

# MINUTES

## FLVT Parent Council Minutes

January 16, 2018

The meeting was called to order by Lindsey Gardin at 7:04pm

### In Attendance

Deanna Broderick, Matthew New, Piers Earl, Carley Rasmussen, Lindsay McDonald, Denise Kobza, Luigi Pollio, Carrie Heimbecker, Danny Ponjavic

### Approval of Agenda

Deanna Broderick motioned, Lindsey Gardin seconded.

### Approval of Minutes

The minutes were read by Deanna Broderick from the November 14, 2017, meeting and approved by Lindsey Gardin and Deanna Broderick.

### Business Arising from Previous Meeting

Bottle filling stations are up and running well.

Shrove Tuesday is fast approaching; Lindsay McDonald to send out a request for volunteers in February newsletter and an announcement on REMIND via Tamara. Lindsay to work out details of event and comprise volunteer schedule.

### Board

- a) Chairperson: Absent
- b) Vice Chairperson: Nothing to report.
- c) Treasurer: Nothing to report.
- d) Secretary: To be voted in.
- e) School Events Coordinator: All community letters distributed for donations for Shrove Tuesday; everything covered. Lyndsay to work on letter to generate volunteers.
- f) Communications Coordinator: Position vacant.

### Principal's Report

**Matthew New;** Shrove Tuesday rotation is set up for classrooms. Lent will have 2 focuses this year. First the social justice project will continue with Streets Alive. "Coldest Month" of the year is an awareness campaign where community members walk around Henderson Park. Schools can participate by having an equivalent walk on March 1<sup>st</sup>. The intent is to have kids imagine what this would feel like, walking in the cold, each night over the winter. Reps from Streets Alive and Media to be present for walk; parents invited as well. Prizes and donations are coming in.

Last year the school focused on purposeful acts of kindness. This year, with 26 days of class, students will engage in 26 purposeful acts. The hope is to increase engagement by creating a bingo board that will have kids guessing which acts are being done throughout the school.

**Denise Kobza:** 2 staff members on leave. Ms. Kubruk is off until after Easter. Patti Pilsner is off for 6 weeks. There is also a PS3 student with Ms. Campmans.

FLVT *Attendance Procedure and Intervention* handout was distributed and is available on the website. Admin is looking closely at how to improve attendance. This document will survey 4 functions of behavior

relating to why students are missing. This questionnaire will be used to get to root causes, and it contains potential interventions. This will be used each month to examine patterns and build support; it targets students with 75-85.9% attendance rates. Matthew New is assigned this role to monitor. Weekly monitoring and weekly goals can increase attendance by 12%. This could be expanded to cover entire student population. Power School can help show patterns. December was the poorest attended month.

Accountability pillar surveys have been going out to parents randomly. This survey will be available until Feb 23<sup>rd</sup>. Encourage parents to complete and not to write "do not know".

It would be a good idea to have the agenda for next month's parent council meeting distributed in the next newsletter. It was also asked if the council wanted a report from the board. Danny Ponjavic responded, stating that he didn't feel this was necessary as board minutes can be viewed on line. Danny will bring any important details from board meetings to council meetings.

### **Unfinished Business**

- Fundraiser update: Joel McDonald absent. Uncertain if this will be a go? Funds would be needed to initiate this project. A separate meeting will be needed to sort out details. Denise Kobza to look into whether this fundraiser would be allowed within the district guidelines.
- Water filling station: paid and fixed. Do we need a step stool? Shop project?
- Shrove Tuesday: details as discussed in previous notes; Father Salvadore to join the kids for the day. Goal of seeing every student. Grade 9 orientation at CCH and Valentine's Day also taking place on this Tuesday. Luigi Pollio ordered 2 pancake mix distributors.

### **New Business**

- Sports Day: June 27; same plan as previous year; hot dogs to be obtained, chips already donated,
- Dance: aim for the end of April; advertise in school play bill. Discuss in March meeting.
- Vote in new Secretary: Lindsey Gardin nominated Carrie Heimbecker for secretary, Deanna seconded motion, and all council members approved. Carrie Heimbecker accepted position of secretary.
- Set next meeting dates: Feb 6 (Bill 24, invite speaker, finalize Shrove Tuesday) March 13, April 10, May 15, June 12
- Grade 9 Farwell June 7<sup>th</sup>: Check on pins and ribbons for Grade 9 Grad.
- March 5<sup>th</sup>: Holy Spirit School Division parent council chair meeting; FLVT parent council can be put on the agenda a week prior. Lindsey Gardin will plan to attend.

### **Next Meeting**

Feb 6, 7:00pm in school library

Motion to adjourn was made at 8:09 pm and was passed unanimously.

## **Advisory Council Meeting Minutes**

The meeting was called to order by Lindsey Gardin at 8:09pm.

### **Approval of Agenda**

Deanna Broderick motioned, Lindsey Gardin seconded the motion.

**Treasurers Report**

- a) Financials Report: Deanna Broderick reported there is \$3000 in the account; cheque was given to Luigi Pollio for the purchase of pancake dispensers.
- b) Motion put forward by Deanna Broderick to have Carrie Heimbecker included in signing authority. All voted in favor. Deanna Broderick to arrange for same.

**Announcements**

**Next meeting Feb 6, 2018, 7:00 in Library.**

Motion to adjourn was made at 8:11pm and was passed unanimously.