



# Holy Spirit R.C.S.R.D.#4 Board Meeting Brief

OCTOBER 17, 2012

## Organizational Meeting of the Board

### BOARD OF TRUSTEES

Board Chair  
Sandra Dufresne

Vice Chair  
Terry O'Donnell

Trustee  
Bosco Baptista

Trustee  
David DeCock

Trustee  
Connie Gross

Trustee  
Nadine King

Trustee  
Bryan Kranzler

Trustee  
Danny Ponjavic

Trustee  
Bob Spitzig

### SENIOR ADMINISTRATION

Superintendent  
Chris Smeaton

Deputy Superintendent  
Brian Macauley

Secretary-Treasurer  
Lisa Palmarin

Director of Student Services  
Ken Sampson

#### BOARD CHAIR

Sandra Dufresne was re-acclaimed Board Chair for the 2012/2013 school year.

#### VICE CHAIR

Terry O'Donnell was re-acclaimed Vice Chair for the 2012/2013 school year.

#### STANDING COMMITTEES

##### ATA Local No. 5 Negotiating Committee

Sandra Dufresne (Committee Chair)  
Nadine King  
Bryan Kranzler

##### CUPE 290 Negotiating Committee

David DeCock (Committee Chair)  
Terry O'Donnell  
Connie Gross

##### CUPE 1825 Negotiating Committee

Bosco Baptista (Committee Chair)  
Bob Spitzig  
Danny Ponjavic

##### Audit Committee

Terry O'Donnell (Committee Chair)  
David DeCock  
Connie Gross

#### EXTERNAL COMMITTEES:

##### ACSTA

Representative — Terry O'Donnell  
Alternate — Connie Gross

##### ASBA Zone 6

Representative — Bob Spitzig  
Alternate — Bryan Kranzler

##### First Nations Parent Advisory Council

Representative — Danny Ponjavic  
Alternate — David DeCock

##### Business and Education

Representative — Bosco Baptista

##### Joint City/School Boards' Liaison

Representatives -  
Sandra Dufresne & Bryan Kranzler

##### Parent Inclusive Education Roundtable

Representative — Danny Ponjavic  
Alternate — Connie Gross

##### Teacher/Board Advisory

Representatives — Connie Gross and Bob Spitzig

##### ASBA Second Language Caucus

Representative — Connie Gross

## Regular Meeting of the Board Action Items

#### Presentation: Accountability Report and Exam Review

Superintendent Chris Smeaton presented an overview of the Division's 2011-2012 Provincial Achievement Test, Diploma Examination, and Accountability Pillar Results. The Division continues to excel in many areas as a result of the excellent work of staff and students.

#### Modular Requests for 2013-2014

The Board of Trustees approved the request for three classroom modulars and one bathroom modular for Father Leonard van Tighem School.

#### Superintendent of Schools/CEO Evaluation

The Board of Trustees approved the Superintendent's Evaluation Report as developed in the evaluation workshop of October 5, 2012. The Superintendent was commended for his excellent leadership of the division, work for students and the excellent path that he has developed forward over the 2011-2012 school year on behalf of the division.

#### Board Evaluation

The Board of Trustees approved their Evaluation report which was facilitated by Mr. Jim Gibbons. The report communicated the excellent work by the Board during the 2011-2012 school year. As a result of the evaluation, Policy 2 Appendix A: Post-Evaluation Board Priorities was updated.

#### Board Annual Work Plan

The Board of Trustees approved the Board Annual Work Plan for 2012-2013, as presented.

#### Catholic Education Sunday

The Board of Trustees highlighted the upcoming Catholic Education Sunday on November 4, 2012. Trustees and other staff will be providing a message at each mass that weekend.

#### Enrolment Study

The Board of Trustees directed the Superintendent of Schools to review enrolment data for the division and provide a trend analysis report to the Board for the January 2013 meeting.

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**Staff Recognition Lunches**

The Board of Trustees requested a schedule be established to recognize Holy Spirit staff with school luncheons. Lunch will be provided to each school site beginning in November 2012.

**Letter of Invitation to Minister Jeff Johnson to visit Holy Spirit Roman Catholic Separate Regional Division No. 4**

The Board of Trustees directed the Board Chair to thank the Minister of Education for his latest collaborative zone meetings. In addition, the Board wishes to extend an invitation to the Minister to visit the school division.

## Regular Meeting of the Board Information Items

**Jump Rope for Heart**

Our Lady of the Assumption School was mentioned in the September 2012 edition of the Heart Hero newsletter as a result of its noteworthy achievement of having raised more than \$210,000.00 over 30 consecutive years for the Heart and Stroke foundation.

**Letter of Support: Research Proposal by Dr. Robbin Gibb and Dr. Claudia Gonzalas**

The Board of Trustees reviewed a Letter of Support for a research proposal by Dr. Robbin Gibb and Dr. Claudia Gonzalas.

**Lethbridge Exhibition Youth Council**

The Board reviewed an overview of the Youth Council for 2012-2013 that will be established by Exhibition Park in order to create a representation for a "voice" for youth involvement in the community.

**Breakfast Awareness Days**

The Board reviewed information regarding an event to promote "Breakfast Awareness Days" being held in the Catholic Central High School cafeterias from October 29, 2012 to November 2, 2012.

**Enrolment Data Update**

The Board reviewed the Division's most current enrolment data.

## Policy

Policy 18, Appendix A was updated. Given recent changes to government policy, the Board requested the Superintendent of Schools to align this appendix with provincial guidelines. *Policy 2: Role of the Board* was updated in that *Policy 2, Appendix A: Post-Evaluation Board Priorities* was updated to reflect the Board's October 5, 2012 Self-Evaluation. *Policy 3: Role of the Trustee* and *Policy 4: Trustee Code of Conduct* were not amended.

## Reports

The following reports were presented at the October 17, 2012 Regular Board Meeting:

**Board Reports:**

- Board Chair
- ASBA Zone 6
- First Nations Parent Advisory Council
- Parent Inclusive Education Roundtable

**Administrative Reports:**

- Superintendent
- Deputy Superintendent
- Secretary-Treasurer
- Director of Student Services



## Holy Spirit Stars

**Congratulations to the following students and staff:**

Marti Bruised Head - a student from the Children of St. Martha School who won the North American Boxing Championship for 11 & 12 year olds this past summer in San Carlos, CA.

## Bible Verse for October 2012

Romans 12:18:

If it is possible, as far as it depends on you, live at peace with everyone.

