

		MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, MAY 27, 2026, COMMENCING AT 1:01 P.M.	
	Present	BOARD Board Chair Vice Chair Trustee Trustee Trustee Trustee Trustee Trustee Trustee	Linda Ellefson Roisin Gibb Tricia Doherty Blake Dolan Kevin Kinahan Thomas Machacek Carmen Mombourquette Cheralan O'Donnell Bob Spitzig
		ADMINISTRATION Superintendent of Schools Deputy Superintendent Secretary-Treasurer Associate Superintendent Recording Secretary	Chantel Axani Anthea Boras Amanda Lindemann Aaron Skretting Rhonda Kawa
CALL TO ORDER OPENING PRAYER		Board Chair Linda Ellefson called the May 27, 2026, Regular Board Meeting to order at 1:01 p.m. Vice Chair Roisin Gibb acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. Trustee Blake Dolan, led the Board with a prayer written by students from St. Michael's School, Pincher Creek.	
Approval of Agenda	10946/0526 Bob Spitzig	M/C	That the agenda for the May 27, 2026, Board Meeting be approved, as presented.
Previous Minutes	10947/0526 Tricia Doherty	M/C	That the minutes of the April 22, 2026, Regular Meeting of the Board be approved, as presented.
Business Arising from the Minutes			There was no business arising from the minutes.
PRESENTATION Holy Spirit Catholic School Division Music Task Force			Holy Spirit Catholic School Division teachers, Coreen Packham, Jessica Ens, and Erin Richards presented to the Board of Trustees an overview of the division's current music programming, professional development opportunities, and collaborative efforts between schools, as well as the goals of the music task force for the upcoming school year. The music task force focused on the possibility of creating a mission and vision statement for the division, the allocation of music specialists, and programming for instrumental music.
ACTION ITEMS Three-Year Education Plan 2026-2029	B.1		The Board reviewed a draft version of the Three-Year Education Plan for 2026-2029 which was prepared in accordance to the responsibilities under the <i>Education Act</i> and the <i>Fiscal Planning and Transparency Act</i> . This document will be placed on the division's website.
	10948/0526 Roisin Gibb	M/C	That the Board of Trustees approves the Three-Year Education Plan 2026-2029, authorizing the Board Chair to make any incidental corrections, as necessary; AND FURTHER, that the Three-Year Education Plan 2026-2029 be submitted to Alberta Education by the May 31, 2026, deadline and posted on the division's website.
Operating Budget 2026/2027	B.2		Secretary Treasurer Amanda Lindemann presented the Operating Budget for the 2026/2027 school year, using the Funding Manual for School Authorities 2026/27 developed by Alberta Education, noting that the division-funding shortfall for 2026/2027 is predicted to be \$1,112,859 dollars. This shortfall will be mitigated using the division's Operating Reserves.

Locally Developed Courses

10949/0526
Roisin Gibb

M/C

That the Board of Trustees approves Holy Spirit Catholic School Division's Operating Budget for 2026/2027;

AND FURTHER, authorizes the submission of the Operating Budget for the 2026/2027 school year to Alberta Education.

B.3

A list of locally developed/acquired courses was presented for Board consideration and approval before being submitted to Alberta Education.

10950/0526
Tricia Doherty

M/C

That the Board of Trustees for The Holy Spirit Catholic School Division, at its May 27, 2026 Regular Meeting, approves the use and implementation of the following Locally Developed Courses and their accompanying learning resources:

