership

On December 9, 2025, Holy Spirit Catholic School Division will hold its second annual "A Day with Leadership" with Bishop McGrattan. Principals will showcase the tremendous work of our division schools.

## HOLY SPIRIT STARS

**Ken Fox** (Holy Spirit Catholic School Division Staff) - Honoured by Ikaisskini Student Services at the University of Lethbridge for his service as an Indigenous veteran.

**Brody Johnson** (Catholic Central High School) - Led his AAU18 Hockey team in a food drive that collected 1800 pounds of food and a matched cash donation.

**Steve Leger** (Holy Spirit Catholic School Division Staff) - Nominated for all the extras he does for the school's athletic programs.

**Captain Jules Pankoski** (Former Student) - Bestowed the King Charles Medallion in recognition of his commitment to service in the Canadian Air Force.

The following St. Joseph School, Coaldale students are the 2J Zone Volleyball Champions:

- Jonathan Dyck
- Evan Penner
- Nixon Noble
- Carlos Guerrero
- Nova Mulder
- Gene Sales
- Noah Schroyen
- Finn Abrey-McKeown
- Coach: Devin Mulder
- Staff Liaison: Susan Reti