



## Parent Council Newsletter September 24, 2012

### **URGENT - MEMBERS REQUIRED!!!**

Are **YOU** a Leader?

Ask yourself these questions:

- Are you organized?
- Can you delegate?
- Can you be accountable to the Executive Board?
- Do you have forward thinking ideas?
- Are you not afraid to push the envelope?
- Are you Enthusiastic?
- Are you dynamic?
- Are you thoughtful?

If, any or all of these things are **YOU**. We need **YOU!!** We are looking for a total of **FOUR** Executive Members, and **Room Reps**.

So often, when the PTA reaches out and asks for time, parents shy away, because they see it being such a huge commitment of time and energy. And let's face it – we are **ALL** parents, many if not all of us work full time our kids are in extracurricular activities- we get it!! We want to do it all – but the last thing we want to do is fail and let our children down!! We want to make this work for everyone!!!

**Without a Parent Council this year, the following events will NOT take place:**

- Halloween Haunted House
- Shrove Tuesday
- Sports Day Lunch
- Wreath Fundraiser
- Other Fundraisers

**We are looking for the following positions:**

#### **CHAIRPERSON:**

- ✓ Call and preside over all Executive meetings
- ✓ Cause the agenda to be prepared and circulated
- ✓ Act as an ex officio member of all committees
- ✓ Attend School Board Meetings as required
- ✓ Delegate any of the above duties to other Council Members as necessary
- ✓ Prepare the annual report for the School Board

#### **SECRETARY:**

- ✓ Record and maintain an accurate record of all meetings
- ✓ Cause this record to be typed into minute form and be distributed to all members of the Executive Committee and all members present at the meetings
- ✓ Keep an accurate record of names and addresses of council members

#### **SCHOOL EVENTS COORDINATOR:**

- ✓ Coordinating upcoming School events with Council
- ✓ Setup Committees with room reps for each event and report their progress to Council at meetings
- ✓ Assign room reps events that their classes will be handling during the year
- ✓ Keep and maintain complete files of each event the School council handles



### **E.C.S. REPRESENTATIVES:**

- ✓ Attend all meetings
- ✓ Act as a liaison between School Council, Teachers and staff

### **ROOM REPRESENTATIVES:**

- ✓ Work with the Community Events Coordinator and will be advised of the school council events that pertain to their classes
- ✓ Form parent committee to provide necessary volunteers to carry out the tasks required
- ✓ Report any questions or concerns to the attention of the Community Events Coordinator

The current Council Members will be available at the **Family BBQ on Wednesday, September 26<sup>th</sup>** for any questions you may have. Sign-up Sheets will be available at the BBQ as well.

Our first General Meeting will be held on **Wednesday, October 17<sup>th</sup>, at 7:00 pm** in the School Library. A DRAW will be made to one new member!! Babysitting will be provided. **HOPE TO SEE YOU THERE!!!**



### **Volunteers required for the following:**

- Halloween Haunted House
- Christmas Wreath fundraiser
- Shrove Tuesday
- Sports Day Lunch

