

THURSDAY, APRIL 18, 2024

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Here in Spirit



Holy Spirit Catholic Schools Newsletter

Employment Opportunities at a Glance:

- **Education Assistant** – St. Joseph School (Coaldale)
- **Principal** – St. Francis Junior High School
- **Principal** – St. Mary School (Taber)
- **Teacher** – St. Teresa of Calcutta School
- **Early Learning Education Assistant** – St. Paul School
- **Early Learning Program Leader** – St. Michael's School (Pincher Creek)
- **Head Caretaker** – St. Mary School (Taber)
- **Psychologist** – St. Patrick School (Taber)
- **Teacher** – Catholic Central High School
- **Casual Education Assistants** – Division Schools
- **Relief Caretakers** – Division Schools
- **Substitute Teachers** – Division Schools

(➤ Denotes new posting since last publication.)

Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

Employment Opportunities

If you are interested in applying for any posted positions, you will be directed to apply online. First time applicants will need to create an account as indicated in our instructions which can be found [here](#).

These positions are open to all internal and external candidates. Prior to employment, successful applicants must provide supporting documents as outlined on our [New Employees](#) page.

EDUCATION ASSISTANT – St. Joseph School (Coaldale)

We are looking to hire a temporary 28.0 hour per week Education Assistant at St. Joseph School in Coaldale. This assignment is to commence as soon as possible and terminate June 27, 2024. The duration of this position is dependant on funding. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3729257**.

[View Details](#)

PRINCIPAL – St. Francis Junior High School

If you are a passionate Catholic teacher or administrator with an eye toward school-based leadership and desire to work in an innovative school division where children are cherished for who they are, we want you to be part of our leadership team commencing the start of the 2024-2025 school year.

[View Details](#)

PRINCIPAL – St. Mary School (Taber)

If you are a passionate Catholic teacher or administrator with an eye toward school-based leadership and desire to work in an innovative school division where children are cherished for who they are, we want you to be part of our leadership team commencing the start of the 2024-2025 school year.

[View Details](#)

TEACHER – St. Teresa of Calcutta School

We are looking to hire a temporary full time teacher at St. Teresa of Calcutta School in Lethbridge. This assignment is to commence May 27, 2024 and terminate June 30, 2024. The successful candidate will be teaching in a grade 5/6 classroom. This position is covered by the ATA collective agreement.

[View Details](#)

EARLY LEARNING EDUCATION ASSISTANT – St. Paul School

We are looking to hire a temporary 14.0 hour per week (AM) Early Learning Education Assistant at St. Paul School in Lethbridge. This assignment is to commence April 22, 2024 and terminate June 13, 2024. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3715893**.

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EARLY LEARNING PROGRAM LEADER – St. Michael's School (Pincher Creek)

We are looking to hire a continuous 31.5 hour per week Early Learning Program Leader at St. Michael's School in Pincher Creek. This assignment is to commence August 26, 2024. This position is covered by the CUPE 1825 collective agreement. **Please quote posting #3697447.**

[View Details](#)

HEAD CARETAKER – St. Mary School (Taber)

We are looking to hire a continuous 35.0 hour per week Head Caretaker to work at St. Mary School in Taber. This assignment is to commence as soon as possible. This position is covered by the CUPE 290 collective agreement.

[View Details](#)

PYSCHOLOGIST – St. Patrick School (Taber)

We are looking to hire a temporary full time Registered Psychologist to support St. Patrick School in Taber. This assignment is to commence at a mutually agreed time and terminate March 31, 2025. This is an out of scope position.

[View Details](#)

TEACHER – Catholic Central High School

We are looking to hire a probationary full time teacher at Catholic Central High School in Lethbridge. This assignment is to commence August 26, 2024 and terminate June 30, 2025. The successful candidate will be teaching French Immersion with a complement of classes in any of the following areas: Social Studies, Religious Education, and/or CTS (potentially Foods or Trades-based). This position is covered by the ATA collective agreement.

[View Details](#)

CASUAL EDUCATION ASSISTANTS – Division Schools

We are looking to hire casual Education Assistants to work at our Division Schools. These positions are covered by the CUPE 1825 collective agreement.

[View Details](#)

RELIEF CARETAKERS – Division Schools

We are looking to hire Relief Caretakers at our Division schools: City of Lethbridge, Taber, Bow Island, Coaldale, Picture Butte and Pincher Creek. This position is covered by the CUPE 290 collective agreement.

[View Details](#)

SUBSTITUTE TEACHERS – Division Schools

We are looking to hire Substitute Teachers commencing as soon as possible. These positions are covered by the ATA collective agreement.

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“Share the Mission” Award Call for Nominations!

Nominations are now welcome for Holy Spirit Catholic School Division’s “Share the Mission Award.” This prestigious award recognizes community members, parents, students, and school staff who have:

- Offered outstanding or long term service for the benefit of our students;
- Accepted demanding challenges and set new standards for the rest of us to follow;
- Contributed, through action and deed, to the Catholic atmosphere of our schools;
- Demonstrated involvement and leadership in community / parish organizations;
- Reflected the Mission Statement of the Holy Spirit School Division in all actions:

*We are a Catholic faith community, dedicated to providing
each student entrusted in our care with an education rooted in the
Good News of Jesus Christ*

*Guided by the Holy Spirit, in partnership with home, parish and society,
our schools foster the growth of responsible citizens who will
live, celebrate, and proclaim their faith.*

Our Catholic faith is the foundations of all that we do.

If you know of an individual or group deserving of the “Share the Mission Award,” please forward their name to Rhonda Kawa at kawarh@holyspirit.ab.ca by June 7, 2024. Nomination information is also accessible on the division’s website or by clicking on the following link:

[Share the Mission Nomination Form](#)