Course Code	Name of Course	Credits	First Year	Last Year
LDC3458	Leadership in the Arts 35	3	2026-2027	2029-2030
LDC3458	Leadership in the Arts 35	5	2026-2027	2029-2030
LDC1979	Musical Theatre 15	3	2026-2027	2029-2030
LDC1979	Musical Theatre 15	5	2026-2027	2029-2030
LDC2979	Musical Theatre 25	3	2026-2027	2029-2030
LDC2979	Musical Theatre 25	5	2026-2027	2029-2030
LDC3979	Musical Theatre 35	3	2026-2027	2029-2030
LDC3979	Musical Theatre 35	5	2026-2027	2029-2030
LDC1987	Technical Theatre 15	3	2026-2027	2029-2030
LDC1987	Technical Theatre 15	5	2026-2027	2029-2030
LDC2987	Technical Theatre 25	3	2026-2027	2029-2030
LDC2987	Technical Theatre 25	5	2026-2027	2029-2030
LDC3987	Technical Theatre 35	3	2026-2027	2029-2030
LDC3987	Technical Theatre 35	5	2026-2027	2029-2030
LDC1568	Guitar 15	3	2026-2027	2029-2030
LDC1568	Guitar 15	5	2026-2027	2029-2030
LDC2568	Guitar 25	3	2026-2027	2029-2030
LDC2568	Guitar 25	5	2026-2027	2029-2030
LDC3568	Guitar 35	3	2026-2027	2029-2030
LDC3568	Guitar 35	5	2026-2027	2029-2030
LDC3149	Academic Achievement Through English Language Development 35	3	2026-2027	2029-2030
LDC3149	Academic Achievement Through English Language Development 35	5	2026-2027	2029-2030
LDC1515	Competencies in Math 15	3	2026-2027	2029-2030
LDC1515	Competencies in Math 15	5	2026-2027	2029-2030
LDC1599	Learning Strategies 15	3	2026-2027	2029-2030
LDC1599	Learning Strategies 15	5	2026-2027	2029-2030
LDC2599	Learning Strategies 25	3	2026-2027	2029-2030
LDC2599	Learning Strategies 25	5	2026-2027	2029-2030

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Joint Use and Planning Agreements	B.3	LDC3599	Learning Strategies 35	3	2026-2027	2029-2030
		LDC3599	Learning Strategies 35	5	2026-2027	2029-2030
		LDC3155	Psychology – Abnormal 35	3	2026-2027	2029-2030
		LDC1092	Film and Media Art 15	3 , 5	2026-2027	2029-2030
		LDC2092	Film and Media Art 25	3 , 5	2026-2027	2029-2030
		LDC3092	Film and Media Art 35	3 , 5	2026-2027	2029-2030
10951/0526 Cheralan O'Donnell	M/C	That the Board of Trustees approves the Joint Use and Planning Agreements, as presented; AND FURTHER, that the Board Chair sign the Joint Use Agreements on the Board's behalf.				
POLICY REVIEW		10952/0526 Tricia Doherty	M/C	That the Board of Trustees accepts Policy 19: Conflict of Interest and Nepotism , as amended.		
Policy 19: Conflict of Interest and Nepotism						
Policy 22: Vaccination Protocol	C.1	The Board's Policy Development and Review Committee have completed a thorough review of <i>Policy 19: Conflict of Interest and Nepotism</i> and presented the recommended changes to the Board of Trustees.				
	C.2	The Board's Policy Development and Review Committee have completed a thorough review of <i>Policy 22: Vaccination Protocol</i> and presented the recommended changes to the Board of Trustees.				
Policy 23: Extra-Curricular Activity	C.2	10953/0526 Bob Spitzig	M/C	That the Board of Trustees accepts Policy 22: Vaccination Protocol , as presented.		
	C.3	10954/0526 Cheralan O'Donnell	M/C	That the Board of Trustees accepts Policy 23: Extra-Curricular Activity , as amended.		
Policy Review Schedule 2026/2027	C.3	The Board's Policy Development and Review Committee have completed a thorough review of <i>Policy 23: Extra-Curricular Activity</i> and presented the recommended changes to the Board of Trustees.				
	C.4	10955/0526 Kevin Kinahan	M/C	That the Board of Trustees accepts Policy 23: Extra-Curricular Activity , as amended.		
ADMINISTRATIVE REPORTS	D.1	10956/0526 Cheralan O'Donnell	M/C	That the Board of Trustees accepts the Policy Review Schedule for the 2026/2027 school year, as presented.		
Superintendent's Report	D.1	The Board reviewed the Superintendent's May 27, 2026 Report.				
Deputy Superintendent's Report	D.2	The Board received the Deputy Superintendent's May 27, 2026 Report.				

