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Here in Spirit



Holy Spirit Catholic Schools Newsletter

Employment Opportunities at a Glance:

- **Communications Coordinator** – St. Basil Catholic Education Centre
- **Caretaker** – St. Catherine School (Picture Butte)
- **Early Learning Education Assistant** – St. Michael's School (Pincher Creek)
- **Education Assistant** – Catholic Central High School
- **Education Assistant** – St. Joseph School (Coaldale)
- **Education Assistant** – St. Paul School
- **Education Assistant** – St. Francis Junior High School
- **First Nations, Métis and Inuit Facilitator** – St. Michael's School (Pincher Creek)
- **Head Caretaker** – St. Basil Catholic Education Centre
- **Head Caretaker** – St. Mary School (Taber)
- **Kindergarten Education Assistant** – Children of St. Martha School
- **Kindergarten Education Assistant** – St. Patrick Fine Arts School
- **Speech Language Pathologist** – Division Schools
- **Teacher** – St. Michael's School (Pincher Creek)
- **Teacher** – St. Michael's School (Pincher Creek)
- **Relief Caretakers** – Division Schools
- **Substitute Teachers** – Division Schools

(➤ Denotes new posting since last publication.)

Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

Employment Opportunities

If you are interested in applying for any posted positions, you will be directed to apply online. First time applicants will need to create an account as indicated in our instructions which can be found [here](#).

These positions are open to all internal and external candidates. Prior to employment, successful applicants must provide supporting documents as outlined on our [New Employees](#) page.

COMMUNICATIONS COORDINATOR – St. Basil Catholic Education Centre

Holy Spirit Catholic schools is looking to hire a continuous 35.0 hour per week Communications Coordinator. This assignment is to commence as soon as possible. This is an out of scope position.

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CARETAKER – St. Catherine School (Picture Butte)

We are looking to hire a continuous 20.0 hour per week Caretaker with the initial assignment at St. Catherine School in Picture Butte. This assignment is to commence as soon as possible. This position is for a weekday evening shift and is covered by the CUPE 290 collective agreement.

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EARLY LEARNING EDUCATION ASSISTANT – St. Michael's School (Pincher Creek)

We are looking to hire a continuous 24.0 hour per week Early Learning Education Assistant at St. Michael's School in Pincher Creek. This assignment is to commence September 11, 2023 and end June 13, 2024. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3585216**.

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EDUCATION ASSISTANT – Catholic Central High School

We are looking to hire a continuous 28.0 hour per week Education Assistant at Catholic Central High School in Lethbridge. This assignment is to commence September 18, 2023. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3585225**.

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EDUCATION ASSISTANT – St. Joseph School (Coaldale)

We are looking to hire a continuous 28.0 hour per week Education Assistant at St. Joseph School in Coaldale. This assignment is to commence as soon as possible. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3585240**.

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EDUCATION ASSISTANT – St. Paul School

We are looking to hire a temporary 30.0 hour per week Education Assistant at St. Paul School in Lethbridge. This assignment is to commence September 11, 2023 and terminate November 17, 2023, with the possibility of extension. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3585250**.

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KINDERGARTEN EDUCATION ASSISTANT – Children of St. Martha School

We are looking to hire a temporary 14.0 hour per week (PM) Kindergarten Education Assistant at Children of St. Martha School in Lethbridge. This assignment is to commence September 11, 2023 and terminate June 13, 2024. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3585255**.

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KINDERGARTEN EDUCATION ASSISTANT – St. Patrick Fine Arts School

We are looking to hire a continuous 28.0 hour per week Kindergarten Education Assistant at St. Patrick Fine Arts School in Lethbridge. This assignment is to commence September 11, 2023 and end June 13, 2024. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3585260**.

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EDUCATION ASSISTANT – St. Francis Junior High School

We are looking to hire a continuous 28.0 hour per week Education Assistant at St. Francis Junior High School in Lethbridge. This assignment is to commence as soon as possible. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3572574**.

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FIRST NATIONS (NIITSITAPI), MÉTIS and INUIT FACILITATOR – St. Michael's School (Pincher Creek)

We are looking to hire a continuous 35.0 hours per week First Nations (Niitsitapi), Métis and Inuit Facilitator serving students at St. Michael's School in Pincher Creek. This assignment is to commence as soon as possible. This is an out of scope position.

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HEAD CARETAKER – St. Basil Catholic Education Centre

We are looking to hire a continuous 35.0 hour per week Head Caretaker to start as soon as possible. This assignment will be primarily at St. Basil Catholic Education Centre in Lethbridge, with flexibility to work at divisional schools. This position is covered by our CUPE 290 collective agreement.

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HEAD CARETAKER – St. Mary School (Taber)

We are looking to hire a continuous 35.0 hour per week Head Caretaker to work at St. Mary School in Taber. This assignment is to commence as soon as possible. This position is covered by our CUPE 290 collective agreement.

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SPEECH LANGUAGE PATHOLOGIST – Division Schools

We are looking to hire a temporary 35.0 hour per week Speech Language Pathologist to support schools within our division. This assignment is to commence as soon as possible and terminate June 28, 2024. This is an out of scope position.

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TEACHER – St. Michael's School (Pincher Creek)

We are looking to hire a probationary 0.5 teacher at St. Michael's School in Pincher Creek. This assignment is to commence as soon as possible and terminate June 30, 2024. The successful candidate will be teaching grade 5/6 English. This position is covered by the ATA collective agreement.

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TEACHER – St. Michael's School (Pincher Creek)

We are looking to hire a temporary 0.5 teacher at St. Michael's School in Pincher Creek. This assignment is to commence as soon as possible and terminate June 30, 2024. The successful candidate will be teaching grade 5/6 English. This position is covered by the ATA collective agreement.

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RELIEF CARETAKERS – Division Schools

We are looking to hire Relief Caretakers at our Division schools: City of Lethbridge, Taber, Bow Island, Coaldale, Picture Butte and Pincher Creek. This position is covered by our CUPE 290 collective agreement.

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SUBSTITUTE TEACHERS – Division Schools

We are looking to hire Substitute Teachers commencing as soon as possible. These positions are covered by the ATA collective agreement.

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