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Here in Spirit

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REGIONAL NEWSLETTER
HOLY SPIRIT CATHOLIC SCHOOLS



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HOLY SPIRIT



CATHOLIC SCHOOLS

Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

HOLY SPIRIT STARS



It is important to acknowledge the many excellent accomplishments of our staff and students. Please join us in congratulating the following on their achievements.

NAME	SCHOOL	ACHIEVEMENT
St. Francis Junior High and Catholic Central High School Bands	St. Francis Junior High School and Catholic Central High School, Students	Ranked among the Top 10 in the High School Instrumental category in the 2017 <i>CBC Canadian Music Challenge</i> for their video performance of KD Lang's song, "Constant Cravings".



Amanda Lindemann
Director of Finance

As a designated accountant Amanda spent most of her time as an auditor in the not-for-profit sector for a public accounting firm, but was happy to join Holy Spirit in 2010. She works in the Business Services Department as the Director of Finance. You can often find her absorbed in a spreadsheet, or feverishly using her adding machine. Her main responsibilities include overseeing payroll, accounts payable, revenue and school generated funds, as well as maintaining the general ledger, upload and reconciliation of purchase cards, preparing monthly government financial reporting, financial statements, charity and WCB returns and GST.

Employment Opportunities

TEMPORARY SUMMER STUDENTS – Maintenance Helpers

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

Positions: 3
Hourly wage: \$16.00/hour (plus 4% vacation pay)
Assignment: 40 hours per week (Monday through Friday)
Period: Continuous employment from May 1, 2018 to August 24, 2018

Position Details: Holy Spirit Catholic Schools is hiring 3 students as summer maintenance helpers. In order to qualify, students must have completed at least one year of post-secondary education, and are continuing in full-time studies in the fall. Preference will be given to graduates of Holy Spirit Catholic Schools.

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PROBATIONARY FULL TIME FRENCH IMMERSION TEACHER – École St. Mary

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

We are currently looking to hire a probationary full time 1.0 FTE French Immersion teacher at École St. Mary School in Lethbridge, commencing the start of the 2018- 2019 school year. The successful candidate will be teaching French Immersion at this Grade 1-6 school.

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PROBATIONARY FULL TIME TEACHER – Catholic Central High School

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

We currently are looking to hire a probationary 1.0 FTE full time teacher at Catholic Central High School in Lethbridge, commencing the start of the 2018/19 school year. The successful candidate will be required to teach Religious Education, CTS Workplace Readiness, Career and Life Management and Community Volunteerism. French language skills would be an asset for this position. A Class 4 bus license or willingness to obtain one would also be considered beneficial.

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HEAD CARETAKER

This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.

We currently are looking to hire a 40.0 hour per week full time Head Caretaker in Lethbridge or surrounding area, commencing as soon as possible.

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TEMPORARY FULL TIME FRENCH IMMERSION TEACHER – École St. Mary

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

We are currently looking to hire a temporary full time 1.0 FTE teacher at École St. Mary School in Lethbridge, commencing March 19, 2018 and terminating June 30, 2018. The successful candidate will be teaching Grade 1 French Immersion program.

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FRENCH IMMERSION SUBSTITUTE TEACHERS

The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the sub list.

The Holy Spirit Catholic Board of Education has openings for French Immersion substitute teachers. The successful candidate should be bilingual, and able to communicate fluently in both oral and written forms in French and English. Special consideration will be given to those who have a French Immersion designation in their degree.

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SUBSTITUTE TEACHERS

The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the sub list.

The Holy Spirit Catholic Board of Education has openings for substitute teachers.

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CASUAL EDUCATION ASSISTANTS

The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the casual list.

The Holy Spirit Catholic Board of Education has openings for casual Education Assistants.

The education assistant provides assistance to children with various degrees of need in the learning environment, under the direction and supervision of the inclusive education liaison, the classroom teacher, and the principal. In this position it is necessary to be physically fit in order to actively engage students in all aspects of their educational program.

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RELIEF CARETAKERS

The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the relief list.

The Holy Spirit Catholic Board of Education has openings for Relief Caretakers at all of our schools.

The caretaker is responsible for providing and maintaining a safe and clean environment for the school and the community. The caretaker must be physically able to complete all tasks required in the general maintenance of the school building and equipment.

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RELIEF CARETAKERS – Taber and Picture Butte

The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the relief list.

The Holy Spirit Catholic Board of Education has openings for Relief Caretakers in Taber and Picture Butte, AB.

The caretaker is responsible for providing and maintaining a safe and clean environment for the school and the community. The caretaker must be physically able to complete all tasks required in the general maintenance of the school building and equipment.

[View Details](#)