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Secretary Treasurer's Report	D.3	The Board received the Secretary Treasurer's May 27, 2026 Report.
Associate Superintendent's Report	D.4	Aaron Skretting, Associate Superintendent, provided a report to the Board, apprising them of recent division activity related to Learning, Religious Education, and First Nations, Métis and Inuit Education.
Director of Support Services Update	D.5	Crystal Lothian, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.
Director of Technology	D.6	Regan Holt, Director of Technology, provided a report to the Board, apprising them of recent division activity related to the Technology Department.
Director of Facilities	D.7	Vivien Kossuth, Director of Facilities, provided a report to the Board, apprising them of recent division activity related to the Maintenance and Facilities Department.
<u>BOARD REPORTS</u>		
Board Chair's Report	E.1	Board Chair Linda Ellefson provided a report about recent correspondence, planning and events, and activities.
	10957/0526	M/C That the Board of Trustees receives and files the Board Chair, ACSTA, ASBA, GrACE, Economic Development and Joint City/School Boards Reports for May 27, 2026.
ACSTA Report	E.2	Trustee Linda Ellefson, Board representative to the ACSTA, provided a report to the Board regarding recent business, events, and activities.
ASBA Report	E.3	Trustee Cheralan O'Donnell, Board representative to the ASBA, provided a report to the Board regarding recent business, events, and activities.
GrACE Report	E.4	Trustees Tricia Doherty and Linda Ellefson, Board representatives to GrACE, provided a report to the Board regarding recent business, events, and activities. It was noted that the GrACE committee had not convened since the last Board meeting; as such, there was no business to report.
Economic Development Report	E.5	Trustee Tricia Doherty, Board representative to the Economic Development Committee, provided a report to the Board regarding recent business, events, and activities.
Joint City / School Boards Report	E.6	Trustees Roisin Gibb and Tricia Doherty, Board representatives to the Joint City / School Boards Committee, provided a report the Board regarding recent business, events, and activities.
<u>ADVOCACY</u>		
Individual Trustee Activities Report	F.1	Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.
	10958/0526	M/C That the Board of Trustees receives and files individual Trustee Activities Reports for May 27, 2026.
School Council Advocacy	F.2	School Council Advocacy is a forum to address key topics and to provide a bridge for information to be shared between school councils and the Board of Trustees.
Holy Spirit High School Graduation Planning	F.3	The most recent information for the division's Grade 12 graduations was shared with the Board.
<u>INFORMATION ITEMS</u>		
Division Calendars 2026/2027	G.1	The most recent drafts of the division's calendars were provided for Board review.

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Holy Spirit Catholic School Division Family Gathering	G.2	The Board was provided information regarding the upcoming Annual Division Family Gathering, to be held June 11, 2026 at Catholic Central High School East Campus starting at 5:00 p.m.	
Holy Spirit Catholic School Division Retirement Celebration	G.3	Holy Spirit Catholic School Division's retirement celebration will be held June 9, 2026 beginning at 6:00 p.m. at the Lethbridge Sandman Signature Lodge.	
Holy Spirit Catholic School Division's Contributions to the Terry Fox Foundation	G.4	The Board received correspondence indicating that, due to the participation of twelve (12) Holy Spirit Catholic Schools in Terry Fox events \$8,892.14 has been raised for cancer research over the 2025 year. Missing from the report is St. Michael's School, Bow Island which participates each year raising thousands of dollars.	
Holy Spirit Stars	G.5	The Board reviewed the activities and achievements of the division's students and staff over the past month.	
Enrolment Data Update	G.6	The Board received the division enrolment report for April, 2026.	
ADJOURNMENT	10959/0526 Tricia Doherty	M/C	That the Board of Trustees convenes into the Committee of the Whole at 3:19 p.m.
	10960/0526 Tricia Doherty	M//C	That the Board of Trustees reconvenes into the Regular Meeting at 3:28 p.m.
	10961/0526 Bob Spitzig	M/C	That the Board of Trustees adjourns the Regular Board Meeting of May 27, 2026, at 3:29 p.m.
		_____	_____
		Board Chair	Secretary-Treasurer